INTERNATIONAL STUDENT APPLICATION FORM

(Application for Admission)

SELECT COURSE(S) YOU WISH TO STUDY

VIC	Courses
☐	General English program (Beginner to Advanced) (up to 72 weeks) including 12 weeks holidays (CRICOS Code: 115476H)

Please select your preferred intake 2024

☐ 1st Jul 2024 ☐ 05th August 2024 ☐ 23rd September 2024 ☐ 28th October 2024 ☐ Other _____

	Faculty of Commercial Cookery & Hospitality Management
☐	Cert III + Cert IV + Diploma
☐	SIT30821 - Certificate III in Commercial Cookery (67 weeks) including holidays (CRICOS Code: 112663G)
☐	SIT40521 - Certificate IV in Kitchen Management (93 weeks) including holidays (CRICOS Code: 112664F)
☐	SIT50422 - Diploma of Hospitality Management (119 weeks) including holidays (CRICOS Code: 112665E)
	Faculty of Business & Management
☐	BSB50120 - Diploma of Business (52 weeks) including holidays (CRICOS Code: 112666D)
☐	BSB60120 - Advanced Diploma of Business (52 weeks) including holidays (CRICOS Code: 112667C)
☐	BSB80120 - Graduate Diploma of Management (Learning) (52 weeks) including holidays (CRICOS Code: 115224F)
	Faculty of Early Childhood Education and Care
☐	CHC30121- Certificate III in Early Childhood Education and Care (52 weeks) including holidays (CRICOS Code: 115222H)
☐	CHC50121- Diploma of Early Childhood Education and Care (52 weeks) including holidays (CRICOS Code 115223G)

Please select your preferred intake 2024 - 2025

☐ 15th July 2025 ☐ 12th August 2024 ☐ 07th October 2024 ☐ 11th Nov 2024 ☐ 13rd Jan 2025
☐ 24th February 2025 ☐ 07th April 2025 ☐ 19th May 2025 ☐ 14th July 2025 ☐ Other : _____

Unique Student Identifier

Do you have a Unique Student Identifier (USI) number? ☐ Yes ☐ No	Please provide your USI no. _____
ALTEC can create an USI account on your behalf. Please acknowledge if you would like us to create one for you. ☐ Agree ☐ Disagree	*Please note that it is mandatory that all International Students must have an USI number. This form is available on the USI website. Please use the following link: https://www.usi.gov.au/*

PERSONAL DETAILS

First Name:		Last Name:	

Date of Birth (DD/MM/YYYY)	Gender
	☐ Male ☐ Female ☐ Other

Is English your first language, if not which other language do you speak at home?

☐ Yes ☐ No	*Other, please specify:* _____

Marital status

☐ Married	☐ Single

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Email ID

Country of Birth	**Nationality**

Passport Number	**Date of expiry (DD/MM/YYYY)**

(X) Please attach copy of your passport and visa

Permanent address (in Home Country)

City	**State/Province**	**ZIP/Postal**

Telephone (Mobile)	**Telephone (Home)**

Address in Australia (if known)

City	**State/Province**	**ZIP/Postal**

Telephone (Mobile)	**Telephone (Home)**

Are you currently in Australia?	**Year of arrival in Australia**
☐ Yes ☐ No	

Which visa are you holding?

☐ Student ☐ Tourist ☐ Other	*If other, please specify*
If on a student visa, please mention the issuing DIBP office	

Visa Sub Class	**Visa Expiry Date (DD/MM/YYYY)**

EMERGENCY / PARENTS CONTACT DETAILS

Emergency Contact / Next of Kin

First Name		Last Name	
Relationship		Contact Number	

Address in Australia (if known)

City	**State/Province**	**ZIP/Postal**

Email	

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ENGLISH LANGUAGE PROFICIENCY

How well do you speak English?

☐ Very Well	☐ Well	☐ Not Well	☐ Not at All

What is the main language spoken at home?

Please indicate if you have completed any English test within the last two (2) years

☐ IELTS	☐ TOEFL iBT	☐ PTE	☐ CAE	☐ OET
If other, please specify		**Overall Score**		

(X) A certified copy of result/s must be attached

EQUITY AND DISABILITY

Do you have a disability, impairment or long-term medical condition which may affect your studies?

☐ Yes	☐ No

If yes, please specify the type/s of disability

☐ Hearing	☐ Physical	☐ Vision	☐ Mental Illness
☐ Intellectual	☐ Learning	☐ Medical Condition	☐ Acquired Brain Impairment
Other:	Please give a brief description about your medical condition/disability		

EDUCATION BACKGROUND

Have you previously been a student of States College?

☐ Yes	☐ No

SECONDARY STUDIES: What is the highest level of secondary school you have completed?

☐ Year 12	☐ Year 11	☐ Year 10	☐ Year 9	☐ Never Attended School

Name of School/Institution

State/Country	Year of Completion

TERTIARY AND POSTGRADUATE STUDIES: Have you successfully completed a Degree, Diploma or Certificate?

☐ Bachelor Degree or Higher	☐ Advanced Diploma or Associate Degree	☐ Certificate IV or Advanced Certificate
☐ Certificate III or Trade Certificate	☐ Certificate Other Than Above	

Name of institution last attended

Name of course

Year of last enrolment	Is Qualification complete?	
	☐ Yes	☐ No

(X) Please attach certified copies of all current and previous studies (including High School) that you have completed

Are you applying for Credit Transfer or Recognition of Prior Learning (RPL)?

☐ Yes	☐ No

If yes, you will need to complete addition form/s.

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EMPLOYMENT HISTORY

Employer	From/To	Position

(X) Please attach all supporting documents and your resumé

FINANCIAL SUPPORT

Provide a summary of your arrangements for financial support for the duration of studies in Australia

Please note, students from assessment level three (3) may need further evidence of funds in the form of a bank statement or loan/credit approval letter.

(X) Please attach bank statement or loan/credit approval letter (if applicable)

OVERSEAS STUDENT HEALTH COVER

Do you have an Overseas Student Health Cover (OSHC)?

☐ Yes	☐ No

Provider Name	Membership Number	Expiry Date

Do you want the College to arrange your OSHC? OSHC cover type?

☐ Yes	☐ No	☐ Single	☐ Couple	☐ Family

Please note that it is mandatory that all international students have paid for OSHC, before applying for a student visa. For more information regarding the premium and type of cover, please contact the College on admissions@states.edu.au

AIRPORT PICKUP AND ACCOMMODATION

ALTEC is contracted with the Australian Homestay Network who can arrange everything for you, including airport pick up.
Do you wish states to arrange temporary Hostel accommodation for you?

☐ Yes	☐ No

If you would like to take up residency in a homestay, please advise at time of enquiry, or at least four (4) weeks before arrival in Australia. For more information, see the Australian Homestay Network website at https://www.homestaynetwork.org/altec-students/

Which best describes your reason for undertaking the course?

☐ To get a job	☐ It was a requirement of my job	☐ To develop my existing business
☐ To start my own business	☐ For personal interest or self-development	☐ To get into another course of study
☐ To try a different career	☐ To get a pathway into higher education	☐ To get a better job or promotion
☐ I wanted extra skills for my job	☐ Other:	

How were you introduced to ALTEC?

☐ Education Agent	☐ States Website	☐ Magazine / Newspapers	☐ Exhibition or Seminar
☐ Facebook	☐ Friend or Relative	Other:	

If Magazine / Newspapers *(Please specify)*

Name of Education Agent or Agent Stamp *(if applicable)*

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APPLICATION CHECKLIST

To receive a letter of offer, please ensure you have uploaded the following documents with this application

☐ Completed all sections of the Application Form
☐ Certified copy of English test results
☐ Certified copies of previous qualifications
☐ Copy of your passport and visa (if applicable)
☐ Copy of resume detailing your work experience / employment history
☐ Evidence of funds in the form of a Bank Statement or loan/credit approval letter (only applicable to offshore applicants and AL3 onshore applicants)

PAYMENT

How would you like to pay the non-refundable application fee of AUD $200?

☐ Cash (at College Reception / Administration Department)
☐ Bank Cheque or Money Order, made payable to States College
☐ EFT – Electronic Fund Transfer

ALTEC Bank Details

Bank Name	**Commonwealth Bank of Australia**
Account Name	**States College Australia**
BSB Number	**063-010**
Account Number	**1508-2685**
Swift Code	CTBAAU2S

ACCEPTANCE

By signing this form, I acknowledge that I have read and understood the information provided above. I also acknowledge that I have read States College's student prospectus, marketing material, and received full information from States College's Education Agent (in case of enrolment through education agent) before making a decision to enrol in the course. I agree to abide by the above terms and conditions. The information and documents provided by me are true and correct in all respects.

I declare that I am a Genuine Student and that I have read and understood the condition s in relation to these requirements as defined on the following website: https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-student-requirement

I understand that if State College forms the opinion that I am not a Genuine student, they may refuse to assess my application, withdraw an offer or cancel my confirmation of enrolment.

I am aware of the estimated total course fees at StatesCollege and living costs for my stay in Australia. I understand that the total course fees do not cover the costs of books, materials, field trips or any additional cost related to my course, unless otherwise specified.

I declare to have sufficient funds to support myself and my family members (if applicable) for the TOTAL period of my stay in Australia including proposed course fees for myself and any school-aged family members, Overseas Student Health Cover, living costs and travel costs, regardless of whether my dependents intend to accompany me in Australia.

NOTE:

- Offshore applicants need to complete the States College's GS form in addition to this application form. A video interview may also be required.
- Applicants to note that for transfer between providers the National Code Standard 7 applies.
- Applicants understand that they can pay full course fee if you wish to, but are not required to pay more than 50% upfront.

Applicant's Signature (as per passport)	Date (DD/MM/YYYY)

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