www.daltoncollege.vic.edu.au
Tel: (03) 9043 1668 | info@daltoncollege.vic.edu.au
Suite 1, Level 14, 190 Queen Street, VIC 3000
ABN: 83 603 077 970 | RTO: 41340 | CRICOS: 03450E

INTERNATIONAL STUDENT APPLICATION FORM

(PLEASE COMPLETE ALL SECTIONS OF THIS APPLICATION FORM IN BLOCK LETTERS)

Applicant Details

Title		Gender	
First Name		Middle Name	
Last Name		USI No.	
Date of Birth		Nationality	
Are you currently studying in Australia?		YES ☐ NO ☐	
Are you of Aboriginal or Torres Strait Islander origin?		YES ☐ NO ☐	

Courses & Intake Date

Please select course from the dropdown list. Please note: This is to identify your preferred option only. However, Dalton College does not guarantee the confirmation of your preference until COE is issued.)
** Please visit college website www.daltoncollege.vic.edu.au or call college for entry requirements.*

1st Course	Intake Date
2nd Course	**Intake Date**
3rd Course	**Intake Date**
4th Course	**Intake Date**
5th Course	**Intake Date**

Visa Information

Passport Number		Expiry Date	
What type of visa you are holding now?		Subclass	
Visa Number		Expiry Date	

Details in Australia (if known)

Address	

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State		Post Code	
E-mail			
Phone		Mobile	

Personal Details (in your home country)

Address					
State		Post Code		Country	
E-mail					
Home Phone		Business Phone			

English Language Proficiency

Is English your first language? Yes ☐ No ☐

IELTS ◯ TOEFL ◯ PTE ◯ Other ◯

(Please attach certified copy of original certificate)

Other English Language Qualification _____

(Please attach certified copy of original certificate)

Previous Education Qualifications

Identify any previous qualifications that you have attained including highest level of schooling

Award / Qualification	Institution Attended	Country	Year Awarded

Employment History

Of the following categories, which BEST describes your current employment status?

Reason of Study

Of the following categories, which BEST describes your main reason for undertaking this course?

Where did you hear about us?

Agent/Consultant Details (If Applicable)

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Agent/ Consultant Name			
Address			
State		Post Code	
E-mail Address			
Phone		Mobile	

Disability

Do you consider yourself to have a disability, impairment or long-term condition that may impact on your studies *(You may indicate more than one area?).*

Unique Student Identifier (USI)

Have you applied for a Unique Student Identifier before? If 'No', you can go to http://www.usi.gov.au/ to create your USI.

If 'Yes', please write down your USI Number	

Recognition of Prior Learning/ Credit Transfer

Do you intend to apply for Recognition or Prior Learning or Credit Transfers? YES ☐ NO ☐

If yes, then please provide all relevant certified documentation, qualifications and experience and refer to our Recognition of Prior Learning and Credit Transfer Policies on our website.

Visa Entitlement Verification online (VEVO)

Dalton College uses VEVO to check on your entitlement to live, work and study in Australia. To obtain this information we require your permission for us to conduct a VEVO check on yourself.
I permit Dalton College to conduct a VEVO check.

Signature Date

Applicant Checklist

☐	Evidence of all academic qualifications (translated into English)
☐	IELTS score / Proof of English Language Proficiency (IELTS or equivalent)
☐	Passport bio-data page
☐	Copy of your Visa (if applicable)
☐	OSHC certificate (if applicable)
☐	Relevant work experience

Privacy Statement

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The information being sought in this form is collected for the purposes of processing your application to Dalton College. The information will be held by Dalton College in accordance with its Privacy Policy and may be accessed and used by people employed or engaged by the College. The provision of information is voluntary, but if this information is not provided Dalton College may be unable to process your application or provide services to you. The information may be made available to government departments and agencies pursuant to the College's obligations under law including the Education Services and Overseas Students [ESOS] Act 2000. In addition, the information may be used or disclosed to other organisations outside the College where permitted by relevant privacy legislation and in accordance with Dalton College's Privacy Policy. You have the right to access and correct your personal information in accordance with privacy legislation and the College's Privacy Policy.

Privacy Notice

Under the Data Provision Requirements 2012, Dalton College is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this application form), may be used or disclosed by, Dalton College for statistical, administrative, regulatory and research purposes. Dalton College may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third-party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the

National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

Media Consent

I give my full consent for Dalton College and its approved partners to take, use, reproduce, and publish photographs, video or audio recordings of me for educational, promotional, and marketing purposes. This includes use in print materials, social media, the Dalton College website, and other digital or public platforms. I understand that no payment will be provided for the use of these materials, and Dalton College will ensure the images are used respectfully and not in a way that misrepresents or causes embarrassment. This consent is given voluntarily and may be withdrawn at any time in writing.

Applicant Declaration

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I understand that by submitting this form and the required application fee, I am applying for enrolment into the course indicated above. If successful, I will receive a Letter of Offer and an International Student Acceptance Agreement confirming my enrolment. I acknowledge that this is only an application to study, and the fees paid at this stage relate solely to the application—not tuition. Payment arrangements for tuition fees will be outlined in the Acceptance Agreement once my application is assessed. I understand that Dalton College reserves the right to reject my application prior to issuing a Letter of Offer. I confirm that: I have read and understood the information regarding tuition fees, refund policies, privacy, and studying in Australia as an international student. I have been provided with sufficient information and access to student support services to make an informed decision about my enrolment, in line with the Standards for RTOs 2025.I have the right to access Dalton College's Complaints and Appeals Policy, and I will not be disadvantaged for lodging a complaint or appeal.

APPLICANT'S SIGNATURE	DATE