

VE-STF06 STUDENT ENROLMENT APPLICATION FORM

Please complete **all** details on this Enrolment Application form. This will be used to enrol you in the qualification(s) you are wishing to study. Some of the information contained herein will be keyed into our database and used for statistical and other reporting purposes. Please ask your agent for assistance if you require it to complete this form; or contact Apex Australia Vocational Education Pty Ltd 02 8007 6262 for any help that you may require. **PLEASE WRITE/TYPE IN BLOCK LETTERS**

1. Student Details

Family Name:	Given Name:
Date of Birth: (dd/mm/yyyy)	Gender:
____/____/____	☐ Male ☐ Female ☐ Unspecified
Country of Birth:	Citizenship:
Passport Number:	Date of Issue: (dd/mm/yyyy)
 	____/____/____
Copy of Passport to be provided with this application	

2. Visa Details

Do you currently hold an Australian Visa?
☐ Yes ☐ No
If yes, Visa type _____ Expiry Date (dd/mm/yyyy): ____/____/____
If no, which Australian Embassy/High Commission will you lodge your visa application?
City: _____ Country: _____
Copy of Visa to be provided with this application

3. Address and Contact Details

Overseas Address:					
House / Unit number:					
Street Name					
Suburb / State / Postcode					
Australian Address (If applicable):					
House / Unit number:					
Street Name					
Suburb / State / Postcode					
Contact Details:					
Mobile:		Home:		Work:	
Email Address:					
Emergency Contact Name and Number:					
Name:			Relationship		
Contact Number:					

4. Education Agent Details

Education Agent:	
Are you using an Education Agent:	☐ Yes, complete agent details below. ☐ No, go to 5.
Agency Name:	

Education Agent:	
Agency Contact Person:	
Agency Contact Number:	
Agency Email:	
I nominate this agent to be my Education Agent in further dealings with this college.	

5. Course Enrolment Details

Please refer to our website for [course information and intake dates](#). Then list the courses you choose to enrol in for your studies.

Education Agent:	
Preferred Start Date: (for ELICOS courses)	
Preferred Intake Date: (for VET courses)	☐ 20 Jan 2025 ☐ 24 Feb 2025 ☐ 14 Apr 2025 ☐ 19 May 2025 ☐ 07 Jul 2025 ☐ 11 Aug 2025 ☐ 29 Sep 2025 ☐ 03 Nov 2025
1 st Course (Code and Title):	
2 nd Course (Code and Title):	
3 rd Course (Code and Title):	
4 th Course (Code and Title):	

6. Overseas Student Health Cover (OSHC):

Do you need Apex to arrange this for you?	☐ Yes, Apex will send details. ☐ No, go to 7.
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7. Special Needs:

Do you have any special needs Apex needs to be aware of?	☐ Yes, indicate below. ☐ No, go to 8.
☐ Allergies ☐ Medical condition ☐ Numeracy issues ☐ Language & Literacy difficulties ☐ Disability or long-term illness ☐ Other	
If you have ticked any of the boxes above, please provide details below:	

8. Highest Qualification you have achieved:

Highest Qualification:	
☐ High School ☐ College ☐ University	
Qualification Name:	
Institution Name:	
Year Awarded:	
Country where completed:	
Supporting evidence to be provided with this application	

9. English Proficiency:

English Test / Course:	
☐ Completed English Test	
Name of English test:	
Result of English test:	
Date test was undertaken:	
☐ Completed English Test	
Course Name:	
Institution where course was completed:	
Date course was completed:	
English is my First Language:	☐ Yes. ☐ No.
Supporting evidence to be provided with this application	

10. Current Australian Education Details:

Australian Education Details:	
Are you currently studying in Australia?	☐ Yes, provide details below. ☐ No, go to 11.
If yes, complete the information below:	
Name of Institution:	
Name of Course:	
Expected completion date / Date Completed (dd/mm/yyyy):	____/____/____

11. Recognition of Prior Learning / Course Credit:

Are you applying for RPL or Course Credit	☐ Yes, please attach relevant documentation. ☐ No, go to 12.
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12. Transferring from another provider (college or university) in Australia details:

Are you transferring from another provider (college/university) in Australia?	☐ Yes, complete details below. ☐ No, go to 13.
If yes, have you completed six (6) months of your principal course?	☐ Yes. ☐ No, you must submit supporting evidence such as release letter before we can issue offer letter.

Supporting evidence to be provided with this application

13. Additional Services:

☐ OSHC	☐ Airport pickup	☐ Accommodation	☐ Other _____
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14. Purpose for Study:

Select the category that best describes the MAIN reason you are undertaking this course (Tick ONE box only):	
☐ Develop existing skills	☐ For self-development
☐ For better job or promotion	☐ To start my own business
☐ To change my career	☐ To get into another course
☐ Other, provide reason/s: _____ _____	

15. Student Self-Assessment Checklist:

This self-assessment checklist will help Apex to determine if the course you wish to enrol in is the most suitable for you based on the information provided on your educational history, existing skills, study purpose, aspirations.

This information will also provide Apex to identify any learning needs you have and provide any support services to meet your individual needs.

16. Academic Suitability:

All prospective students must meet Apex's course entry requirement to establish their suitability for the course.

Tick the option that best applies to you. Attach evidence where needed.

- ☐ I have successfully completed HSC (Australian Year 12) or its overseas equivalent qualification.
- ☐ I have successfully completed Certificate IV or higher – level qualification (taught in English) in Australia.
- ☐ I have a minimum IELTS score of 6.0 or equivalent.
- ☐ I have English proficiency of upper intermediate or above from an Australian Registered Provider.
- ☐ I will complete a Language Literacy & Numeracy (LLN) and any follow- up assessment required by Apex.

17. Questionnaire:

Answer <u>ALL</u> questions below:	
1. Have you read the International Student Pre-Enrolment Guide?	☐ Yes ☐ No
2. Explain why you are interested in the course you have chosen to study at Apex:	
3. Explain briefly how this course will help you in achieving your career goals:	
4. Do you have any work experience related to the course that you have chosen to study at Apex?	☐ Yes ☐ No
5. Do you have any previous qualification that will help you to complete this course?	☐ Yes ☐ No
6. Do you have any special learning needs?	☐ Yes, please provide details below. ☐ No
Provide details to help us provide you with the relevant support to enable you to complete your course of study.	

18. Student Declaration

- ☐ I declare that the information I have provided on this form is true and correct.
- ☐ I agree that if I provide false, misleading or inaccurate information, Apex reserves the right to cancel my enrolment.
- ☐ I am a Genuine Temporary Entrant and genuine student for the purposes of study in Australia.
- ☐ I have read the International Student Pre-Enrolment Guide, and all related information in the Student Handbook and on the [Apex website](#), and fully understand the course structure, content and modes of study of the course I am applying for in this application.
- ☐ I further acknowledge that I have the financial capacity to pay my college fees and living expenses as and when they become due.
- ☐ I also understand and agree and consent that my personal information may be made available to Commonwealth and State agencies for compliance purposes and to other law enforcement agencies as required by the law.
- ☐ Apex will not provide or disclose your personal information to outside parties without your consent.
- ☐ I understand that my photograph may be used in Apex's promotional material and give consent for this to occur. I will notify Apex via email if wish to change my mind.
- ☐ I give permission to Apex to apply for my Unique Student Identifier (USI) number if I do not have one.
- ☐ I am fully aware that I must inform Apex when my personal or contact details change within seven (7) days of the change occurring.
- ☐ If I am a student on, student visa, I am responsible to comply with my student visa conditions and I must contact the [Department of Home Affairs](#) (DHA) for enquires relating to my student visa issues.

Student Name:	
Student Signature:	
Date: (dd/mm/yyyy)	___/___/___