



Lloyds International College

(CRICOS: 01942A /RTO: 7017 /ABN: 70 060 771 566)

Address: Level 3, 127 Liverpool St. Sydney NSW 2000 Phone : 02 8263 1202

-EST. 1999-

Web: www.lloydscollege.nsw.edu.au Email: admin@lloydscollege.nsw.edu.au

PERSONAL DETAILS

Family Name*: _____

Given Name(S)*: _____

Gender*: Male ☐ Female ☐

Date Of Birth*: ____/____/____

Country of Birth*: _____

Country of Citizenship*: _____

Passport Number*: _____

Email*: _____

Mobile*: _____

Address in Australia

Unit Number*: _____

Street NO & Name*: _____

Suburb*: _____

State*: _____ Postcode*: _____

Address in Overseas*: _____

Country*: _____

Emergency Contact Name*: _____

Emergency Contact Number*: _____

Do you consider yourself to have a disability, impairment or long-term condition?

YES ☐ NO ☐

If you answered yes, do you require extra leaning support ?

YES ☐ NO ☐

ELICOS COURSES

TIMETABLE	MORNING CLASSES	2.5 DAYS CLASSES	EVENING CLASSES
	MONDAY-FRIDAY 08:15 am-12:30 pm	MONDAY-TUESDAY: 08:15am-05:00pm WEDNESDAY: 08:15 am-12:30 pm	MONDAY-FRIDAY 05:15 pm-09:30 pm

General English (4-72 weeks) Teaching hours : 20hrs/week

Start Date ____/____/____ weeks AM ☐ 2.5days ☐ PM ☐

IELTS Preparation Course (1-10 weeks)

Start Date ____/____/____ weeks AM ☐ PM ☐

Preparation For The Cambridge First Certificate in English Course (12 weeks)

Start Date ____/____/____ weeks AM ☐

English for Academic Purposes (1-12 weeks)

Start Date ____/____/____ weeks PM ☐

OVERSEAS STUDENT HEALTH COVER(OSHC)

Do you want Lloyds International College to arrange your OSHC? YES ☐ NO ☐

OSHC Duration : _____ months

OSHC Cover Type :

Single ☐ Couple ☐ Family ☐

EDUCATIONAL DETAILS

What's your current English level ?

Beginner ☐ Elementary ☐

Pre-Intermediate ☐ Intermediate ☐

Upper-Intermediate ☐ Advanced ☐

Please provide certified copy of any English proficiency certificate/score report .IELTS 5.0 or above is an entry requirement for all vocational courses.

What is the highest level of education that you have completed?:

Bachelor ☐ Advanced Diploma ☐

Diploma ☐ Certificate IV ☐

Certificate III ☐ Other Education ☐

Proposed Future Studies:

University Undergraduate ☐ Vocational College ☐

University Postgraduate ☐ TAFE ☐

VISA REQUIREMENT

Which type of visa do you plan to study under at Lloyds?*

Student ☐ Working Holiday ☐

Student with dependant ☐ Other ☐

Where will you apply for your visa?

Within Australia ☐ Outside Australia ☐



Lloyds International College

(CRICOS: 01942A /RTO: 7017 /ABN: 70 060 771 566)

Address: Level 3, 127 Liverpool St. Sydney NSW 2000 Phone : 02 8263 1202

-EST. 1999-

Web: www.lloydscollege.nsw.edu.au Email: admin@lloydscollege.nsw.edu.au

VOCATIONAL COURSES

	Duration/ Terms
☐ BSB20120 Certificate II in Workplace Skills	52 weeks/4 terms
☐ BSB30120 Certificate III in Business	52 weeks/4 terms
☐ BSB40120 Certificate IV in Business	52 weeks/4 terms
☐ BSB50420 Diploma of Leadership and Management	52 weeks/4 terms
☐ BSB60420 Advanced Diploma of Leadership and Management	78 weeks/6 terms
☐ BSB40820 Certificate IV in Marketing and Communication	52 weeks/4 terms
☐ BSB50620 Diploma of Marketing and Communication	52 weeks/4 terms
☐ BSB60520 Advanced Diploma of Marketing and Communication	78 weeks/6 terms

INTAKE DATES 2024-2026

2024	2025	2026
☐ 05 Jan	☐ 03 Jan	☐ 02 Jan
☐ 09 Feb	☐ 07 Feb	☐ 06 Feb
☐ 15 Mar	☐ 14 Mar	☐ 13 Mar
☐ 05 Apr	☐ 04 Apr	☐ 02 Apr
☐ 10 May	☐ 09 May	☐ 08 May
☐ 14 Jun	☐ 13 Jun	☐ 12 Jun
☐ 05 Jul	☐ 04 Jul	☐ 03 Jul
☐ 09 Aug	☐ 08 Aug	☐ 07 Aug
☐ 13 Sep	☐ 12 Sep	☐ 11 Sep
☐ 04 Oct	☐ 03 Oct	☐ 02 Oct
☐ 08 Nov	☐ 07 Nov	☐ 06 Nov

CREDIT UNIT TRANSFER/RPL

Depending on your previous student and work experience, we are able to give your credit or exemptions from certain course units.

Do you wish to apply for Recognition of Prior Learning? (RPL) ☐ YES (Please complete RPL assessment form) ☐ NO

UNIQUE STUDENT IDENTIFIER(USI)

USI No: _____

If you have not yet obtained a USI you can apply for it directly at <https://www.usi.gov.au/your-usi/create-usi>

REFERRAL INFORMATION

Education Agency: _____ How did you hear about us ?

Counsellor Name: _____ ☐ Internet ☐ Lloyds Website ☐ Friend ☐ Other

PAYMENT DETAILS

Do you wish to pay 100% of tuition fee upfront ?

Note: Please make sure you refer the specific entry requirements that apply to the course you are enrolling in. For courses that are more than 25 weeks you are not required to pay more than 50% of tuition fees upfront, but you may volunteer to do so.

YES ☐ NO ☐

METHOD OF PAYMENT

☐ Cash ☐ Credit Card ☐ Bank Deposit ☐ International Money Transfer

BANK DETAILS

Bank: Commonwealth Bank (CBA)
BSB : 062 105
Account Number : 1097 9429
SWIFT CODE : CTB AAU 2S

Account Name : CAPROCK INTERNATIONAL PTY LTD
Trading as Lloyds International College
Bank Branch : Shop 72, Ashfield Mall Shopping Centre
260a Liverpool Rd Ashfield, NSW 2131





Lloyds International College

(CRICOS: 01942A /RTO: 7017 /ABN: 70 060 771 566)

Address: Level 3, 127 Liverpool St. Sydney NSW 2000 Phone : 02 8263 1202

-EST. 1999-

Web: www.lloydscollege.nsw.edu.au Email: admin@lloydscollege.nsw.edu.au

REFUND POLICY

1. The Enrolment Fee, Administration Fee, credit card transaction fee, Accommodation Placement Fees and Airport Pick-Up Fees are non-refundable whether you complete your course or not.
2. A \$500 fee is payable for administering course cancellation after course commencement.
3. Where a student has cancelled prior to commencement a fee of \$150 is charged for processing the refund (except in visa rejection cases).
4. An administrative charge of \$100 is made to vary an application e.g. Change of Start Date, Change of Course, Additional CoEs/instalments (4th, 5th etc.)
5. If your application for a visa to study in Australia is rejected before the commencement date of the course and the College receives notification in writing and a copy of the Australian Embassy rejection letter, a full refund of all pre-paid Tuition fees minus the lesser of \$500 or 5% of all pre-paid Tuition fees will be paid. This excludes all non-refundable fees listed under item 1. If you commence a course at the College and subsequently your visa application is rejected, a refund of the portion of the Tuition fees which you have paid but for which tuition has not yet been received will be refunded. Proof of refusal letter must be provided no later than 4 weeks after refusal date, otherwise normal cancellation fees may be charged.
6. Student Default: No refund will be made if a student:
 - has given false or misleading information
 - fails to comply with the conditions of enrolment at the College
 - is in breach of their visa requirements as imposed by the Australian Government
 - withdraws after the commencement date of the course
7. Student Withdrawal: If you give written notice of your intention to withdraw from a course, all pre-paid Tuition fees will be refunded, minus an administration charge of \$150 and a cancellation fee, calculated as a percentage of the total pre-paid Tuition fees as follows:
 - 40 days or more before the commencement date, tuition fees will be refunded less a cancellation fee of 15%.
 - more than 5 days before the commencement date, tuition fees will be refunded less a cancellation fee of 30%.
 - less than 5 days before course commencement date, tuition fees will be refunded less a cancellation fee of 45%.Refund procedures:
 - You must complete the Refund Application Form.
 - Your refund will be processed within 4 weeks of receipt of your completed refund application if it includes all the required documents.Note:
 - Fees for additional services not covered in this Enrolment Agreement with Lloyds International College and directly paid to Education Agents by students are not covered by this refund policy.
 - Refunds will be paid directly to the student who entered into the Enrolment Agreement with Lloyds International College.
 - Bank charges are deducted for overseas refunds made by electronic transfer.
 - A written statement will be provided to the student to explain how the refund is calculated.
8. Where 2 or more courses are packaged, the conditions apply to all elements. Note that for packaged courses the course start date is taken to be the start date of the first course.
9. Commencement of the course is defined as the course start date in the first Application form submitted by the student or agent (Original CoE) and not subsequent changes to the starting date.
10. Course and other Fees are not transferable to another student or institution but may be transferred to another course within Lloyds International College at the discretion of the College.
11. Any approved refunds are made payable to and sent to the student, in the country of origin as applicable in Australian dollars.
12. Provider Default: In the unlikely event that Lloyds International College is unable to deliver your course in full, starting from the agreed date, you will be offered a full refund within 2 weeks after the default date. This would include course cancellation due to low enrolments. If Lloyds International College is unable to provide a refund or place a student in a suitable alternate course the Tuition Protection Service (TPS) will offer students a suitable alternate place with another provider or refund the student the unused portion of the prepaid tuition fees. For more information, visit <https://tps.gov.au/StaticContent/Get/Faqs>
13. This refund policy applies to all tuition fees paid to the college and includes any tuition fees paid to an education agent to be remitted to the College.
14. All refund considerations will be strictly limited to the monies paid, which Lloyds International College has received from the student as tuition fees only i.e. exclusive of all non-refundable fees listed under item 1.
15. This written agreement, and right to make complaints and seek appeals of decisions and action under various processes, does not affect the right of the student to take action under Australian Consumer Law if the Australian Consumer Law applies. consumer.gov.au/australian-consumer-law

STUDENT DECLARATION

- ☐ I have fully read and understood the college's terms and conditions including the refund and cancellation policy and I agree to abide by them.
- ☐ I understand that all communication from the college will be sent to the email address I have provided on this form.

Student Signature: _____

Date: _____