F-009 Student Refund Request Form

TR4INRIGHT
RTO : 22281 I CRICOS : 03618G

Note for the student Complete the following sections **electronically OR in legible handwriting using a Black/blue pen**. Please make sure that you have read and understood all the Tr4inRight Fee and Refund Policy – before submitting this form to finance@tr4inright.edu.au				
Student Name			**Student ID**	
Enrolled Course(s) (*Please list all the courses you are enrolled in*)	**Course No.1**			
	Course No.2			
	Course No.3			
Full Address				
	Country		**Postcode**	
Reason(s) for Request for Refund (*Supporting evidence must be attached. The refund will not be processed if satisfactory reasons and supporting documentation are not provided)*	**Medical**			
	Visa Related			
	Transfer			
	Other			
Bank Details for Electronic Refund (Australian banks)	**Account Holder Name**		**Branch Number/BSB**	
	Bank Address		**Account Number**	
	IBAN		**SWIFT Code**	
Bank Details for Electronic Refund (International Transfer)	**Account Holder Name**		**Account Holder Address**	
	Bank Name		**Bank Address**	
	Account Number		**SWIFT Code**	
	Any other unique code			
Student Declaration and Signature	**Declaration**: I have fully read and understood Tr4inright's refund policy and understand that the refund can only be made to myself or a personal authorised by me in writing.			
			Date	

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ADMIN USE ONLY			
Refund Request	☐ **Granted** ☐ **Declined**		
If Granted (Refer to the Refund Policy on www.tr4inright.edu.au)	**Amount: A$** **Refund Date :**		
If Declined - Accounts Department to Notify Student	**Reason(s) for decision:**		
Approved by CEO	**Signature:** **Date:**		
Processed by Finance	**Name:**	**Signature:**	**Date:**
Updated on the Student Profile on WISENET	**Name:**	**Signature:**	**Date:**
Notified the outcome to the student by email	**Name:**	**Signature:**	**Date:**