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Course Guide 2024



**OCEANIA POLYTECHNIC
INSTITUTE OF EDUCATION**

CRICOS PROVIDER CODE: 01905F | RTO NO: 6324

www.opie.vic.edu.au

ABOUT OCEANIA POLYTECHNIC

OPIE is a Registered Training Organization, that meets administrative, delivery, staffing, facility, marketing, financial, quality assurance and assessment standards agreed by the Federal, State and Territory governments in Australia. The National registered Authority body monitors our management and subjects us to regular external audits to verify adherence to these standards.

Oceania Polytechnic Institute of Education (OPIE) exhibits a history of 31 years by specializing in fields of Fine Arts, Architecture, The Built Environment and Design.

It was founded and registered under the Business Name Act (Victoria) in Melbourne on the 29th February 1988 as Oceania Polytechnic. School of Architecture was established in 1988 and began operating in 1989 academic year. In 1990 the School of Design, School of Drafting and the School of Fine Arts were established, 1992 saw the addition of the School of Planning. In 1996, the full business name became Oceanic Polytechnic Institute of Education Pty Ltd.





MESSAGE FROM CEO

Thank you for choosing us as your place to study. Today's world is a challenging and moving environment. The fundamental key to success in today's business culture is firm concentration, professional training and a strong belief in yourself as well as the achievement of your goals.

Our dedication ensures that you feel at home in Australia, with a safe, secure and supportive environment. Oceania Polytechnic Institute of Education (OPIE)'s commitment will allow you the opportunity to take on this life challenging journey and take full advantage of the experience we have to offer you.

The main focus of Oceania Polytechnic Institute of Education (OPIE) is that you succeed in achieving your goals and enter the industry culture equipped with the knowledge, the confidence and the ability to perform at your best. Our goal is to provide the guidance you need during your journey to allow you to become professional and productive contributors to today's society. Together with our highly qualified and experienced professional teaching staff, Oceania Polytechnic Institute of Education (OPIE) look forward to pursuing academic excellence, value based education, and providing an environment that is overall beneficial to your academic and professional development.

I acknowledge that the educational aspect of life is the essence of developing skills needed to enter a productive society and vital in promoting an individual sense of worth, values and high ethical standards. I personally look forward to playing a fundamental role in your life journey as our educational relationship continues, as we work towards defining your educational and professional goals.

Gills Mathews

Chief Executive Officer



COURSES OFFERED

Oceania Polytechnic Institute of Education (OPIE) is nationally accredited vocational education and training in construction, architecture and solid plastering.

Our courses are designed to provide the students with the knowledge and skills to meet the needs of the employ-er and the industry. Each of our courses are delivered by one of our highly skilled and experienced trainers and the content of each course has been designed with consultation of industry experts to ensure that students are being taught the current processes that are used in the real word so that graduates have skills that the industry demands.

Course Code	VET National Code	Course Name	Duration	Tuition Fees	Resource Fees
103817B	CPC30620	Certificate III in Painting and Decorating	60 weeks	\$13,130	\$680
103812G	CPC31020	Certificate III in Solid Plastering	60 weeks	\$14,000	\$680
103798M	CPC31320	Certificate III in Wall and Floor Tiling	52 weeks	\$13,130	\$680
103780K	CPC40120	Certificate IV in Building and Construction	52 weeks	\$11,000	\$300
103768F	CPC50220	Diploma of Building and Construction (Building)	72 weeks	\$18,000	\$300
104106C	BSB50820	Diploma of Project Management	52 weeks	\$11,500	\$300
0100498	22477VIC	Advanced Diploma of Building Design (Architectural)	156 weeks	\$40,722	\$500
111860K	R1160520	R1160520-Advanced Diploma of Civil Construction Design	104 weeks	\$25,000	\$500

Other Fees & Informations

- Resource Fee (Yellow card, Books etc) for Certificate III in Plastering, Certificate III in Tiling, Certificate III in Painting - \$680
- Application Fee (not refundable)- Advanced Diploma of Building Design (Architectural)*\$500 (non-rundable) and other courses* \$300 (non refundable) - \$500* / \$300
- Unfront payment; One Semester fee for Admission (COE)
- English Requirement: IELTS score of 5.5 band/ PTE score 42.
- Level 1 country candidates and Applicants with previous AQF qualification are exempted from english requirements.
- Fee payment plan available



22477VIC Advanced Diploma of Building Design (Architectural)

CRICOS Course Code



Duration
156 weeks



Mode of Study
Full-time



Core Units
20



Elective Units
NIL



Campus
Melbourne



Intake Dates
**Every month on
the 15h except
December**



Total Course Fee
AUD \$40,722
including Resource
material fee \$500



Application Fee
AUD \$500



Delivery Mode
**Face-to-face/
Online****

This qualification The Advanced Diploma of Building Design (Architectural) is the required qualification building designers applying for registration in Victoria with the Building Commission in the category of Building Design.

Program Content: The training program covers 20 units of competency taken from the Qualification. To be awarded a certificate for the Advanced Diploma of Building Design (Architectural), participants are required to successfully complete all 20 core units.

Resources: Students are issued with learning materials and handouts relevant to each unit.

Recognition: This course holds national accreditation under the Australian Qualification Framework (AQF).

Assessments: A range of assessment strategies is employed for this qualification and the choice of strategy is dependent on the nature of the unit of competency. Strategies may include but not limit practical application and demonstration of skills, oral presentations, written assignments, tests and projects, work-based projects including the maintenance of log books, action research projects, case studies and log books.

Career Opportunities: Following an appropriate period of employment, a graduate can apply to the Building Practitioners Board for registration as a draftsman (architectural).

Reassessment: Students can have three reassessments of NYC (Not Yet Competent) free of charge provided that the submission of assessments has been done on time. Further, if a student fails more than three times in the unit, the student will have to repeat that unit and charges will be AUD\$350.00 per unit (GST will not be charged).

Eligibility/ Entry requirements: This qualification requires a minimum of year 12 completion or equivalent. Oceania Polytechnic requires students to be a minimum of 18 years of age and to demonstrate that they have sufficient English Language, Literacy, and Numeracy (LLN) through satisfactory completion of OPIE's pre-enrolment LLN test. International students may be required to provide evidence of their English Language Proficiency to the minimum level of 5.5 in IELTS or equivalent. (Please check the Department of Home Affairs website on www.homeaffairs.gov.au for student visa requirements).`

Unit Listings

Unit Code	Unit Name	Core	Elective
VU22455	Apply structural and construction technology to the design of residential buildings	Core	
BSBPMG415	Apply project risk management techniques	Core	
VU22469	Undertake complex architectural projects	Core	
VU22466	Integrate digital applications into architectural workflows	Core	
VU22454	Undertake site survey and analysis to inform design process	Core	
VU22462	Produce preliminary and working drawings for residential buildings	Core	
VU22458	Comply with relevant legislation in the design of commercial buildings	Core	
VU22470	Conduct, interpret and apply a Bushfire Attack Level (BAL) assessment	Core	
VU22459	Design safe buildings	Core	
VU22464	Select construction materials for building projects	Core	
VU22465	Provide design solutions for residential and commercial buildings	Core	
VU22463	Produce preliminary and working drawings for commercial buildings	Core	
VU22460	Design sustainable buildings	Core	
VU22457	Comply with relevant legislation in the design of residential buildings	Core	
VU22461	Integrate services layout into design documentation	Core	
BSBSMB404	Undertake small business planning	Core	
CPCCWHS1001	Prepare to work safely in the construction industry	Core	
VU22468	Manage architectural project administration	Core	
VU22467	Present architectural designs	Core	
VU22456	Apply structural and construction technology to the design of commercial buildings	Core	

RII60520 -Advanced Diploma of Civil Construction Design

CRICOS Course Code 111860K



Duration
104 weeks



Mode of Study
Full-time



Core Units
5



Elective Units
7



Campus
Melbourne



Intake Dates
Every month on
the 15h except
December



Total Course Fee
AUD \$ 25,000
including Resource
material fee \$500



Application Fee
AUD \$300-



Delivery Mode
Face-to-face/
Online**

This qualification reflects the role of an individual working as a senior civil works designer or a para-professional designer, who supports professional engineers. They perform tasks that are broad, specialised, complex and technical and include strategic areas and initiating activities. They are responsible for the design of complex projects to ensure the implementation of the client's site requirements and are required to demonstrate self-directed application of theoretical and technical knowledge and initiate solutions to technical problems or management requirements.

Program Content: The training program covers 12 units of competency taken from the qualification. It has total Core units of 5 and 7 Elective Units, participants are required to successfully complete all 12 core units.

Resources: Students are issued with learning materials and handouts relevant to each unit.

Recognition: This course holds national accreditation under the Australian Qualification Framework (AQF).

Assessments: A range of assessment strategies is employed for this qualification and the choice of strategy is dependent on the nature of the unit of competency. Strategies may include but not limit practical application and demonstration of skills, oral presentations, written assignments, tests and projects, work-based projects including the maintenance of log books, action research projects, case studies and log books.

Reassessment: Students can have three reassessments of NYC (Not Yet Competent) free of charge provided that the submission of assessments has been done on time. Further, if a student fails more than three times in the unit, the student will have to repeat that unit and charges will be AUD\$350.00 per unit (GST will not be charged).

Eligibility/ Entry requirements: This qualification requires a minimum of year 12 completion or equivalent. Oceania Polytechnic requires students to be a minimum of 18 years of age and to demonstrate that they have sufficient English Language, Literacy, and Numeracy (LLN) through satisfactory completion of OPIE's pre-enrolment LLN test. International students may be required to provide evidence of their English Language Proficiency to the minimum level of 5.5 in IELTS or equivalent. (Please check the Department of Home Affairs website on www.homeaffairs.gov.au for student visa requirements).

Further Education: Learners who successfully complete this qualification may wish to consider further study such as: 22477VIC – Advanced Diploma of Building Design (Architectural)

Employment Pathway: The Advanced Diploma of Civil Construction Design is in the Civil Engineering Field of Education.

- Senior Civil Construction Designer
- Civil Engineering Draftsperson.

Unit Listings

Unit Code	Unit Title	Core	Elective
BSBPMG632	Manage program risk	Core	
BSBWHS616	Apply safe design principles to control WHS risks	Core	
BSBTWK502	Manage team effectiveness	Core	
RIICWD601E	Manage the civil works design process	Core	
RIIQUA601E	Establish and maintain a quality system	Core	
BSBPMG531	Manage project time		Elective
BSBPMG532	Manage project quality		Elective
RIICWD509E	Prepare detailed design of urban roads		Elective
RIICWD510E	Prepare detailed design of busways		Elective
RIICWD507D	Prepare detailed geotechnical design		Elective
MEM30031A	Operate computer-aided design (CAD) system to produce basic drawing elements package		Elective
MEM30032A	Produce basic engineering drawings		Elective

CPC40120 Certificate IV in Building and Construction

CRICOS Course Code 103780K



Duration
52 weeks



Mode of Study
Full-time



Core Units
11



Elective Units
8



Campus
Melbourne



Intake Dates
Every month on
the 15h except
December



Total Course Fee
AUD \$11,000
including Resource/
material fee \$300



Application Fee
AUD \$300



Delivery Mode
Face-to-face/
Online**

This qualification is designed to meet the needs of builders and managers of small to medium-sized building businesses. The builder may also be the appropriately licensed person with responsibility under the relevant building licensing authority in the State or Territory. Builder licensing varies across States and Territories and additional requirements to attainment of this qualification may be required.

Program Content: The training program covers 19 units of competency taken from the Qualification. To be awarded a certificate for the Certificate IV in Building and Construction (Building), participants are required to successfully complete all 11 core units.

Resources: Students are issued with learning materials and handouts relevant to each unit.

Recognition: This course holds national accreditation under the Australian Qualification Framework (AQF).

Assessments: This course includes written projects/assignments. Group tasks or assignments may occur as a type of assessment.

Career Opportunities: Training Pathway: CPC50220 Diploma of Building and Construction (Building)

Advanced Diploma Level: CPC60212 Advanced Diploma of Building and Construction (Management)

Employment Pathway: Employment outcomes resulting from the completion of this course may include the following roles:

Construction Manager, Building Supervisor, Project Manager (Construction)

Reassessment: tudents can have three reassessments of NYC (Not Yet Competent) free of charge provided that the submission of assessments has been done on time. Further, if a student fails more than three times in the unit, the student will have to repeat that unit and charges will be AUD\$350.00 per unit (GST will not be charged).

Eligibility/ Entry requirements: This qualification requires a minimum of year 12 completion or equivalent. Oceania Polytechnic requires students to be a minimum of 16 years of age and to demonstrate that they have sufficient English Language, Literacy, and Numeracy (LLN) through satisfactory completion of OPIE's pre-enrolment LLN test. International students may be required to provide evidence of their English Language Proficiency to the minimum level of 5.5 in IELTS or equivalent. (Please check the Department of Home Affairs website on www.homeaffairs.gov.au for student visa requirements).

Unit Listings

Unit Code	Unit Name	Core	Elective
Building & Construction Standards Module			
CPCCBC4001	Apply building codes and standards to the construction process for Class 1 and 10 buildings	Core	
CPCCBC4002	Manage work health and safety in the building and construction workplace	Core	
CPCCBC4053	Apply building codes and standards to the construction process for Class 2 to 9 Type C buildings	Core	
CPCSUS4002	Use building science principles to construct energy efficient buildings		Elective
Building & Construction Contracts Module			
CPCCBC4009	Apply legal requirements to building and construction projects	Core	
CPCCBC4003	Select, prepare and administer a construction contract		Elective
CPCCBC4004	Identify and produce estimated costs for building and construction projects		Elective
CPCCBC4013	Prepare and evaluate tender documentation		Elective
CPCCBC4026	Arrange building applications and approvals		Elective
Building & Construction Planning Module			
CPCCBC4007	Plan building and construction work	Core	
CPCCBC4008	Supervise site communication and administration processes for building and construction projects	Core	
CPCCBC4012	Read and interpret plans and specifications	Core	
CPCCBC4014	Prepare simple building sketches and drawings	Core	
CPCCBC4018	Apply site surveys and set-out procedures to building and construction projects	Core	
Building & Construction Project Quality Module			
CPCCBC4010	Apply structural principles to residential and commercial constructions	Core	
CPCCBC4021	Minimise waste on the building and construction site	Core	
BSBPMG422	Apply project quality management techniques		Elective
CPCCBC4005	Produce labour and material schedules for ordering		Elective
CPCCBC4006	Select, procure and store construction materials for building and construction projects		Elective

CPC50220 Diploma of Building and Construction (Building)

CRICOS Course Code 103768F



Duration
72 weeks



Mode of Study
Full-time



Core Units
25



Elective Units
2



Campus
Melbourne



Intake Dates
Every month on
the 15h except
December



Total Course Fee
AUD \$12,250
including Resource/
material fee \$300



Application Fee
AUD \$300*



Delivery Mode
Face-to-face/
Online**

This qualification is designed to meet the needs of builders and managers of small to medium-sized building businesses. The builder may also be the appropriately licensed person with responsibility under the relevant building licensing authority in the State or Territory. Builder licensing varies across States and Territories and additional requirements to attainment of this qualification may be required.

Resources: Students are issued with learning materials and handouts relevant to each unit.

Recognition: This course holds national accreditation under the Australian Qualification Framework (AQF).

Assessments: This course includes written projects/assignments. Group tasks or assignments may occur as a type of assessment.

Career Opportunities: Training Pathway: CPC50210 Diploma of Building and Construction (Building)

Advanced Diploma Level: CPC60212 Advanced Diploma of Building and Construction (Management)

Employment Pathway: Employment outcomes resulting from the completion of this course may include the following roles:

Construction Manager, Building Supervisor, Project Manager (Construction)

Reassessment: Students can have three reassessments of NYC (Not Yet Competent) free of charge provided that the submission of assessments has been done on time. Further, if a student fails more than three times in the unit, the student will have to repeat that unit and charges will be AUD\$350.00 per unit (GST will not be charged).

Eligibility/ Entry requirements: This qualification requires a minimum of year 12 completion or equivalent. Oceania Polytechnic requires students to be a minimum of 16* years of age and to demonstrate that they have sufficient English Language, Literacy, and Numeracy (LLN) through satisfactory completion of OPIE's pre-enrolment LLN test. International students may be required to provide evidence of their English Language Proficiency to the minimum level of 5.5 in IELTS or equivalent. (Please check the Department of Home Affairs website on www.homeaffairs.gov.au for student visa requirements).

*when it is packaged with Cert III course

Unit Listing

Unit Code	Unit Name	Core	Elective
Building & Construction Standards Module			
CPCCBC4001	Apply building codes and standards to the construction process for Class 1 and 10 buildings	Core	
CPCCBC4053	Apply building codes and standards to the construction process for Class 2 to 9 Type C buildings	Core	
CPCCBC5001	Apply building codes and standards to the construction process for Type B construction	Core	
CPCCBC5007	Administer the legal obligations of a building and construction contractor	Core	
Building & Construction Contracts Module			
CPCCBC4003	Select, prepare and administer a construction contract	Core	
CPCCBC4004	Identify and produce estimated costs for building and construction projects	Core	
CPCCBC4009	Apply legal requirements to building and construction projects	Core	
CPCCBC4013	Prepare and evaluate tender documentation	Core	
Building & Construction Planning Module			
PCCBC4012			
CPCCBC4014	Prepare simple building sketches and drawings	Core	
CPCCBC4018	Apply site surveys and set-out procedures to building and construction projects	Core	
CPCCBC5003	Supervise the planning of on-site building and construction work	Core	
CPCCBC5005	Select and manage building and construction contractors	Core	
Building & Construction Project Quality Module			
CPCCBC4010	Apply structural principles to residential and commercial constructions	Core	
CPCCBC5011	Manage environmental management practices and processes in building and construction	Core	
CPCCBC5013	Manage professional technical and legal reports on building and construction projects	Core	
BSBPMG532	Manage project quality		Elective
Building & Construction Project Processes Module			
CPCCBC4005	Produce labour and material schedules for ordering	Core	
CPCCBC4008	Supervise site communication and administration processes for building and construction projects	Core	
CPCCBC5002	Monitor costing systems on complex building and construction projects	Core	
CPCCBC5018	Apply structural principles to the construction of buildings up to three storeys	Core	
Building & Construction Project Management Module			
BSBOPS504	Manage business risk	Core	
BSBWHS513	Lead WHS risk management	Core	
CPCCBC5010	Manage construction work	Core	
CPCCBC5019	Manage building and construction business finances	Core	
BSBPMG538	Manage project stakeholder engagement		Elective
CPCCBC4052	Lead and manage teams in the building and construction industry	Core	

BSB50820 Diploma of Project Management

CRICOS Course Code 104106C



Duration
52 weeks



Mode of Study
Full-time



Core Units
8



Elective Units
4



Campus
Melbourne



Intake Dates
Every month on
the 15h except
December



Total Course Fee
AUD \$11,500
including Resource
fee \$300



Application Fee
AUD \$300



Delivery Mode
Face-to-face/
Online**

This qualification would apply to individuals with various job titles including executive officers, program consultants, and program coordinators. Individuals in these roles may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions.

Program Content: The training program covers 12 units of competency taken from the qualification. It has total Core units of 8 and 4 Elective Units, participants are required to successfully complete all 8 core units.

Resources: Students are issued with learning materials and handouts relevant to each unit. Students are encouraged to use their own laptops to do the study.

Recognition: This course holds national accreditation under the Australian Qualification Framework (AQF).

Assessments: This course includes written projects/assignments. Group tasks or assignments may occur as a type of assessment.

Career Opportunities: Employment outcomes resulting from the completion of this course may include the following roles: Project leader/team leader, Project contract manager, Project manager (industry specific), Project vendor manager.

Pathway: Upon completion of this qualification, students can continue their studies with a BSB61015 Advanced Diploma of Leadership and Management or pursue a qualification in another related field

Reassessment: students can have three reassessments of NYC (Not Yet Competent) free of charge provided that the submission of assessments has been done on time. Further, if a student fails more than three times in the unit, the student will have to repeat that unit and charges will be AUD\$350.00 per unit (GST will not be charged).

Eligibility/ Entry requirements: This qualification requires a minimum of year 12 completion or equivalent. Oceania Polytechnic requires students to be a minimum of 16* years of age and to demonstrate that they have sufficient English Language, Literacy, and Numeracy (LLN) through satisfactory completion of OPIE's pre-enrolment LLN test. International students may be required to provide evidence of their English Language Proficiency to the minimum level of 5.5 in IELTS or equivalent. (Please check the Department of Home Affairs website on www.homeaffairs.gov.au for student visa requirements).

*when it is packaged with Cert III course

Unit Listings

Unit Code	Unit Name	Core	Elective
Core Units			
BSBPMG530	Manage project scope	Core	
BSBPMG531	Manage project time	Core	
BSBPMG532	Manage project quality	Core	
BSBPMG533	Manage project cost	Core	
BSBPMG534	Manage project human resources	Core	
BSBPMG535	Manage project information and communication	Core	
BSBPMG536	Manage project risk	Core	
BSBPMG540	Manage project integration	Core	
Elective Units			
BSBPEF501	Manage personal and professional development		Core
BSBPMG537	Manage project procurement		Core
BSBSTR502	Facilitate continuous improvement		Core
BSBTWK502	Manage team effectiveness		Core

CPC31020 Certificate III in Solid Plastering

CRICOS Course Code 103812G



Duration
60 weeks



Mode of Study
Full-time



Core Units
15



Elective Units
5



Campus
Melbourne



Intake Dates
Every month on
the 15h except
December



Total Course Fee
AUD \$14,000
including Resource/
material fee \$680



Application Fee
AUD \$300



Delivery Mode
Face-to-face/
Online**

This qualification provides a trade outcome in solid plastering for residential and commercial work. The qualification has core unit of competency requirements that cover common skills for the construction industry, as well as the specialist field of work, solid plastering. Solid plasterers apply plaster, cement and other mixtures to walls to create smooth or decorative finishes to interior walls and to render to exterior walls.

Program Content: The training program covers 20 units of competency taken from the qualification. It has total Core units of 15 and 5 Elective Units, participants are required to successfully complete all 15 core units.

Resources: Students are issued with learning materials and handouts relevant to each unit. Students are encouraged their own laptops to do the study.

Recognition: This course holds national accreditation under the Australian Qualification Framework (AQF).

Assessments: This course includes written projects/assignments. Group tasks or assignments may occur as a type of assessment.

Career Opportunities: Employment outcomes resulting from the completion of this course may include the following roles:
Plasterer

Reassessment: tudents can have three reassessments of NYC (Not Yet Competent) free of charge provided that the submission of assessments has been done on time. Further, if a student fails more than three times in the unit, the student will have to repeat that unit and charges will be AUD\$350.00 per unit (GST will not be charged).

Eligibility/ Entry requirements: This qualification requires a minimum of year 10 completion or equivalent. Oceania Polytechnic requires students to be a minimum of 16 years of age and to demonstrate that they have sufficient English Language, Literacy, and Numeracy (LLN) through satisfactory completion of OPIE's pre-enrolment LLN test. International students may be required to provide evidence of their English Language Proficiency to the minimum level of 5.5 in IELTS or equivalent. (Please check the Department of Home Affairs website on www.homeaffairs.gov.au for student visa requirements).

Unit Listings

Unit Code	Unit Name	Core	Elective
WHS & Construction Basics Module			
CPCCOM1012	Work effectively and sustainably in the construction industry	Core	
CPCCOM1013	Plan and organise work	Core	
CPCCOM1014	Conduct workplace communication	Core	
CPCCOM2001	Read and interpret plans and specifications	Core	
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	Core	
Calculation & Business Opportunities Module			
CPCCOM1015	Carry out measurements and calculations	Core	
BSBESB301	Investigate business opportunities		Elective
BSBESB407	Manage finances for new business ventures		Elective
Basic Plastering Skills Module			
CPCCCM2006	Apply basic levelling procedures	Core	
CPCCSP2001	Handle solid plastering materials	Core	
CPCCSP2002	Use solid plastering tools and equipment	Core	
CPCCSP2003	Prepare surfaces for plastering	Core	
Advanced Painting Skills Module			
CPCCSP3001	Apply float and render to straight and curved surfaces	Core	
CPCCSP3002	Apply set coats	Core	
CPCCSP3003	Apply trowelled texture coat finishes	Core	
CPCCSP3004	Restore and renovate solid plasterwork	Core	
Elevated Platforms Module			
CPCCCM2008	Erect and dismantle restricted height scaffolding	Core	
CPCCCM2012	Work safely at heights		Elective
CPCCCM3001	Operate elevated work platforms up to 11 metres		Elective
CPCCPB3026	Erect and maintain trestle and plank systems		Elective

CPC30620 Certificate III in Painting and Decorating

CRICOS Course Code 103817B



Duration
60 weeks



Mode of Study
Full-time



Core Units
26



Elective Units
3



Campus
Melbourne



Intake Dates
Every month on
the 15h except
December



Total Course Fee
AUD \$13,130
including Resource/
material fee \$680



Application Fee
AUD \$300



Delivery Mode
Face-to-face/
Online**

This course provides you with hands-on skills and knowledge that enable you to carry out a wide range of tasks in the painting and decorating industry. Licensing, legislative and regulatory or certification requirements for painting and decorating work differ between States and Territories. Please consult with the relevant regulatory authority. This qualification is suitable for an Australian Apprenticeship pathway. Completion of the general construction induction training program, specified in the Safe Work Australia model Code of Practice: Construction Work, is required by anyone carrying out construction work. Achievement of CPCCWHS1001 Prepare to work safely in the construction industry meets this requirement.

Program Content: The training program covers 29 units of competency taken from the Qualification.

Resources: Students are issued with learning materials and handouts relevant to each unit.

Recognition: This course holds national accreditation under the Australian Qualification Framework (AQF).

Assessments: This course includes written projects/assignments. Group tasks or assignments may occur as a type of assessment.

Career Opportunities: Employment outcomes resulting from the completion of this course may include the following roles:
Painter or Decorator

Reassessment: Students can have three reassessments of NYC (Not Yet Competent) free of charge provided that the submission of assessments has been done on time. Further, if a student fails more than three times in the unit, the student will have to repeat that unit and charges will be AUD\$350.00 per unit (GST will not be charged).

Eligibility/ Entry requirements: This qualification requires a minimum of year 10 completion or equivalent. Oceania Polytechnic requires students to be a minimum of 16 years of age and to demonstrate that they have sufficient English Language, Literacy, and Numeracy (LLN) through satisfactory completion of OPIE's pre-enrolment LLN test. International students may be required to provide evidence of their English Language Proficiency to the minimum level of 5.5 in IELTS or equivalent. (Please check the Department of Home Affairs website on www.homeaffairs.gov.au for student visa requirements).

Unit Listings

Unit Code	Unit Name	Core	Elective
WHS & Construction Basics Module			
CPCCOM1012	Work effectively and sustainably in the construction industry	Core	
CPCCOM1013	Plan and organise work	Core	
CPCCOM1014	Conduct workplace communication	Core	
CPCCOM2001	Read and interpret plans and specifications	Core	
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	Core	
Lead & Asbestos Module			
CPCCPD3031	Work safely with lead-painted surfaces in the painting industry	Core	
CPCCPD3036	Work safely to encapsulate non-friable asbestos in the painting industry	Core	
Calculation & Business Opportunities Module			
CPCCCM3005	Calculate costs of construction work	Core	
CPCCOM1015	Carry out measurements and calculations	Core	
BSBESB301	Investigate business opportunities		Elective
BSBESB303	Organise finances for new business ventures		Elective
Basic Painting Basic Skills Module			
CPCCPD2011	Handle and store painting and decorating materials	Core	
CPCCPD2012	Use painting and decorating tools and equipment	Core	
CPCCPD2013	Remove and replace doors and door and window components	Core	
CPCCPD3021	Prepare existing coated surface for painting	Core	
CPCCPD3022	Apply paint by brush and roller	Core	
CPCCPD3025	Match specific paint colours	Core	
CPCCPD3035	Prepare uncoated surfaces for painting	Core	
Advanced Painting Skills Module			
CPCCPD3023	Apply texture coat paint finishes by brush, roller and spray	Core	
CPCCPD3024	Apply paint by spray	Core	
CPCCPD3026	Apply stains and clear timber finishes	Core	
CPCCPD3028	Apply decorative paint finishes	Core	
CPCCPD3029	Remove graffiti and apply anti-graffiti coatings		Elective
CPCCPD3030	Apply protective paint coating systems	Core	
CPCCPD3027	Remove and apply wallpaper	Core	
Elevated Platforms Module			
CPCCCM2008	Erect and dismantle restricted height scaffolding	Core	
CPCCCM2012	Work safely at heights	Core	
CPCCCM3001	Operate elevated work platforms up to 11 metres	Core	
CPCCPB3026	Erect and maintain trestle and plank systems	Core	

CPC31320 - Certificate III in Wall and Floor Tiling

CRICOS Course Code 0100996



Duration
52 weeks



Mode of Study
Full-time



Core Units
17



Elective Units
3



Campus
Melbourne



Intake Dates
Every month on
the 15h except
December



Total Course Fee
AUD \$13,130
including Resource/
material fee \$680



Application Fee
AUD \$300



Delivery Mode
Face-to-face/
Online**

This qualification provides a trade outcome in wall and floor tiling for residential and commercial construction work. The qualification has core unit of competency requirements that cover common skills for the construction industry, as well as the specialist field of work, wall and floor tiling. Tilers work with materials like ceramic, glass, slate, marble and clay. They cut these materials and lay tiles on walls and floors, both interior and exterior. They may also add decorative touches to their basic work. Completion of the general construction induction training program, specified in the Safe Work Australia model Code of Practice: Construction Work, is required by anyone carrying out construction work. Achievement of CPCCWHS1001 Prepare to work safely in the construction industry meets this requirement.

Program Content: The training program covers 20 units of competency taken from the qualification.

Resources: Students are issued with learning materials and handouts relevant to each unit.

Recognition: This course holds national accreditation under the Australian Qualification Framework (AQF).

Assessments: This course includes written projects/assignments. Group tasks or assignments may occur as a type of assessment.

Career Opportunities: Employment outcomes resulting from the completion of this course may include the following roles: Tiler

Reassessment: tudents can have three reassessments of NYC (Not Yet Competent) free of charge provided that the submission of assessments has been done on time. Further, if a student fails more than three times in the unit, the student will have to repeat that unit and charges will be AUD\$350.00 per unit (GST will not be charged).

Eligibility/ Entry requirements: This qualification requires a minimum of year 10 completion or equivalent. Oceania Polytechnic requires students to be a minimum of 16 years of age and to demonstrate that they have sufficient English Language, Literacy, and Numeracy (LLN) through satisfactory completion of OPIE's pre-enrolment LLN test. International students may be required to provide evidence of their English Language Proficiency to the minimum level of 5.5 in IELTS or equivalent. (Please check the Department of Home Affairs website on www.homeaffairs.gov.au for student visa requirements).

Unit Listings

Unit Code	Unit Name	Core	Elective
WHS & Construction Basics Module			
CPCCOM1012	Work effectively and sustainably in the construction industry	Core	
CPCCOM1013	Plan and organise work	Core	
CPCCOM1014	Conduct workplace communication	Core	
CPCCOM1015	Carry out measurements and calculations	Core	
CPCCOM2001	Read and interpret plans and specifications	Core	
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	Core	
BSBESB301	Investigate business opportunities		Elective
Basic Tiling Skills Module			
CPCCCM2006	Apply basic levelling procedures	Core	
CPCCWF2001	Handle wall and floor tiling materials	Core	
CPCCWF2002	Use wall and floor tiling tools and equipment	Core	
CPCCWF3001	Prepare surfaces for tiling application	Core	
CPCCWF3002	Install floor tiles	Core	
CPCCWF3003	Install wall tiles	Core	
Advanced Tiling Skills Module			
CPCCWF3004	Repair wall and floor tiling	Core	
CPCCWF3005	Install decorative tiling	Core	
CPCCWF3006	Install mosaic tiling	Core	
CPCCWF3007	Tile curved surfaces	Core	
CPCCWF3009	Apply waterproofing for wall and floor tiling	Core	
Elevated Platforms Module			
CPCCCM2012	Work safely at heights		Elective
CPCCCM3001	Operate elevated work platforms up to 11 metres		Elective

Student Recruitment, Selection and Enrolment Procedure

Oceania Polytechnic Institute of Education (OPIE) recruits students in an ethical and responsible manner and provides information that enables students to make informed decisions about studying in Australia. Oceania Polytechnic Institute of Education (OPIE) ensures students' qualifications, experiences and English language proficiency are appropriate for the course for which enrolment is sought.

Procedures

Prior to enrolment or entering into a contract, potential students will be issued (via post, face to face or electronically) initial course information that includes:

1. The requirement for acceptance into a course, including the minimum level of English language proficiency, educational qualifications or work experience required and whether course credit may be applicable.
2. The course code, the title and the currency of the training product as published on the National Register.
3. The content and duration, qualification offered, modes of study and assessment methods.
4. Campus locations and a general description of facilities, equipment and learning and library resources available to students.
5. Details of any arrangements with another registered provider, person or business to provide the course or part of the course.
6. Indicative course related fees including advice on the potential for fees to change during the student's course and applicable refund policies.
7. Information about the grounds on which the student's enrolment may be deferred, suspended or cancelled.
8. Any work placement arrangements.
9. Oceania Polytechnic Institute of Education (OPIE)'s obligations to the learner, including that Oceania Polytechnic Institute of Education (OPIE) is responsible for the quality of the training and assessment in compliance with ESOS and the Standards for RTO's 2015, and for the issuance of AQF certification documentation.
10. The learner's rights including details of Oceania Polytechnic Institute of Education (OPIE)'s complaints and appeals process.
11. The learner's obligations.
12. Details of any materials and equipment that the learner is required to have/purchase.
13. A description of the ESOS framework and
14. Relevant information on living in Australia, including:
 - Indicative costs of living.
 - Accommodation options
 - Where relevant, schooling obligations and options for school-aged dependants they will also receive an Enrolment Form.

Application Process

1. Students should complete an "International Application for Enrolment and complete LLN test" and send it by email, post or lodge in person at the addresses provided on the form or can be completed via online through - opie.vic.edu.au/studymelbourne-applyonline-applynow/
2. Certified true copies or original photo ID, proof of IELTS 5.5 or equivalent and proof of highest completed post-secondary qualification should accompany the application.
3. On receipt of a completed Application for Enrolment, the Enrolments officer will make a decision on eligibility.
4. Each enrolment application is to be assessed to ensure that the student's qualifications, experience and English language proficiency are appropriate for the course for which enrolment is sought. This is completed through completing the Enrolment Checklist.
5. In the case where a student's English language proficiency is identified as being below an IELTS test score of 5.5 or equivalent, the student may be referred for further English bridging training or potential ELICOS course enrolment.
6. If successful, a Letter of Offer will be sent to the student (including details about course fees, commencement dates, OSHC and Visa information) and the Letter of Offer Response Form.
7. Once Oceania Polytechnic Institute of Education (OPIE) receives the signed Letter of Offer along with the payment proof Response form from student, we will then issue a confirmation of enrolment through PRISMS.

Other Entry Requirement

Selection for enrolment in our courses will be approved for applicants who meet the qualification selection criteria. In line with Government policy, students with intellectual and physical disabilities and who meet the entry criteria are encouraged to participate in training. There are two entry requirements that all students must meet in order to successfully enrol at Oceania Polytechnic Institute of Education (OPIE). Qualification/ experience requirement and the English Language requirement.

Qualification Requirements

Applicants are encouraged to apply if:

- Applicants have satisfactorily completed year 11 or equivalent (year 12 or equivalent for Certificate IV and Diploma Qualifications)

Or

- Applicants with no formal qualification and who can provide evidence of relevant and sufficient work experience may also be considered.

English Requirement

Applicants who have passed the entry English placement test.

Please note, students whose first language is English do not have to undergo an English language test.

Or

Have achieved the satisfactory scores in one of the English Language Tests like IELTS, PTE etc.

Or

Level 1 country candidates and Applicants with previous AQF qualification are exempted from english requirements*

Having arrived at an admission decision, the English language skills (language and literacy) will be assessed. If a student has a satisfactory English language score, (IELTS 5.5 or higher) the applicant will be admitted to his/her chosen course.

If an applicant cannot produce a satisfactory IELTS score, and there are doubts about the English language skills to cope in an academic environment, the applicant will be advised to enrol in an English (ELICOS) course for an appropriate duration until the student achieves an IELTS score of 5.5 or higher. This is not included in your student fees and needs to be paid by the student directly to the course provider.

From 5 November 2011, the department will accept test results from the following specified English language tests for Student visa purposes taken in any country:

- Test of English as a Foreign Language internet-Based test (TOEFL iBT) - Minimum Score 46
- Pearson Test of English (PTE) Academic - Minimum Score 42
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English) - Minimum Score 47

The department will continue to accept test results from the International English Language Testing System (IELTS) test and the Occupational English Test (OET) taken in any country. The TOEFL Paper-Based Test (TOEFL PBT) is accepted in the following countries where IELTS is not available: Belarus, Ecuador, El Salvador, Guatemala, Honduras, Kyrgyzstan, Mali, Moldova, Solomon Islands, Suriname, Tajikistan, Tanzania, Uganda and Uzbekistan.

English Language Tests for Students											
Test	Test Score Band										
IELTS	4.0	4.5	5.0	5.5	6.0	6.5	7.0	7.5	8.0	8.5	9.0
TOEFL iBT	31	32	35	46	60	79	94	102	110	115	118
PTE Academic	29	30	36	42	50	58	65	73	79	83	86
Cambridge English: Advanced (CAE)	32	36	41	47	52	58	67	74	80	87	93
OET	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass
TOEFL PBT	433	450	500	527	550	n/a	n/a	n/a	n/a	n/a	n/a



**OCEANIA POLYTECHNIC
INSTITUTE OF EDUCATION**

CRICOS PROVIDER CODE: 01905F | RTO NO: 6324



APPLY NOW

Main Campus & Administration: 67 Jeffcott St, West Melbourne VIC 3003 | E-mail: info@opie.vic.edu.au

Workshop 1 – Maidstone Campus | Address: 122 Mitchell St, Maidstone, Victoria 3012

Workshop 2 – WERRIBEE Campus | Address: 180 Princes Hwy WERRIBEE VIC 3030

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Oceania Polytechnic Institute of Education Pty Ltd trading as Oceania Polytechnic