

APPLICATION FORM

Personal Details

Family Name		First Name		
Please confirm your residential status for this application.				
☐ Australian Citizen or Permanent Resident		☐ International Student already in Australia		
☐ Temporary Resident		☐ International Student outside Australia		
Date of Birth (DD / MM / YYYY)		Gender		
		☐ Male ☐ Female ☐ Indeterminate		
Licence / ID Number		USI Number ¹ (if known)		
Street Address	Suburb / Town	State	Code	Country
Postal Address (Same as above ☐)	Suburb / Town	State	Code	Country
Email	Tel	Mob		
Country of Residence		Country of Birth		
International Students should put their home country address and emergency contact details in this section.				
Emergency Contact Family Name	Emergency Contact First Name	Relationship to you		
Emergency Contact Email	Emergency Contact Tel	Emergency Contact Mob		
Emergency Contact Street Address	State	Code	Country	
Are you of Aboriginal or Torres Strait Island origin?	Main language used at home	Current English Level		
☐ No ☐ Yes				
Do you consider yourself to have a disability, impairment or long-term condition? ☐ No ☐ Yes If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list: (You may indicate more than one area.)				
☐ Hearing/deaf	☐ Physical	☐ Intellectual		
☐ Learning	☐ Mental illness	☐ Medical condition		
☐ Acquired brain impairment	☐ Vision	☐ Other		

Education & Work Background

Are you currently enrolled in High School?	What is your highest completed school level?
☐ No ☐ Yes	☐ 12 ☐ 11 ☐ 10 ☐ 9 ☐ 8 ☐ Never completed any primary or secondary school

Have you completed any of the qualifications in this list >>	Please check any qualifications you have successfully completed			
☐ No ☐ Yes, as detailed below.	☐ Bachelor degree or higher degree ☐ Advanced diploma or associate degree ☐ Diploma (or associate diploma) ☐ Certificate IV ☐ Certificate III ☐ Certificate II ☐ Certificate I ☐ Other education (including certificates or overseas qualifications not listed above)			
Completed Qualification	Name of Institution	Country	Language	End Date

Of the following categories, which BEST describes your current employment status?			
☐ Full-time employee	☐ Part-time employee		
☐ Self employed – not employing others	☐ Self employed – employing others		
☐ Employed – unpaid worker in a family business	☐ Unemployed – seeking full-time work		
☐ Unemployed – seeking part-time work	☐ Not employed – not seeking employment		
Name of most recent work place/s	Position	Start Date	End Date

Of the following categories, which BEST describes your main reason for undertaking this course?	
☐ To get a job	☐ To develop my existing business
☐ To start my own business	☐ To try for a different career
☐ To get a better job or promotion	☐ It was a requirement of my job
☐ I wanted extra skills for my job	☐ To get into another course of study
☐ For personal interest or self-development	☐ To get skills for community/voluntary work
☐ Other reasons	

NOTE: You must advise us of any change to your phone, address, email or emergency contact details within 7 days of the change.

International Student Information

This section is required for International Students only.

OVERSEAS STUDENT HEALTH COVER

International Students are required to hold Overseas Student Health Cover (OSHC) for the duration of studies. This must be arranged before a student visa can be issued. For your convenience, we can arrange OSHC for you through our preferred provider, Allianz Care Australia.

How are you arranging Overseas Student Health Cover?	If you are arranging OSHC, please enter the details below. (Provider / Policy Number / Expiry Date)
☐ I request Charlton Brown to arrange OSHC for me ☐ I will arrange my own OSHC	

PASSPORT / VISA

Passport Number	Passport expiry date (DD/MM/YY)	Passport Nationality
Do you hold an Australian visa?	If yes, country of issue	Have you had a visa rejected?
☐ No ☐ Yes		☐ No ☐ Yes, as detailed below
Visa type	Visa expiry date (DD/MM/YY)	

*A copy of your passport and visa / VEVO is required with this application (if you have one, otherwise this will be required before commencement).

ENGLISH LANGUAGE LEVEL

IELTS Score	TOEFL Score	Other Score
Are you currently enrolled in an English language course?	If YES, please provide details	
☐ No ☐ Yes		

ACCOMMODATION & AIRPORT TRANSFER

Do you require assistance arranging accommodation?	Do you require an airport pickup on arrival in Australia?
☐ No ☐ Yes	☐ No ☐ Yes

SPECIAL NEEDS

Please specify if you consider yourself to have any of the following
☐ insufficient study skills to complete the course (e.g. language, literacy and numeracy, research, time management skills) ☐ Experienced any difficulties whilst studying in the past ☐ Have other issue or obligations that might impact your study ☐ a requirement for any other forms of support to facilitate your study

Select Study Plan Options

Preferred Start Date	Preferred Campus	Preferred Study Mode	Preferred Payment Plan
dd mm yyyy	☐ Brisbane ☐ Gold Coast ☐ Hobart	☐ On-campus ☐ Online	☐ I require a payment plan (admin fees may apply)
Are you applying for Credit Transfer or Recognition for Prior Learning (RPL)?			☐ Yes

Select Course

✓ Name of Course	Weeks
------------------	-------

Foundation and English Courses

☐ General English	(Please enter number of weeks)	
☐ IELTS	(Please enter number of weeks)	

Campus	Course	Start Date	End Date

Select Higher Education Pathway

Are you applying for a course packaged with a higher education programme? Please visit the website for pathway options. If yes, please enter details below.

Name of preferred Bachelor degree programme:	Preferred Higher Education provider:
	☐ Griffith University ☐ Torrens University Australia ☐ University of Tasmania ☐ Southern Cross University ☐ University of Southern Queensland ☐ Bond University ☐ Macleay College

Student Agreement

Terms & Conditions

I have read, understood and accepted all the terms, policy and procedures including change of enrolment, cancellation and refund policy, and deferral, suspension of studies and code of conduct and any other information and policies and procedures that can be found on the Education Provider's website.

I hereby agree to be bound and adhere to all applicable standards of conduct, laws, regulations, policies and procedures, and acknowledge that failure to do so may result in the suspension or cancellation of my enrolment.

By submitting this application, I declare that all information and documentation provided in support of it is accurate and true. I acknowledge that submission of the false, incorrect, incomplete or misleading information may result in the refusal, delay or cancellation of my enrolment.

By enrolling to a courses, I understand and agree to give consent for the Education Provider to either make an application or retrieve a (USI) Unique Student Identifier on my behalf. I understand that the Education Provider will supply to the Registrar my personal information including my name, date of birth, Country of birth, gender and contact details.

Privacy Notice

Under the Data Provision Requirements 2012, the Education Provider is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER(National Centre for Vocational Education Research)).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by the Education Provider for statistical, regulatory and research purposes. The Education Provider may disclose your personal information for these purposes to third parties, including:

- School - if you a secondary student undertaking VET(Vocational Education and Training), Including a school-based apprenticeship or traineeship;
- Employer - if you are enrolled in training paid by your employer;
- Commonwealth and State or Territory government departments and authorised agencies;
- NCVER;
- Organisations conducting student surveys; and
- Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts;
- facilitating statistics and research relating to education, including surveys;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. You may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

Declaration

- I agree to the Terms and Conditions herein.
- I declare that the information I have provided, to the best of my knowledge, is true and correct.
- I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

Student Signature	Date (mm/dd/yyyy)
Parent / Guardian Signature if under 18	Date (mm/dd/yyyy)

Agent Details

If this application is being lodged by an education agent, please provide details below.

Agency (Business) Name	Agent / Counsellor's Name	
Email	Tel	Mob

Which NIET Group Marketing Officer provided the greatest support for this application?	Agency Stamp if Relevant

Footnotes

¹ From 1 January 2015, we can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVER. If you have not yet obtained a USI you can apply for it directly at <https://www.usi.gov.au/students/create-your-usi/> on computer or mobile device, otherwise.

Parent / Legal Guardian Form (For Under 18 Applicants Only)

Parent or Legal Guardian to choose one accommodation/welfare option below.

- ☐ Student stays with parent (Complete Section A Below)
- ☐ Student stays with relative over the age of 21 (Complete Section A Below)
- ☐ Student stays at NIET approved accommodation (Complete Section B below)

Section A (To be completed by parent or legal guardian)

The nominated person is intending to, or has already been approved by, The Australian Department of Home Affairs to confirm this arrangement. For more information, please visit the website <https://www.homeaffairs.gov.au>.

Family Name	First Name	Relationship to you	
Email		Tel	Mob
Street Address	State	Code	Country

Section B (To be completed by parent or legal guardian)

Please arrange accommodation online before sending in your application form.

The Education Provider will issue a Confirmation of Appropriate Accommodation and Welfare (CAAW).

By signing the CAAW, the Education Provider is taking on an important responsibility by confirming to the Department of Home Affairs that appropriate arrangements have been made for the student's accommodation, support and welfare.

The student will reside in the following accommodation during their studies in Australia while they are Under 18.

Provider Selected	Details
Homestay with Australian Homestay Network (https://au.homestaynetwork.org/guests/new)	AHN Receipt / Invoice Number: Arrival Date:
Student Accommodation with approved accommodation provider (http://studentone.com)	My booking number is: Accommodation Start Date: End date:

The student's parents will also apply for services from the Education Provider's appointed Guardianship and Welfare service at the following link: <http://www.studentguardians.com/> and supplied to the Education Provider or authorised consultant by email.

Declaration

I agree and understand that the information provided above is part of the student's Conditions of Enrolment. I confirm that the details are correct and true and will inform the Education Provider should changes occur with my guardianship or care arrangements.

Parent / Guardian Signature	Date (mm/dd/yyyy)