Student Admission Application Form

Southern Cross Institute (SCI)
Level 2, 1-3 Fitzwilliam Street,
PARRAMATTA NSW 2150
Level 1, 37 George Street,
PARRAMATTA NSW 2150
Phone: +61 2 9066 6902
(E) admin@sci.edu.au **(W)** www.sci.edu.au

PERSONAL DETAILS

Have you previously studied at the Southern Cross Institute (SCI)? ☐ Yes ☐ No

if yes, please provide **Student ID Number**

Title ☐ Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Other

Family Name/s

Given Name/s

Gender ☐ Male ☐ Female ☐ Unspecified

Date of Birth* *(as shown on passport)* day month year

Telephone

Mobile

Email Address

Address in Australia *(if known)*

Suburb/City

Postcode State

Note*: SCI does not accept students under 18 years of age

Nationality

Country of Birth

Passport Number

Expiry Date day month year

Country of Issue

At the time of application are you in Australia? ☐ No ☐ Yes

Please provide name of your current education provider *(if applicable)*

Home Country Address

Suburb/City

Postcode State

AUTHORISED AGENT DETAILS (*IF APPLICABLE*)

Agency Name

Email Address

Contact Person

Telephone Number

COURSE(S) & MAJOR SELECTION

Bachelor of Business (BBus)
(CRICOS Course Code: 111606B)
Please choose your preferred option for major

Major Options

- ☐ Accounting
- ☐ Hospitality Management
- ☐ Information Systems Human
- ☐ Services Management

☐ **Graduate Diploma of Information and Communications Technology (GDICT)**
(CRICOS Course Code: 116826E)

☐ **Graduate Diploma of Social Work (GDSW)**
(CRICOS Course Code: 116824G)

☐ **Master of Information and Communications Technology (MICT)**
(CRICOS Course Code: 116825F)

☐ **Master of Social Work (Qualifying) (MSWQ)**
(CRICOS Course Code: 116823H)

If you have chosen a Major that has professional accreditation, you will need to successfully complete all units of that major at SCI to receive professional body accredited qualification. The accrediting professional body may consider applications on case to case basis.

☐ **Cross-Institutional Study** (please specify Unit Codes) 1. 2. 3. 4.

INTAKES

☐ February ☐ July ☐ November **Year**

ENGLISH PROFICIENCY

Is English your first language? ☐ Yes ☐ No *if no, what is your first language?*

Have you completed any secondary or tertiary studies with English as the level of instruction? ☐ Yes ☐ No

Please indicate if you have taken any of the following English tests:

☐ IELTS ☐ TOEFL ☐ PTE ☐ Other Overall Score: Test Date: / /

Note: To check if you have met SCI's English language Entry Requirements, please refer to the Admissions Policy and Procedure available on the SCI website www.sci.edu.au

EDUCATION BACKGROUND

Institution/School	Name of Qualification	Location	Year completed

P.S.: Please sign the declaration printed on the reverse of this application form.

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ADVANCED STANDING

Do you wish to apply for Advanced Standing? ☐ Yes ☐ No Your USI Number: | | | | | | | | | | |

(Mandatory if seeking Credits from Australian RTO)

If you have studied or are currently studying at another academic institution, you may be eligible for credit/advanced standing towards your course at SCI.

Please refer to the Advanced Standing Policy and Procedure available on the SCI website (www.sci.edu.au) for further information on the process and the application deadline.

OVERSEAS STUDENT HEALTH COVER (OSHC)

Would you like us to arrange health cover for you? *if yes, please choose the level of cover:*

☐ Yes ☐ No ☐ Single ☐ Couple ☐ Family

SUPPORT SERVICES

Do you have a disability, impairment or long-term medical condition, which may affect your studies? ☐ Yes ☐ No

if yes, please specify: ☐ Hearing ☐ Vision ☐ Learning ☐ Mobility ☐ Medical ☐ Other _____

CHECKLIST

I have:
- ☐ Completed all sections of the application form
- ☐ Attached certified copy of passport and current Australian visa (if applicable)
- ☐ Attached certified copies of academic transcript(s) and certificate(s) translated into English (if applicable)
- ☐ Attached evidence of English language proficiency
- ☐ Read and sign the student declaration

DECLARATION

I declare that the information provided in this application form is true and correct, and the academic records provided are a true record of my academic results

- I authorise the Southern Cross Institute (SCI) to obtain enrolment and academic information from any of my previous or current education providers.
- I declare that I have accessed information regarding the costs related to studying at **SCI** available on the **SCI** website (www.sci.edu.au) and that I have accessed information regarding the costs associated with living in Australia for me and any dependents accompanying me, published by the Australian Government at www.studyinaustralia.gov.au/en/study-costs.
- I declare that I have adequate funds available to cover tuition fees, ancillary costs and living expenses for myself and any dependents travelling with me.
- I consent to information collected about me on this form being disclosed if authorised or required by law and/or the Australian Government and/or designated authorities authorised by the **SCI**.
- I understand that the **SCI** may vary or reverse any decision regarding admission or enrolment based on incorrect, incomplete or fraudulent information provided by me.
- I understand that all documents I submit with my application become the property of **SCI** and will not be returned.
- I confirm that I have read and fully understand the requirement of the course as outlined on the **SCI** website (www.sci.edu.au).
- I will notify **SCI** immediately if there is any change to the information I have given in this application.
- I have read and understood SCI Refund Policy avilable on SCI website (www.sci.edu.au). I am aware that $250 enrolment fees is non-refundable.

Full Name (please print) _____

Student's Signature _____ **Date** day | | month | | year | | | |

For Current fees/Overseas students health cover, please refer our website (www.sci.edu.au) or email us at admin@sci.edu.au

Please return completed form along with requested documents to your representative or SCI at:

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