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established 1924
BOX HILL INSTITUTE
WHAT WILL YOU
BECOME?
Course Guide 2026/27
ON CAMPUS | ONLINE | WORKPLACE
TAFE VICTORIA

Acknowledgement

Box Hill Institute proudly acknowledges that our learning sites at Box Hill, Lilydale and in Melbourne CBD are situated on the ancestral lands of the Wurundjeri people of the Kulin Nations.

We recognise First Nations peoples as Victoria's first educators, artists, and scientists, and we value the ongoing contribution of First Nations peoples and communities to Victorian life and how this enriches us all.

We acknowledge First Nations peoples as Australia's first peoples and as the Traditional Owners and Custodians of the land and waters on which we rely. We pay respect to Elders past and present, and we work to support emerging First Nations leaders.

We embrace the spirit of reconciliation as we work together to deliver the Victorian Government's commitment to Voice, Treaty and Truth.





Become more than you imagine

What you imagine as a simple goal – to learn a skill, earn a qualification or take the next step in your career – can become something much more. Something that doesn't just change your path; it changes the lives, industries and communities around you.

At Box Hill Institute, we'll help you realise that potential. Our practical training focuses beyond today, at the impact you can make on the future.

For more than 100 years, we've helped people prepare for careers that make a difference. We teach our students industry-aligned skills that translate into meaningful work where you can care, create, connect, protect and innovate.

Because when your learning is real, relevant and reaches for something bigger, you don't just get qualified. You become someone you're proud to be, who helps shape a better world.

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SEATOSUMMIT
Venture
pyranha

See why more than 20,000 students study with us each year

Lots of courses to choose from

Certificates, diplomas and degrees. We offer courses in a wide range of study areas, from nursing to trades, cyber security to hospitality and much more!

Real connections to industry

We work closely with industry to develop our programs. You'll get the skills and experience that employers are looking for and learning opportunities that go beyond the classroom.

Teachers who walk the talk

Our teachers bring real-world experience and fresh ideas straight from the field. Many continue to work in the industry they teach, so you can learn the latest techniques and best practices.

Facilities just like the real deal

Learn in spaces that mirror modern workplaces – from our on-campus restaurant, salons and studios, to healthcare simulation labs, trade workshops and veterinary clinic.

Ready when you are

Our courses can help you achieve your goals, wherever you are in life – finishing school, changing direction, returning to work or aiming higher in your career. You're welcome anytime.

The support you need to succeed

There are lots of helping hands here for you throughout your training. Our dedicated services include learning and accessibility support, counselling and wellbeing programs, and more.



Hey! It's Billi

Billi is our Student Ambassador who's here to make sure you get the full student experience!

They are the ultimate study buddy, the leader of the pep squad and your guide to kicking goals.

Keep an eye out for Billi at our events – if there's fun around, Billi will be at the heart of it.

Scan to learn more about Billi

Our locations



Where successful careers are made

Every career journey starts somewhere. And at our campuses, you'll find spaces designed to help you become the professional you want to be.

Learn in modern, well-equipped facilities that reflect real workplaces. You'll work on projects drawn from industry, using the same tools and equipment found on the job.



Box Hill
(Elgar, Nelson and Whitehorse)



Lilydale



City
(Melbourne CBD)

Study modes

We offer flexible options to help you fit study around work, family, friends and life commitments.

- Full time or part time
- On campus
- Electronic (online)
- Blended delivery (a mix of online and on-campus learning)
- Industry or work-based



Our qualifications

A world of study options to choose from

From certificates to degrees, choose from a variety of nationally-accredited, industry-aligned courses in a range of study areas

Senior secondary programs

We offer a range of secondary school qualifications delivered in adult learning environments. Our accessible programs are perfect for mature-age students or those wanting an alternative to traditional secondary school.

Victorian Certificate of Education (VCE), VCE Vocational Major (VCE VM) and Victorian Pathways Certificate (VPC)

Gain your VCE, VCE VM or VPC qualification to help you enter the workforce or pathway towards further education at TAFE or university. These courses are accessible to secondary school students or mature-age learners, with options for scored (ATAR) or unscored.[1]

Learn more about VCE, VCE VM and VPC at **www.boxhill.edu.au/course-areas/vce/**

Vocational Education and Training (VET) Delivered to School Students (VDSS)

Combine traditional secondary schooling with vocational training. Years 10, 11 and 12 students can gain credits towards a VCE or VCE VM while obtaining unit competencies towards a qualification at a certificate II or certificate III level.[2]

Learn more about VDSS at **www.boxhill.edu.au/course-areas/vdss/**

School-based apprenticeships and traineeships (SBATs)

An SBAT offers years 10, 11 and 12 students the chance to combine their VCE, VCE VM or VPC with part-time employment and training. It can give you a head start towards a full-time apprenticeship with an employer.[3]

Learn more about SBATs at **www.boxhill.edu.au/about-us/sbats/**

1 Students undertaking a VCE, VCE VM or VPC program will be enrolled at Box Hill Institute (RTO: 4687). Upon successful completion, students will receive certification from the Victorian Curriculum and Assessment Authority (VCAA).

2 Students undertaking a VDSS course will be enrolled at Box Hill Institute (RTO: 4687). If undertaking a full qualification, upon successful completion you will receive certification from Box Hill Institute. Students completing a partial qualification will receive a statement of attainment for all units achieved from Box Hill Institute.

3 An SBAT runs under a training contract between a student and an employer, facilitated by an Apprenticeship Connect Australia Provider (ACAP). The training contract and training plan are registered with the Victorian Registration and Qualifications Authority (VRQA).



Pre-apprenticeships, apprenticeships and traineeships

Make the workplace your classroom. Pre-apprenticeships, apprenticeships and traineeships are a way to get immersed in real job settings, with opportunities to earn while you learn.

Pre-apprenticeships

Before you fully commit to an apprenticeship, get a preview of what your future training could be like. Our pre-apprenticeships help you prepare for the real job, equipping you with the skills and confidence to embark on an apprenticeship.

Learn more about pre-apprenticeships at **www.boxhill.edu.au/courses/pre-apprenticeships/**

Apprenticeships

Apprenticeships combine accredited training with employment, meaning you'll earn a wage from your employer while you train. Apprenticeships can be undertaken on the job, off the job or a mix of both, depending on your employer's needs.

Learn more about apprenticeships at **www.boxhill.edu.au/courses/apprenticeships/**

Traineeships

As a trainee, you'll gain work experience and earn while you learn by undertaking accredited on-the-job training with an employer. We offer traineeships in areas like Outdoor Leadership, Veterinary Nursing, Hospitality, Early Childhood Education and more.

Learn more about traineeships at **www.boxhill.edu.au/courses/traineeships/**



Certificates and diplomas

Vocational education and training (VET) at TAFE is a practical way to get qualified in the latest skills that employers want.

Certificates

From certificates I to IV, you can choose from a range of training options in a variety of study areas. With a focus on job-ready skills, it's the perfect step to get qualified for your chosen career.

Learn more about certificates at **www.boxhill.edu.au/courses/tafe-vet/**

Diplomas

With a diploma, you can deepen your expertise and increase your capabilities in your chosen study area. Our diplomas balance theory-based classes with hands-on training experiences.

Learn more about diplomas at **www.boxhill.edu.au/tafe-vet/diploma-courses/**



Degrees

Completing higher education at TAFE means small class sizes, dedicated teachers and an emphasis on practical skills. We'll help you apply theory to work practices that reflect real careers.

Bachelor's degrees and graduate certificate

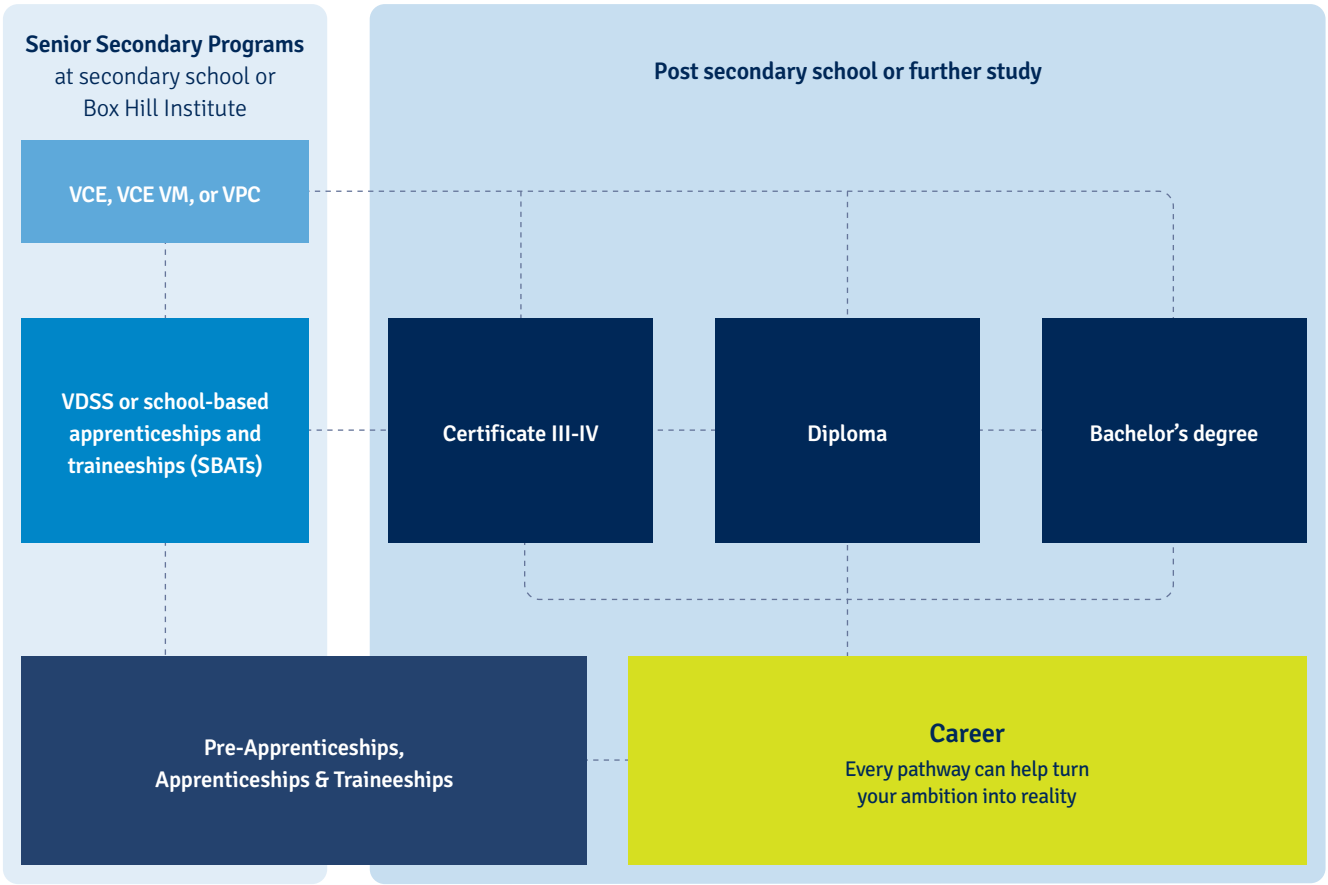
Choose your path – from bachelor's degrees in music, ICT, early childhood education and more, to a Graduate Certificate in Adult and Vocational Education (GCV01).

Learn more about degrees at **www.boxhill.edu.au/courses/undergraduate/**

Study pathways

Walk your own path to success

There's no right or wrong way to become what you want to be.
We offer many doors that can lead to your dream career.





Pathways to degrees at Box Hill Institute

Box Hill Institute offers bachelor's degrees in a range of study areas. You can apply for direct entry into a degree, or follow an alternative pathway through a certificate or diploma. Many diploma courses offer credits towards your degree and can reduce the time taken to complete it.

Learn more about Box Hill Institute's bachelor's degrees at
www.boxhill.edu.au/courses/undergraduate/

Pathways to university

A qualification from Box Hill Institute can be a stepping stone to further study at university. We have partnerships with Deakin University, Australian Catholic University and La Trobe University that allow you to pathway into some of their degree programs. Your qualification may even provide credits towards your degree at university or let you skip a year of your degree entirely.[1]

Learn more about our pathways to university at
www.boxhill.edu.au/study-with-us/pathways/

Recognition of Prior Learning (RPL)

Any skills, knowledge and experience you've gained from previous work or study may count towards your training. If you're eligible, RPL can help you gain entry into a course or receive credits towards your qualification.

Credit transfers

If you have previously completed a course that aligns with your current study program, you can apply to transfer credits for relevant units of study.

Learn more about RPL and credit transfers at
www.boxhill.edu.au/recognition-of-prior-learning/

1 Articulation arrangements, credit transfers and guaranteed entry into higher education courses delivered by other training providers are subject to change. Students are required to meet the minimum admission requirements as determined by other providers.

Student support services

Here for you, every step of the way

Whatever your goal, challenge or question, there are many friendly faces here for you. We offer free, inclusive support services to help you thrive in your studies and life.



Library

Enjoy online and on-campus access to catalogues, databases, study spaces, PC's, printing, tech support and more.



Counselling

You can access free personal and educational counselling from our team of qualified, highly experienced professionals.



Wellbeing

Get specialised help with course-related challenges or personal difficulties impacting your study.



Accessibility

If you have a diagnosed disability and/or health condition, we can help you access tools, liaise with teachers and make sure you're supported.



Financial Aid

If you're facing financial hardship, financial aid provides immediate and longer-term assistance – including scholarships, food items and vouchers.



First Nations

We're here to support you as a First Nations student, so you feel part of our strong community. Receive help with anything from enrolment and study support, to counselling, career pathways and more.



International

We understand your unique challenges as an international student in Australia. Access our wellbeing and academic support to help you have an enriching learning experience.

Learn more about our support services at
www.boxhill.edu.au/study-with-us/support-services/

Literacy & Numeracy (LN) Support

Strengthen your foundational skills in reading, writing, maths and communication. Our LN Support service is provided in the classroom, with dedicated LN Support teachers assisting you alongside vocational teachers.



Your guide to fees

Understand your fee and finance options so you can plan ahead

What do your fees cover?

Tuition fee

These are the costs for delivering your training and providing access to learning resources.

It covers course administration, use of facilities, and varies depending on the type of course and level of study.

Service and amenity fee

This is a compulsory fee that covers student services including libraries, printing, counselling and welfare. The fees are dependent on course duration and commencement.

Materials fee

This fee is charged per course to cover materials used during your studies, plus some items you are issued and keep after the course.

Course type	Course level	Tuition rate	FEE-HELP or VET Student Loan available
VET/TAFE	Senior secondary program (VCE, VCE VM, VPC)	Government-subsidised[1] or full-fee	Not available
	Certificate I Certificate II Certificate III Certificate IV	Government-subsidised[1] or full-fee	Not available
	Diploma Advanced diploma Vocational graduate certificate Vocational graduate diploma	Government-subsidised[1] or full-fee	VET Student Loan (approved courses only) 20% loan fee applies to full-fee students
Higher education	Microcredential (Higher ed)	Full-fee	Not available
	Diploma (Higher ed) Associate degree Bachelor's degree Graduate certificate Graduate diploma	Full-fee	FEE-HELP 20% loan fee applies to all students

1 Government-subsidised places are available for selected VET courses only through Victorian Government funding. Eligibility criteria apply. For more information about Skills First funding, visit **www.vic.gov.au/check-your-eligibility-for-skills-first-funding**

Full fees

Full fees apply to courses that are not subsidised by the government or where students do not meet concession, subsidised fee or loan criteria (including international students).

Government-subsidised places

The Victorian Government provides subsidised places for selected VET/TAFE courses through Skills First funding.[1] If you're a domestic student, you may be able to apply for a government-subsidised place.

Concessions

Concession fees are available for senior secondary school programs (VCE, VCE VM and VPC) and VET certificates (I–IV) if you: hold or are listed as a dependent on a current Health Care Card, Pensioner Concession Card or Veteran Gold Card; or you hold a humanitarian visa.

Exemptions and waivers

The Skills First access fee waiver for Aboriginal and Torres Strait Islander students, Youth Access Initiative and other exemptions may be available to you, subject to meeting eligibility requirements.

Free TAFE

Selected VET/TAFE courses may be available through the Victorian Government's Free TAFE initiative. Free TAFE covers the cost of tuition fees, subject to eligibility requirements.[2]

Learn more about course fees at **www.boxhill.edu.au/tuition-fees-associated-costs/**

Financial options to help you access study

Payment plans

Available for all course levels.

Payment plans allow you to spread your tuition costs over the year, through regular repayments from your bank account via direct debit.[3]

VET Student Loans (VSL)

For approved VET courses at a diploma level or higher.

VSLs allow you to defer part or all of your tuition fees (up to the maximum loan amount for a course) and repay them via the Australian Taxation Office (ATO) once your income reaches a certain threshold.[4]

FEE-HELP

For higher education courses at an undergraduate and postgraduate level.

FEE-HELP loans allow you to defer part or all of your tuition fees (up to the combined HELP loan lifetime limit) and repay them via the ATO once your income reaches a certain threshold.[5]

Learn more about financial support at **www.boxhill.edu.au/study-with-us/fees-financial-support/**

Scholarships

Open doors to study with financial assistance.

We offer a range of scholarships to help make education accessible. Our scholarships, including those based on access and equity, can cover all or part of your fees and are a great way to ease the cost of study while being recognised for your potential.

Explore our available scholarships at **www.boxhill.edu.au/study-with-us/scholarships/**

2 The Victorian Government's Free TAFE initiative covers the cost of tuition fees, subject to meeting eligibility criteria. There are other costs such as service, material and amenity fees that you will need to cover yourself.

3 Box Hill Institute payment plans are available to domestic students for amounts of $250 or more. For amounts under $250, upfront payment or alternative support options will apply. Payment plans are managed by an external organisation, Debit Success. Non-refundable administrative fees are required to set up your plan.

4 VSLs are available from the Australian Government for approved higher-level courses (VET diploma and above). Eligibility criteria apply. A 20% loan fee applies to full-fee students and is added to your VET Student Loan debt. For more information visit www.yourcareer.gov.au/support/financial-assistance/assistance-for-vet-students

5 FEE-HELP loans are available from the Australian Government for higher education courses. Eligibility criteria apply. A 20% loan fee applies to all students and is added to your FEE-HELP debt. For more information visit www.studyassist.gov.au/financial-and-study-support/fee-help

Free TAFE for the jobs Victoria needs

Get REAL, in-demand skills without the tuition fees

Victoria needs skilled workers in areas that support our economy now and into the future. By covering the cost of tuition fees[1], the Victorian Government has made it easier for you to become qualified in areas with strong job prospects.

If you're eligible, choosing a Free TAFE course is a smart choice. Whether you're a school leaver or a career changer, Free TAFE can remove the financial barriers to training. You can focus on building the skills employers are looking for, without worrying about tuition fees.

Better yet, with Free TAFE you can now follow priority pathways that take you from a certificate to a diploma within the same study area, without paying separate tuition fees for each course.[2]

Look for the Free TAFE symbol in this guide to see which courses are included.

Learn more about Free TAFE and find out if you're eligible at www.boxhill.edu.au/free-tafe-for-priority-courses/



1 The Victorian Government's Free TAFE initiative covers the cost of tuition fees, subject to meeting eligibility criteria. There are other costs such as service, materials and amenity fees that you will need to cover yourself. Please refer to the Fees and Finance Options information under each course listing on our website.

2 Free TAFE priority pathways are only available for selected study areas. The 'once-in-a-lifetime' Free TAFE course limit still applies to non-priority pathway courses.



Explore Free TAFE courses related to:

- Accounting
- Community & Social Services
- Cyber Security & ICT
- Early Childhood & Education Support
- Horticulture
- Hospitality & Culinary Arts
- Nursing & Health
- Outdoor Leadership
- Trades
- Training & Assessment
- Veterinary Nursing

Discover Free TAFE priority pathways in:

- Accounting
- Building & Construction
- Community Services
- Information Technology
- Early Childhood Education
- Nursing & Health



Animal Care

Work with animals big and small
We'll teach you how to nurture them all

Become an animal care worker

Studying Animal Care gives you the skills to nurture, protect and understand creatures of all kinds – fluffy, feathery, crawly or scaly! It also leads to a fulfilling career, where you can make a difference to the lives of pets, wildlife, farm animals and the humans who care for them.

Our Animal Care courses are designed around hands-on training and real-world experience, ensuring a smooth transition from study to career.

Animal Care | **Pet Grooming** | **Veterinary Nursing**

Why study Animal Care with us

Build experience at our on-campus vet clinic

Interact with clients and their pets at Pets on Elgar, our veterinary clinic and training centre.

Connect with leaders in the industry

We work with respected organisations like the RSPCA, Australian and New Zealand Laboratory Animal Association (ANZLAA), Reptile Encounters and more. You'll gain insights into different career paths and build connections that can shape your future.

Lots of areas to choose from

Whether you're passionate about wildlife or domestic pets, or see yourself working in a lab, we offer a range of courses to match your interest. Study a pathway from certificate to diploma (and further study at university).

Where could your career take you?

Picture yourself working in:

- Veterinary clinics
- Animal shelters
- Boarding kennels or catteries
- Pet shops
- Aquariums
- Farms or stables
- Zoos or animal sanctuaries
- Laboratories



Explore our Animal Care courses →

ANIMAL CARE	What can I become?
Certificate II in Animal Care ACM20121 **Full time** 16 weeks · Feb, May, Aug · Box Hill, RSPCA Burwood · Blended	Animal Carer, Shelter Attendant, Pet Store Professional, Kennel Hand, Cattery Worker
Certificate III in Animal Care Services (Animal Care) ACM30122 **Full time** 1 year · Feb, July · Box Hill, Lilydale · Blended	Veterinary Assistant, Animal Attendant, Animal Workplace Receptionist, Pet Exerciser/Minder
Certificate III in Animal Care Services (Pet Grooming) ACM30122 **Full time** 6 months · Feb, April, July · Box Hill · Blended	Animal Grooming Assistant
Certificate III in Wildlife and Exhibited Animal Care ACM30321 ● **Full time** 18 months · Feb, April, July, Oct · Off-campus/Correspondence · Electronic-based	Zookeeper/Animal Carer, Native Wildlife Carer, Wildlife Rehabilitator, Animal Technical Officer, Aquarist
Certificate IV in Veterinary Nursing ACM40418 ● ● Free TAFE **Full time** 2–3 years · Jan, Feb, May, July, Sep · Box Hill, Industry · Blended	Veterinary Nurse
Diploma of Animal Technology ACM50119 **Full time** 18 months · Feb · Box Hill · Blended	Animal Technology Manager, Facility Manager, Supervising Animal Technician



Matilda studied the Certificate IV in Veterinary Nursing (ACM40418)

“The on-campus vet clinic was fantastic, putting knowledge into play. There was no pressure if you didn’t know how to do something – you were there to learn and practise your skills.”

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

● APPRENTICESHIP ● PRE-APPRENTICESHIP ● TRAINEESHIP ● PRACTICAL PLACEMENT REQUIRED



Pets on Elgar

Pets on Elgar is a veterinary clinic and training centre where our veterinary nursing and pet grooming students get work experience, under the guidance of qualified professionals.

Located at our Elgar Campus in Box Hill, Pets on Elgar is open to the public, giving you the opportunity to work with real clients and their pets. Under supervision, you'll practise skills in health checks, vaccinations, microchipping, routine surgical procedures, hydrobathing, animal grooming and more.



Art, Fashion & Design

Make a name for yourself, even before you graduate

Become a creative professional

By blending the creative with the practical, our industry-aligned training and mentorship will turn your bold ideas into a stellar career.

We work closely with leaders in art, fashion and design so you'll get lots of opportunities to take your learning beyond the classroom – to runways, events, exhibitions and internships. Your resumé and portfolio will be bursting with examples of your skills, even before you graduate.

Design | **Fashion & Merchandising** | **Floristry** | **Visual Arts**

Why study Art, Fashion & Design with us

Show (and compete!) at major events

Have the chance to present your work among the best of the best at renowned events like Melbourne Fashion Week, PayPal Melbourne Fashion Festival and the Melbourne International Flower and Garden Show.

Find inspiration beyond the classroom

Look forward to lots of industry visits and field trips. Our students have taken their learning to flower farms and markets, bespoke printers, the HQ of fashion brands and even behind the scenes of the Australian Ballet!

Be a trendsetter

From 3D fashion technologies to sustainable floristry techniques, our courses are firmly focused on future innovation. We'll teach you how to set trends, not just follow them.

Where could your career take you?

Picture yourself working in:

- Creative studios
- Marketing and digital agencies
- Production companies
- Local and global fashion brands
- Florists
- Events and weddings
- Art galleries and museums

Explore our Art, Fashion & Design courses →

DESIGN	What can I become?
Certificate IV in Design^ CUA40720 **Full time** 6 months **Part time** Flexible* Feb, July Box Hill Classroom-based	Junior Graphic Designer, Design Assistant, Illustrator, Marketing Assistant, Freelance Designer
Diploma of Graphic Design^ CUA50720 **Full time** 1 year **Part time** Flexible* Feb, July Box Hill Classroom-based	Graphic Designer, Digital Designer, Graphic Artist, Web Designer, Illustrator, Freelance Designer
FASHION & MERCHANDISING	**What can I become?**
Bachelor of Design (Fashion Design) BOD1F **Full time** 3 years **Part time** Equivalent* Feb, July Box Hill Classroom-based	Fashion Designer, Head of Trend & Creative, Garment Technician, 2D & 3D Patternmaker
Bachelor of Design (Fashion Enterprise) BOD1E **Full time** 3 years **Part time** Equivalent* Feb, July Box Hill Classroom-based	Fashion Buyer, Fashion Planner, Fashion Allocator, Trend Forecaster, Product Developer
FLORISTRY	**What can I become?**
Certificate III in Floristry SFL30115 **Full time** 1 year **Part time** 2 years Feb, July Box Hill Classroom-based	Florist
Certificate III in Floristry SFL30115 ● **Full time** 1 year **Part time** 3 years* Feb, April, July, Oct Box Hill Blended	Florist
VISUAL ARTS	**What can I become?**
Certificate III in Visual Arts^ CUA31120 **Full time** 6 months Feb, July City Classroom-based	Visual Artist, Arts, Craft or Design Practitioner, Art Studio Assistant, Gallery Assistant
Certificate IV in Visual Arts CUA41320 **Full time** 1 year **Part time** Flexible* Feb, July City Classroom-based	Artist, Visual Artist, Arts Practitioner, Studio Artist, Ceramic Artist



Mehr studied the Bachelor of Design (Fashion Design) (BOD1F)

"The best part about studying here is how much the teachers are involved. [They] work with us with a lot of passion, which I don't think you can find at a lot of institutes or colleges."

^This course is currently in transition – please refer to our website for the updated course details.
*The time taken to complete this course will vary depending on your input.

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

● APPRENTICESHIP ● PRE-APPRENTICESHIP ● TRAINEESHIP ● PRACTICAL PLACEMENT REQUIRED

Annual creative showcase

Every year, we bring together students and teachers for a creative extravaganza. It's a collaborative platform for our fashion, design, hair, beauty, music and floristry faculties to show off their skills and talents to an audience filled with industry professionals.



Design from 'OMIT' collection by fashion design graduate Lilly Cavallin.



Business & Finance

Climb the career ladder with business skills for today's world

Become a business professional

A business qualification can take you almost anywhere your ambition leads. Get a firm footing in the world of accounting, commerce, real estate, libraries, running your own business or even in the business of love.

Our Business & Finance courses let you apply what you learn in the real world. We'll teach you to be business savvy, so you can stay ahead of the curve.

Accounting | Celebrancy | Commerce | Library Services | Real Estate

Why study Business & Finance with us

Be guided by real-world experts

Our teachers bring decades of experience working in businesses, libraries and more – so you're learning skills from professionals who've lived it.

From beginner to business-ready

Whether you're new to business or looking to upskill or specialise in a particular field, our courses are designed to teach you sought-after skills that employers want.

Study options to fit your schedule

Many of our courses offer part-time, blended or online delivery to help you balance study, work and life.

Where could your career take you?

Picture yourself working in:

- Big or small businesses
- Your own business
- Real estate agencies
- Accountancy firms
- Schools and educational institutions
- Libraries and booksellers
- Information agencies

Explore our Business & Finance courses →

BUSINESS & FINANCE	What can I become?
Certificate IV in Accounting and Bookkeeping FNS40222 Free TAFE **Full time** 6 months **Part time** Equivalent* Feb, July Off-campus/Correspondence Electronic-based	Budget Assistant, Costing Clerk, Inventory Clerk, Accounts Assistant, Bookkeeper, Payroll Officer
Certificate IV in Celebrancy CHC41015 **Full time** 9 months Feb, July City Classroom-based	Celebrant (employed), Celebrant (your own business)
Certificate IV in Real Estate Practice CPP41419 † **Full time** 6 months Feb Off-campus/Correspondence Electronic-based	Real Estate Agents' Representative
Diploma of Library and Information Services BSB50520 **Part time** 1 year Feb, April, July, Sep, Oct Off-campus/Correspondence Electronic-based	Library Technician
Diploma of Accounting FNS50222 Free TAFE **Part time** 1 year Feb Off-campus/Correspondence Electronic-based	Accounts Manager, Business Analyst, Office Manager, Payroll Manager
Bachelor of Commerce (Applied) BCOM2 **Full time** 3 years **Part time** Equivalent* Feb, July City Classroom-based	Accountant, Financial Advisor, Economist



Alana studied the Certificate IV in Celebrancy (CHC41015)

"I was someone who asked about 10 questions in every class. [My teacher] was so patient and took the time to answer each question in such detail."

†Government funding not available for this course.

*The time taken to complete this course will vary depending on your input.

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

APPRENTICESHIP PRE-APPRENTICESHIP TRAINEESHIP PRACTICAL PLACEMENT REQUIRED



Industry-aligned and recognised training

When you've successfully completed our courses, you'll be ready for industry, and the industry will be ready for you.

With our library services course, you'll be eligible for membership with the Australian Library and Information Association (ALIA). Completing our real estate course means you'll meet the requirements to work as an agent's representative in Victoria. And with our celebrancy course, you can apply to be a Commonwealth-registered marriage celebrant with the Australian Attorney-General's department.



Community & Social Services

Use your everyday skills to make an extraordinary difference

Become a worker in the community sector

Train for a career where you help those who need it most.

Our Community & Social Services courses are based on empowerment, inclusion and active participation. With hands-on training and guidance from teachers who are passionate about the sector, we'll prepare you for a meaningful career that strengthens communities and makes a difference.

Community Services | **Disability Work** | **Mental Health**

Why study Community & Social Services with us

Be inspired by teachers in the field

Many of our teachers still work in the sector because they love helping others. They'll teach you the best ways to support people based on their professional experiences.

Training that reflects real scenarios

Our practical training spaces, equipment and methods mirror the real work you'll do in the field. Take part in simulation labs (individual support), role-play client interactions (community services and mental health) and more.

A diverse field with lots of career options

The community services sector lets you develop transferable skills with opportunities to specialise in areas like child and family services, mental health recovery, disability support and more.

Where could your career take you?

Picture yourself working in:

- Not-for-profit or non-governmental organisations
- NDIS services
- Community hubs and centres
- Support work
- Mental health hubs and centres
- Residential facilities (youth, aged care, disability, mental health and NDIS)
- Outreach services (homelessness, youth and mental health)
- Homelessness organisations
- Community volunteer programs

Explore our Community & Social Services courses →

COMMUNITY & SOCIAL SERVICES	What can I become?
Certificate III in Individual Support (Ageing and Disability) CHC33021 ● Free TAFE **Full time** 9 months · Feb, April, July, Oct · Box Hill, Lilydale, Industry Classroom-based, Industry-based	Aged Care Worker, Home Care Assistant, Community Care Worker, Support Worker
Certificate IV in Community Services CHC42021 Free TAFE **Full time** 1 year · Feb, April, July · Box Hill, Lilydale · Blended	Community Services Worker, Early Intervention Worker, Group Facilitator, Youth Worker
Certificate IV in Mental Health CHC43315 ● Free TAFE **Full time** 1 year · Feb, April, July · Box Hill, Lilydale · Blended	Mental Health Support Worker
Certificate IV in Mental Health Peer Work CHC43515 ● Free TAFE **Full time** 1 year · Feb, July · Box Hill, Lilydale · Blended	Peer Practitioner, Mental Health Peer Support Worker, Carer, Family Peer Support Worker
Diploma of Community Services^ CHC52021 ● Free TAFE **Full time** 2 years **Part time** 3.5 years · Feb, April, July, Oct Box Hill, Lilydale · Blended	Community Services Worker, Early Intervention Worker, Group Facilitator, Youth Officer, Case Worker
Bachelor of Community Services BCSV2 **Full time** 3 years **Part time** Equivalent* · Feb, July · Box Hill · Blended	Child Protection Practitioner, Alcohol and Other Drugs Worker, Crisis Intervention Worker, Residential Care Officer



Colin studied the Certificate IV in Mental Health (CHC43315)

“The teachers have a lot of experience [which is] vital. It’s the little things that can make the biggest difference with clients; things best taught through those with first-hand experience.”

^This course is currently in transition – please refer to our website for the updated course details.
*The time taken to complete this course will vary depending on your input.

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

● APPRENTICESHIP ● PRE-APPRENTICESHIP ● TRAINEESHIP ● PRACTICAL PLACEMENT REQUIRED



Plenty of pathways to shape the career you want

Our courses can open doors to further study and careers in community and social services or even the healthcare sector.

When you've successfully completed the Certificate III in Individual Support (Ageing and Disability) (CHC33021) you can pathway to related health courses like the Certificate IV in Allied Health Assistance (HLT43021) or the Diploma of Nursing (HLT54121).

You can also pathway from certificate to diploma, then directly into the second year of the Bachelor of Community Services (BCSV2) at Box Hill Institute.

Successful completion of the Diploma of Community Services (CHC52021) could also lead you to bachelor's degrees in psychology (honours) or social work at Deakin University.[1]

1 Articulation arrangements, credit transfers and guaranteed entry into higher education courses delivered by other training providers are subject to change. Students are required to meet the minimum admission requirements as determined by other providers.



Cyber Security & ICT

Secure the world wide web and a wide world of career opportunities

Become a cyber security or ICT expert

Be on the frontline of building and defending the digital infrastructure that connects cities, controls finances and protects national security.

Our Cyber Security & ICT courses are industry-aligned and based on the latest developments in technology. But learning about tech is only half the story. You'll gain practical skills through hands-on experience that will set you apart in the industry.

Cyber Security

Information Technology

Why study Cyber Security & ICT with us

Australia's first dedicated cyber security training centre at TAFE

Train in a real-world setting with access to firewalls, servers and cutting-edge equipment. Our Cyber Security Operations Centre (CSOC) provides you with a sandbox environment, where you can safely experiment and learn without risk to real systems.

Courses informed by industry expertise

Our courses are developed in consultation with industry experts from IT, banking, cyber security, telecommunications and IT services – ensuring you learn the skills employers need.

Projects based on real, on-the-job skills

From work-integrated learning to a project based on an actual cyber security industry environment, your study reflects the real work you'll do in your career.

Where could your career take you?

Picture yourself working in:

- Information technology vendors
- National or global managed service providers
- Banks
- Retailers and online retailers
- Healthcare organisations
- Government departments
- Educational institutions



Explore our Cyber Security & ICT courses →

CYBER SECURITY	What can I become?
Certificate IV in Cyber Security 22603VIC **Free TAFE** † **Full time** 1 year **Part time** Equivalent* Feb, July Box Hill, City Classroom-based	Cyber Security Professional, Helpdesk Technician, Support Officer, Security Penetration Tester
Certificate IV in Cyber Security 22603VIC **Free TAFE** † **Part time** 2 years Feb, July Off-campus/Correspondence Electronic-based	Cyber Security Professional, Helpdesk Technician, Support Officer, Security Penetration Tester
INFORMATION TECHNOLOGY	**What can I become?**
Microcredential in Cloud Enabled Infrastructure and Services MCIS1 **Part time** 6 months Feb, July, Oct City, Off-campus/Correspondence Electronic-based, Classroom-based	Completion of this course will enable you to apply knowledge by designing and developing cloud infrastructure services based on the cloud computing reference model.
Certificate III in Information Technology ICT30120 **Free TAFE** **Full time** 6 months **Part time** Equivalent* Feb, July Box Hill, City, Off-campus/Correspondence Electronic-based, Classroom-based	IT Technician, Help-desk Support Officer, Customer Service Representative (ICT)
Bachelor of Information Technology BIT01 **Full time** 3 years **Part time** Equivalent* Feb, July Box Hill Classroom-based	Cyber Security Engineer, Cyber Security Analyst, Computer Networking Engineer



Suchetana studied the Certificate III in Information Technology (ICT30120) **and the Certificate IV in Cyber Security** (22603VIC)

“The theoretical [and] practical parts were delivered with a lot of enthusiasm and interest; it instilled that interest in a few of us who went on to do the cert IV. The teachers played a major part in that.”

†Free TAFE is only available for this course if students have completed the Certificate III in Information Technology (ICT30120).

*The time taken to complete this course will vary depending on your input.

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

APPRENTICESHIP PRE-APPRENTICESHIP TRAINEESHIP PRACTICAL PLACEMENT REQUIRED



Get a 360-degree view of today's (and tomorrow's) cyber challenges

Attack. Defend. Monitor. Analyse.

You'll experience what it's like to be on all sides of a cyber security threat. By knowing the enemy, you'll be one step ahead in knowing how to combat them.

Get exposure to various technology brands, operating systems and tools that will help you understand and defend a broad range of security issues.



Early Childhood & Education Support

Be ready to lead, guide and inspire young minds

Become an early childhood educator or education support worker

Take your love of learning and inspire others with a career in early childhood education or education support.

We'll nurture your growth in the same way you will for your future students. With passionate teachers by your side, you'll get the hands-on experience and mentorship to confidently transition from classroom to career.

Early Childhood Education

Education Support

Why study Early Childhood & Education Support with us

Learn industry-current standards and practice

Our experienced teachers will share their know-how and teach you the best practices being developed and used in the sector.

Comprehensive work placements

Build connections with industry even before you graduate. You'll develop your professional practice through work placements with respected employers in early childhood settings, primary or secondary schools, or other registered education or childcare services.

A choice of study modes

There are full-time, part-time, on-campus and industry-based traineeship delivery modes available, depending on the course – so you can choose the option that works best for you.

Where could your career take you?

Picture yourself working in:

- Preschools
- Kindergartens
- Early learning centres
- Primary and secondary schools (Education Support)

Explore our Early Childhood & Education Support courses →

EARLY CHILDHOOD EDUCATION	What can I become?
Certificate III in Early Childhood Education and Care CHC30121 ● ● Free TAFE **Full time** 9 months **Part time** 13 months **Work based** 1 year Feb, April, July, Oct Box Hill, Lilydale, City Industry-based, Blended	Early Childhood Educator, Playgroup Supervisor, Outside School Hours Care Assistant
Diploma of Early Childhood Education and Care CHC50121 ● ● Free TAFE **Part time** 18 months Jan, April, July, Oct Box Hill Industry-based	Early Childhood Director, Team Leader or Room Leader, Early Childhood Educator
Bachelor of Early Childhood Education BECE2 ● **Full time** 4 years **Part time** Equivalent* Feb, July Box Hill Blended	Early Childhood Teacher
EDUCATION SUPPORT	**What can I become?**
Certificate III in School Based Education Support CHC30221 ● Free TAFE **Full time** 9 months **Part time** 11 months April, Jul, Sep Box Hill, Lilydale Blended	Teacher's/Integration Aide, Education Support Worker, ESL Support Worker



Kate studied the Certificate III in Early Childhood Education and Care (CHC30121)

"Being able to work together, share your ideas – it's pretty important. In the actual job, you'll be collaborating with other educators. So, it's important to do that in class as well."

*The time taken to complete this course will vary depending on your input.

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

● APPRENTICESHIP ● PRE-APPRENTICESHIP ● TRAINEESHIP ● PRACTICAL PLACEMENT REQUIRED



PlayBox playgroup

PlayBox is a playgroup run on campus that is open to families in the local community. When you study the Certificate III in Early Childhood Education and Care (CHC30121), you'll get the chance to facilitate sessions under the direct supervision of our early childhood teachers.

It gives you the opportunity to engage and interact with children and families as part of your studies, and to receive encouragement and feedback from your teachers. Practise your skills and build your confidence before heading into work placements and your career.



Hair & Beauty

Skills that are taught by masters and perfected on real clients

Become a hair and beauty professional

Come and train in a dynamic and creative salon and barbershop environment. You'll get plenty of guidance and opportunities to practise your skills with real clients as part of your learning.

Our Hair & Beauty courses don't just focus on styling and treatment techniques. They'll also teach you how to navigate the business, grow your client base and really make waves in the industry.

Beauty

Hair & Barbering

Why study Hair & Beauty with us

A breadth of skills and techniques

From the classics to the latest trends, we'll teach you how to perform a wide range of services to suit everyone's style.

Masterclasses from industry pros

We're connected with big names in hair and beauty – Dermalogica, Kryolan, Algologie, Pivot Point, Lorna Evans and Schwarzkopf. As a student, you'll have the chance to learn from these industry experts and gain valuable career insights.

Much more than just a makeover

You'll learn how to keep clients happy through great service; like recommending the right products in beauty services, providing relaxing massages in hairdressing and barbering, and promoting healthy nutrition in beauty therapy.

Where could your career take you?

Picture yourself working in:

- Hair salons
- Barbershops
- Beauty salons
- Skin clinics
- Medi spas
- Resorts
- Retailers
- Weddings and events
- Fashion shows and shoots



Explore our Hair & Beauty courses →

BEAUTY	What can I become?
Certificate III in Beauty Services SHB30121 **Full time** 6 months · Jan, June · Box Hill · Classroom-based	Beautician, Makeup Artist, Retail Assistant, Lash Technician
Diploma of Beauty Therapy SHB50121 **Full time** 1 year · Jan, Aug · Box Hill · Classroom-based	Beauty Therapist, Spa Therapist, Skin Specialist, Makeup Artist

HAIR	What can I become?
Certificate III in Barbering SHB30516 **Full time** 36 weeks · Feb, April, July, Oct · Box Hill · Classroom-based	Barber, Hairdresser
Certificate III in Barbering SHB30516 ● **Part time** 1–2 years · Box Hill · Classroom-based	Barber, Hairdresser
Certificate III in Hairdressing SHB30416 ● **Part time** 3 years (2.4 years of training)* · Feb, April, July, Oct · Box Hill, Industry · Classroom-based	Hairdresser



Frankie studied the Certificate III in Beauty Services (SHB30121)

"It was really nice to learn all of the techniques and be able to put them all together to perform the services properly and safely."

*The time taken to complete this course will vary depending on your input.

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

● APPRENTICESHIP ● PRE-APPRENTICESHIP ● TRAINEESHIP ● PRACTICAL PLACEMENT REQUIRED



On-campus salon, day spa and barbershop

Pamper paying clients while you study, in spaces just like the real deal.

Our on-campus salon, day spa and barbershop use industry-standard equipment and premium hair, beauty and aromatherapy products. These training spaces are open to the public, so you'll practise the same professional services you'll deliver once you're qualified.



Horticulture, Landscaping & Conservation

Dig into field work with nature as your classroom

Become a horticulture, landscaping or conservation professional

Want to work outdoors to grow, manage and protect the natural world around us? Horticulture, landscaping and conservation are evergreen industries where your qualification can lead to a landscape of opportunities.

Our training begins where nurture meets nature. Our teachers and industry connections will inspire your growth and teach you how to make a positive impact on urban and regional environments.

Conservation

Horticulture & Landscape Construction

Why study Horticulture, Landscaping & Conservation with us

Work on real projects while you learn

Like our conservation students who worked with the Yarra Ranges Council to revitalise the Warburton Rail Trail. Or our horticulture students who applied their gardening skills at the Lilydale Bowling Club.

Courses co-designed with industry

We've worked with major organisations in the sector to ensure our courses give you the skills employers want. From the theoretical to the practical, every unit is carefully designed to help your career.

Pave your study path and career

Broaden your horizons across horticulture and conservation. You could follow a pathway from certificate to diploma with us, then onto bachelor's degrees in environmental science at Deakin University.[1]

Where could your career take you?

Picture yourself working in:

- Local or national parks and forests
- Public gardens and reserves
- Bushland reserves
- Nurseries
- Garden centres
- Residential homes
- Commercial properties
- Golf courses and sporting areas

Explore our Horticulture, Landscaping & Conservation courses →

1 Articulation arrangements, credit transfers and guaranteed entry into higher education courses delivered by other training providers are subject to change. Students are required to meet the minimum admission requirements as determined by other training providers to gain access to their higher education courses.

HORTICULTURE, LANDSCAPE CONSTRUCTION & CONSERVATION	What can I become?
Certificate III in Horticulture AHC30722 Free TAFE **Full time** 1 year **Part time** 1.5–2 years* Feb, July Lilydale Classroom-based	Horticulturalist, Gardener, Parks and Gardens Maintenance Worker, Nursery Worker
Certificate III in Landscape Construction AHC30921 ● **Part time** 3 years Feb, April, July, Oct Lilydale Classroom-based	Landscaper
Diploma of Conservation and Ecosystem Management AHC51120 **Full time** 1.5 years Feb, July Lilydale Classroom-based	Lands Parks and Wildlife Manager, Park Ranger, Project Firefighter



Bree studied the Certificate III in Landscape Construction (AHC30921)

“I chose to study here because you’ve got the space to actually build things. It doesn’t get knocked down. People that continue to come here get to see [my] work.”

*The time taken to complete this course will vary depending on your input.

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

● APPRENTICESHIP ● PRE-APPRENTICESHIP ● TRAINEESHIP ● PRACTICAL PLACEMENT REQUIRED



A green haven – also known as your classroom

Step outside and apply your skills across more than five acres of land at our Lilydale Campus in the Yarra Ranges.

There's no better environment to learn about plants, soil, ecosystems, biodiversity and more. With the guidance of our teachers, you'll use industrial tools and equipment to plan, grow, shape, construct and manage plant and garden projects from start to finish.



Hospitality & Culinary Arts

Industry-aligned training is the recipe for career success

Become a hospitality or culinary professional

Whether you want to work front of house or behind the scenes, the world of hospitality and culinary arts dishes up diverse and dynamic career opportunities. Our graduates have made their mark in the industry. Now it's your turn to join the ranks and whip up your own success.

Our hospitality and culinary teachers won't just teach you the skills to serve and lead; you'll learn to showcase your talents so employers really take notice.

Culinary Arts | Hospitality

Why study Hospitality & Culinary Arts with us

Gold-standard kitchen and front-of-house setup

Come and train in professional kitchen and dining facilities – just like the spaces you'll work in as an apprentice and when you're qualified. It includes a licensed bar and restaurant with seating for 200 people, and a demonstration kitchen theatrette with a MasterChef-style camera setup.

Teachers who are seasoned professionals

You'll learn from teachers who've worked in Michelin-starred restaurants and places all around the world. They know what it takes to succeed and will help you navigate your career.

Small class sizes, more personalised teaching

We keep our practical classes small so that you get individual attention and feedback. We'll guide you on specific ways to refine your technique and build confidence through practise.

Where could your career take you?

Picture yourself working in:

- Hotels
- Restaurants
- Cafés
- Clubs
- Catering operations
- Corporate organisations

Explore our Hospitality & Culinary Arts courses →

CULINARY ARTS	What can I become?
Certificate III in Commercial Cookery SIT30821 Free TAFE **Full time** 1 year · Feb, July · Box Hill, Lilydale · Classroom-based	Qualified Chef
Certificate III in Commercial Cookery SIT30821 Free TAFE **Full time** 3 years · Feb, April, July, Oct · Box Hill, Lilydale, Industry · Blended	Qualified Chef
HOSPITALITY	**What can I become?**
Certificate III in Hospitality SIT30622 Free TAFE **Full time** 1 year | traineeship at unlicensed venue · Feb, April, July, Oct Industry · Industry-based	Barista, Waiter
Bachelor of Hospitality Management BHM02 **Full time** 3 years **Part time** Equivalent* · Feb, July · City · Classroom-based	Function Manager, Account Manager, Sales and Marketing Manager, Event Manager



Dantè studied the Certificate III in Commercial Cookery (SIT30821)

"I love how passionate the teachers are, they want to pass on their knowledge. They care about your wellbeing as well. That's the best as a student learning culinary arts."

*The time taken to complete this course will vary depending on your input.

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

APPRENTICESHIP · PRE-APPRENTICESHIP · TRAINEESHIP · PRACTICAL PLACEMENT REQUIRED



Some of Australia's biggest names started right here

George Calombaris. Guy Grossi. Jo Barrett. Frank Camorra. Curtis Stone. These are some of the award-winning chefs who have come through Fountains Restaurant, our premier training restaurant at our Elgar Campus in Box Hill.

We're lucky enough to have them stop by sometimes, back to where it all began, running special masterclasses for our students.



Music Industry

We'll help you make the whole world your stage

Become a music industry professional

Behind every big hit are experts who have mastered the skills to write, compose, record, produce, perform and market it. We'll teach you everything you need to become a maestro and make your big break in the industry.

You'll get hands-on experience in our excellent music facilities, mentorship from professionals and lots of opportunities to build industry connections and flaunt your skills. You'll have a long list of projects and performances under your belt, even before you graduate.



Audio & Sound Production



Composition



Performance & Songwriting



Music Production

Why study Music Industry with us

A hub to launch your career

Industry workshops, mentorship programs, internship opportunities, showcases and festivals – find everything you need to make music and grow your network.

A versatile degree that offers choice

Our Bachelor of Music Industry (BMI1) offers five majors and more than 60 individual electives. Pick what aligns to your career goals or keep your options open by exploring a range of topics.

Be in the company of industry pros

Not only have our graduates gone on to launch successful careers in the live music, film and entertainment industries; our teachers are established music professionals too!

Where could your career take you?

Picture yourself working in:

- Theatres and venues
- Recording and production studios
- Film and broadcast studios
- Record labels and publishing companies
- Booking agencies
- Festivals
- Touring companies

Explore our Music Industry courses →

MUSIC INDUSTRY	What can I become?
Certificate IV in Music (Performance) CUA40920 **Full time** 6 months **Part time** 12 months Feb, July Box Hill Classroom-based	Live Performer, Writer, Arranger and Composer, Music Recorder (band or artist)
Certificate IV in Music (Sound Production) CUA40920 **Full time** 6 months **Part time** 12 months Feb, July Box Hill Classroom-based	Recording Engineer, Producer, Editor, Live Sound Operator, Music Entrepreneur
Diploma of Music (Performance) CUA50820 **Part time** 2 years Feb Box Hill Classroom-based	Performer, Songwriter, Band Leader, Recording Artist, Composer, Session Musician
Bachelor of Music Industry (Major in Audio Production) BMI1A **Full time** 3 years **Part time** Equivalent* Feb, July Box Hill Blended	Recording, Mixing and Mastering Engineer, Music Producer, Broadcast Audio Engineer
Bachelor of Music Industry (Major in Composition) BMI1C **Full time** 3 years **Part time** Equivalent* Feb, July Box Hill Blended	Composer for film, TV and games, Sound Designer, Musical Director, Concert Music Composer
Bachelor of Music Industry (Major in Music Production) BMI1M **Full time** 3 years **Part time** Equivalent* Feb, July Box Hill Blended	Music Producer, Recording, Mixing, and Mastering Engineer, Songwriter, Sound Designer
Bachelor of Music Industry (Major in Performance) BMI1P **Full time** 3 years **Part time** Equivalent* Feb, July Box Hill Blended	Performer, Composer, Studio roles, Broadcaster, Marketing Professional
Bachelor of Music Industry (Major in Songwriting) BMI1S **Full time** 3 years **Part time** Equivalent* Feb, July Box Hill Blended	Songwriter, Composer for film, TV and games, Sound Designer, Writer and Arranger, Music Artist



Oscar studied the Diploma of Music (Performance) (CUA50820)

“Our teachers are such experts in not just playing and recording music but teaching it as well. It’s amazing to learn from them firsthand.”

*The time taken to complete this course will vary depending on your input.

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

APPRENTICESHIP PRE-APPRENTICESHIP TRAINEESHIP PRACTICAL PLACEMENT REQUIRED



World-class studios, production suites and equipment

Access cutting-edge recording studios, film production suites, rehearsal spaces and a flexible 250-seat performance space. Our facilities are kitted out with the latest digital equipment, vibration isolation, auditorium acoustics, noise control and production systems.

You'll get the chance to work in our flagship Studio A, featuring a 72-channel SSL K Series console used by the likes of Kylie Minogue, KISS, Jimmy Barnes, Lady Gaga and more.



Nursing & Health

Practise real skills that reflect real-life care

Become a healthcare worker

Through our Nursing & Health courses, you'll develop the skills to make a meaningful difference to people's wellbeing. Step into a dynamic and ever-evolving sector where your compassion will drive your career progression.

You'll be inspired by teachers who bring their expertise and passion for high-quality care to every lesson. And with practical learning, work placements and industry-based training options, you won't have to wait to start building your career.

Ageing & Disability | Allied Health | Dental | Health Services | Nursing | Pharmacy

Why study Nursing & Health with us

Get practical experience through placements

Most of our courses include work placements with leading healthcare providers. There may be opportunities to gain employment with your provider while completing your training, and to apply for graduate roles.

Learn from practising healthcare workers

Our teachers are passionate about the healthcare sector and continue to work in their professions. You'll benefit from their industry connections and knowledge of the most up-to-date practices.

A stepping stone to further study

After completing your Diploma of Nursing (HLT54121), you could study a Bachelor of Nursing at Deakin University or Australian Catholic University to become a registered nurse, and work as a qualified enrolled nurse while you study your degree.[1]

Where could your career take you?

Picture yourself working in:

- Public or private hospitals
- Health clinics
- Residential facilities
- Aged care facilities
- Disabilities facilities
- Mental health facilities
- Rehabilitation facilities
- Public or private dental health clinics

Explore our Nursing & Health courses →

1 Articulation arrangements, credit transfers and guaranteed entry into higher education courses delivered by other training providers are subject to change. Students are required to meet the minimum admission requirements as determined by other training providers to gain access to their higher education courses.

NURSING & HEALTH	What can I become?
Certificate III in Dental Assisting HLT35021 ● ● Free TAFE **Full time** 1 year · Feb, May, Jul, Oct · Box Hill · Blended	Dental Assistant
Certificate III in Health Services Assistance HLT33115 Free TAFE **Full time** 6 months · Jan, April, July · Box Hill, Lilydale · Classroom-based	Health Service Assistant, Patient Services Assistant, Hospital Orderly, Food Services Assistant
Certificate III in Health Services Assistance (Specialising in Operating Theatre Technician) HLT33115 ● Free TAFE **Full time** 9 months · Feb, July · Box Hill · Classroom-based	Operating Theatre Technician
Certificate III in Hospital or Health Services Pharmacy Support HLT37121 ● **Full time** 15 months · Feb, April, July, Oct Off-campus/Correspondence, Industry · Industry-based	Hospital Pharmacy Technician
Certificate IV in Allied Health Assistance HLT43021 ● Free TAFE **Full time** 10 months · Feb, April, July · Box Hill, Lilydale · Blended, Classroom-based	Allied Health Assistant, Physiotherapy Assistant, Occupational Therapy Assistant
Diploma of Nursing HLT54121 ● Free TAFE **Full time** 2 years · Jan, April, May, July · Box Hill, City, Lilydale Blended, Classroom-based	Enrolled Nurse



Meg studied the Certificate III in Health Services Assistance (Specialising in Operating Theatre Technician) (HLT33115)

"That transition from being a student and then stepping into work placement was the most rewarding part, putting everything we learned into practice."

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

● APPRENTICESHIP ● PRE-APPRENTICESHIP ● TRAINEESHIP ● PRACTICAL PLACEMENT REQUIRED



Learning spaces set up like a real hospital and theatre environment

Our cutting-edge training spaces for nursing, operating theatre technician and dental assisting students replicate real-life patient-based scenarios.

These high-tech simulation facilities feature advanced medical equipment, letting you develop both practical and theoretical skills under the guidance of our dedicated teachers.



Senior Secondary Programs

Redefine your secondary school experience at TAFE

Become all you can be. Complete your VCE.

Secondary school isn't the only place to complete your VCE. If you're looking for an alternative to traditional schooling or a more personalised way to further your education, then our programs are for you.

We treat every student as an individual. Whether you're academically inclined, a hands-on learner, a mature-age student or have additional learning needs, we'll help you complete your secondary education.

Victorian Certificate of Education (VCE)	Victorian Certificate of Education Vocational Major (VCE VM)	Victorian Pathways Certificate (VPC)

Why study VCE, VCE VM & VPC with us

Adult learning environment

Our VCE program welcomes everyone, from mature-age students to secondary students who prefer an adult learning environment.

Smaller class sizes, more individual support

Our teachers are your biggest cheerleaders and will give you the individual support you need to do well. They'll even work with you on ways to adapt your learning experience to suit your goals and circumstances, whatever they might be.

Combine your VCE with vocational learning

In a VCE VM program, you'll learn in-demand skills that prepare you for apprenticeships, traineeships, further study or employment. Assessments are mostly project-based (you'll only sit one general achievement test exam), which means no ATAR.

A guide to Senior Secondary Programs

VCE

- Anyone 16 years or above wanting to earn or improve their ATAR in a non-traditional secondary school environment
- Classroom-based learning
- Pathways:
  - University
  - A vocational course, apprenticeship or traineeship
  - Employment

VCE VM

- Anyone 16 years or above who wants to complete years 11 and 12, prefers applied learning and doesn't need an ATAR
- Classroom-based learning and community projects
- Pathways:
  - A vocational course, apprenticeship or traineeship
  - University (through alternative entry programs)
  - Employment

VPC

- For 16–18 year olds who are not ready to study a VCE or VCE VM and don't need an ATAR
- Classroom-based learning
- Pathways:
  - Year 11 and the VCE or VCE VM
  - Entry-level vocational course, apprenticeship or traineeship
  - Employment

Explore our Senior Secondary Programs →

SENIOR SECONDARY PROGRAMS	What can I become?
VCE - Victorian Certificate of Education VCE0000001 **Full time** 1 year (adult: 18 years and over) **Full time** 2 years (youth: under 18 years) **Part time** 2–4 years* Feb, June Box Hill, City Blended	Completing your VCE can expand your options for the future
Victorian Certificate of Education Vocational Major VCE0000001 **Full time** 1–2 years Feb, June Box Hill, Lilydale, Off-campus/Correspondence Blended, Classroom-based	Completing the VCE VM can lead to pathways into an industry of choice, apprenticeship, traineeship or general employment
Victorian Pathways Certificate VPC0000001 **Full time** 2 years Feb, June Box Hill Classroom-based	This course will provide you with knowledge and skills to pathway into the VCE Vocational Major, a vocational course or employment in your chosen industry



Melissa studied a Victorian Certificate of Education (VCE0000001)

“I felt supported, guided and encouraged. Doing my VCE has opened doors to better opportunities.”

*The time taken to complete this course will vary depending on your input.

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

APPRENTICESHIP PRE-APPRENTICESHIP TRAINEESHIP PRACTICAL PLACEMENT REQUIRED



Madison studied a Certificate III in Beauty Services (SHB30121)

“It’s really good having people in the classroom who are passionate, and a teacher who can help boost your understanding with real-life feedback.”

Become your best with VDSS

The Vocational Education and Training (VET) Delivered to School Students (VDSS) program gives secondary school students the chance to explore their interests and gain credits for their Victorian Certificate of Education (VCE) or VCE Vocational Major (VCE VM). They will also obtain unit competencies at a certificate II or III level.

Students will attend Box Hill Institute for one half-day per week as part of their usual secondary schooling. The program allows you to work towards a full or partial vocational qualification, establishing a pathway to your career and further study.

Learn more about VDSS at **www.boxhill.edu.au/course-areas/vdss/**



Sport, Fitness & Outdoors

To become a pro, you must train like one

Become a sport, fitness or outdoor leader

Set yourself up with the skills to create your own adventure. Whether you want to make the gym, arena or mountain your domain, we'll shape you into a powerful leader.

Our courses are designed to bring out the best in your abilities, regardless of your background. You'll learn a diverse range of skills – from coaching and guiding, to community development and event management – that will connect your passions to the right job opportunities.

Sport | Fitness | Outdoors

Why study Sport, Fitness & Outdoors with us

Become the best by learning from the best

Our teachers have worked as professionals across all levels of sport, including athletes at an elite level. They're passionate about sharing their wisdom and being your cheer squad – not just while you study but throughout your career.

Get exclusive access to our gyms

Sport and fitness students get to train in our on-campus gyms that reflect the boutique-style personal training studios you might work in one day.

Take part in industry events

You'll start building up your resumé while you study, with opportunities to participate in events and community projects. Like our Diploma of Sport (Sport Development) (SIS50321) students, who helped manage the Great Ocean Road Running Festival, which attracted more than 11,000 participants.

Where could your career take you?

Picture yourself working in:

- Gyms
- Your own business
- Leisure and community centres
- Local or professional clubs
- Sporting events
- Sporting and athletic organisations
- Adventure tourism businesses
- Outdoor recreation centres
- Camps
- Outdoor education centres



Explore our Sport, Fitness & Outdoors courses →

FITNESS	What can I become?
Certificate IV in Fitness SIS40221 **Full time** 6 months · June · Box Hill · Blended	Personal Trainer, Online Fitness Coach, Fitness Manager, Strength and Conditioning Coach
Accelerated Entry into Fitness - Personal Training 0008SI009 Short Course	

SPORT	What can I become?
Diploma of Sport (Sport Development) SIS50321 ● **Full time** 1 year · Feb · Box Hill · Blended	Sports Manager, Sports Coach, Event Manager, Sport Facility Manager, Talent Manager

OUTDOORS	What can I become?
Certificate IV in Outdoor Leadership SIS40621 Free TAFE **Full time** 1 year · Feb, July · Lilydale · Blended, Classroom-based	Outdoor Guide/Leader, Outdoor Instructor, Site Manager, Tour Guide, Park Ranger
Certificate IV in Outdoor Leadership SIS40621 ● Free TAFE **Full time** 1 year **Part time** Available with your employer · Feb, July Lilydale, Off-campus/Correspondence · Blended, Classroom-based	Outdoor Guide/Leader, Outdoor Instructor, Site Manager, Tour Guide, Park Ranger
High Ropes Leader (Challenge Ropes) 0008HRC02 Short Course	



Gerard studied a Diploma of Sport (Sport Development) (SIS50321)

“ [The teachers] are so passionate about what they do. They aren’t only concerned with us succeeding in the course – they want to ensure we succeed once we leave.”

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

● APPRENTICESHIP ● PRE-APPRENTICESHIP ● TRAINEESHIP ● PRACTICAL PLACEMENT REQUIRED



Make the Yarra Ranges National Park your classroom

Located 50 minutes from the Melbourne CBD, our Lilydale Campus is set on the doorstep of the picturesque Yarra Valley.

Outdoor leadership students learn in the lush local bushlands and the serene Lillydale Lake. There's no better setting to gain hands-on experience in bushwalking, canoeing, mountain biking and more.



Trades & Transport

Master future-ready skills to lead the trades of tomorrow

Become a tradie

We'll give you the technical skills and confidence to get on the tools and out on the job site. Whether you'd like to become a builder, carpenter, plumber, electrician, refrigeration technician or automotive mechanic, we offer nationally-recognised training to help you get qualified.

When you train with us, you'll learn the ropes from teachers who live and breathe their trade and know exactly what employers are looking for.

Automotive | **Building & Carpentry** | **Driving Instruction** | **Electrical & Refrigeration** | **Plumbing**

Why study Trades & Transport with us

Pre-apprenticeship to qualified pro

Our courses take you from your first steps on the job site to becoming highly-skilled professionals calling the shots. We'll guide you throughout your journey to make sure you're feeling confident and ready to master the industry.

Real-deal workshops and equipment

Augmented reality tech. The latest power tools and equipment. Ultra-modern training pods. Our training spaces are set up like real job sites, so you can move seamlessly between your on-campus and workplace-based learning.

Connections to industry leaders

We work closely with industry to ensure our qualifications offer relevant knowledge on current and emerging trade skills. You'll receive industry-aligned, job-ready training that's firmly focused on what employers want.

Where could your career take you?

Picture yourself working in:

- Residential homes
- Commercial buildings
- Construction sites
- Major infrastructure development sites
- Automotive workshops
- Pre-fabrication factories
- Manufacturing companies
- Tools and equipment suppliers
- Telecommunications providers
- The Australian Defence Force

Explore our Trades & Transport courses →

AUTOMOTIVE	What can I become?
Certificate II in Automotive Air Conditioning Technology AUR20220 Free TAFE **Part time** 1 year · Feb, March, May · Box Hill · Classroom-based	Automotive Air Conditioning Serviceperson
Certificate II in Automotive Servicing Technology AUR20520 Free TAFE **Full time** 10 weeks · Jan, April, Oct · Box Hill · Classroom-based	Automotive Technician Apprentice
Certificate III in Light Vehicle Mechanical Technology AUR30620 **Part time** 3 years · March, July, Oct · Box Hill · Classroom-based	Mechanical Assistant, Diesel Mechanic, Automotive Technical Advisor, Master Technician
Battery Electric Vehicle Inspection and Servicing Skill Set AURSS00064 Short Course	

BUILDING & CARPENTRY	What can I become?
Certificate II in Building and Construction Pre-apprenticeship (Carpentry) 22614VIC Free TAFE **Full time** 15 weeks · Feb, April, July, Aug · Box Hill · Classroom-based	Carpentry Apprentice
Certificate III in Carpentry CPC30220 **Full time** **Part time** · Jan, Feb, April, May, July, Aug, Oct · Box Hill, Lilydale · Classroom-based	Carpenter
Certificate IV in Building and Construction (Building) CPC40120 Free TAFE **Full time** 1 year · Feb, April, July, Oct · Box Hill · Blended	Site Supervisor, Foreman
Diploma of Building and Construction (Building) CPC50220 Free TAFE **Full time** 2 years · Feb, April, July, Oct · Box Hill · Blended	Building Works Supervisor, Domestic and Commercial Building Contractor, Building Estimator
Big Skills for Big Build 0008LNBSB Short Course	
Prepare To Work Safely In The Construction Industry 0008WC001 Short Course After successful completion, you will be able to demonstrate personal awareness and knowledge of health and safety legislative requirements in order to work safely and prevent injury or harm to self and others.	

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

APPRENTICESHIP · PRE-APPRENTICESHIP · TRAINEESHIP · PRACTICAL PLACEMENT REQUIRED

ELECTRICAL & REFRIGERATION	What can I become?
Certificate II in Electrotechnology (Pre-vocational) 22682VIC ● Free TAFE **Full time** 13 weeks · Jan, Feb, Apr, May, July, Aug, Sep, Oct · Box Hill, Lilydale · Classroom-based	Electrical Apprentice
Certificate III in Electronics and Communications UEE30920 ● **Part time** 3.5 years · Jan, July · Box Hill · Classroom-based	Telecommunications Technician, Business Equipment Technician
Certificate III in Electrotechnology Electrician UEE30820 ● **Full time** 3.5 years · Jan–May, July, Aug, Oct, Nov · Box Hill, Lilydale · Classroom-based	Electrician
Certificate III in Security Equipment UEE31420 ● **Part time** 3.5 years · Jan, July · Box Hill · Classroom-based	Alarm Installer, Surveillance Equipment Installer, CCTV Installer
Licensed Electrical Assessment (LEA) - Safe Working Practice (SWP) 0008ETF70 Short Course	
Licensed Electrical Assessment (LEA) and Licensed Electricians Theory (LET) 0008ETF71 Short Course	
Licensed Electrical Assessment (LEA) and Licensed Electricians Practice (LEP) 0008ETF72 Short Course	
Licenced Electrical Assessment (Safe Working Practice) Assessment Only 0008ETSWP Short Course	
ENGINEERING & WELDING	
Introduction to MIG Welding 0008BES03 Short Course	
Introduction to TIG Welding 0008BES04 Short Course	
Introduction to ARC Welding 0008BES05 Short Course	
PLUMBING	**What can I become?**
Certificate II in Plumbing (Pre-apprenticeship) 22569VIC ● Free TAFE **Full time** 14 weeks · Jan, March, May, July, Sept · Box Hill, Lilydale · Classroom-based	Plumbing Apprentice
Certificate III in Plumbing (General Plumber Roofing and Mechanical) CPC32420 ● **Full time** 3 years · Feb, March, May, June, July, Sep, Nov · Box Hill, Lilydale · Classroom-based	Registered Plumber (in your specialist area of competency)
Journeyman's Revision 0008JMREV Short Course	
Plumbing Registration Examinations 0008BPLN8 Short Course This will allow you to become a registered plumber after successful completion of the exams run by the VBA (Victorian Building Authority).	


BAKER
SPARTAN

Hands-on training in innovative facilities

Simulated automotive workshop

Our purpose-built workshop is designed to reflect the ins-and-outs of a modern automotive workspace. From changing oil to pulling engines apart, the workshop allows you to practise skills in building, servicing and repairing vehicles – including the latest EVs.

Integrated Technology Hub

Located at our Elgar Campus in Box Hill, these collaborative and innovative learning spaces are custom-built for air conditioning, refrigeration, mechanical, plumbing and electrotechnology industries. This world-class facility is housed in a 5-star-rated, environmentally-friendly building, which means our programs are aligned to industry standards.

Lilydale Nallei Jerring Nyerboing Trade Centre

The state-of-the-art trades centre at our Lilydale Campus delivers the latest training in wood, electrical and plumbing trades. The centre houses custom-built facilities for students, including indoor and outdoor working spaces, just like real job-site environments.



Ebony studied the Certificate II in Plumbing (Pre-apprenticeship) (22569VIC) **and the Certificate III in Plumbing (General Plumber Roofing and Mechanical)** (CPC32420)

“I decided to do a pre-apprenticeship to give myself a feel of the trade first. I loved it, so I applied for an apprenticeship and got the role.”



Training & Assessment

Let your experience guide the next generation

Become an industry trainer

With the increasing demand for vocational education teachers, have you considered taking your expertise from the field to the classroom?

Our courses in Training & Assessment are facilitated by highly qualified and experienced teachers. They'll teach you the essential skills, knowledge and professional requirements you need to work as a vocational trainer or assessor.

Why study Training & Assessment with us

Study part time

Our courses are offered part time so you can balance study around your other work, family and life commitments.

Free TAFE available

If you're eligible[1], you can study the Certificate IV in Training and Assessment (TAE40122) through Free TAFE – even if you've already completed another Free TAFE course.

Mentorship and support

Our trainers will provide you with lots of support and resources to help you complete your training and make the transition to teaching as seamless as possible.

Where could your career take you?

Picture yourself working in:

- TAFEs
- Vocational training providers
- Workplaces

Explore our Training & Assessment courses →

1 The Victorian Government's Free TAFE initiative covers the cost of tuition fees subject to meeting eligibility criteria. There are other costs such as service, material and amenity fees that you will need to cover yourself. Please refer to the Fees and Finance Options information for this individual course on our website.

TRAINING & ASSESSMENT	What can I become?
Certificate IV in Training and Assessment TAE40122 Free TAFE **Part time** 1 year · Jan, April, July, Oct · Box Hill, Lilydale, City · Blended	Vocational/TAFE Educator, Industry Trainer, Industry Assessor
Graduate Certificate in Adult and Vocational Education GCV01 **Part time** 1 year · Feb · Box Hill · Classroom-based	Vocational/TAFE Educator, Industry Trainer, Industry Assessor

Assessor Skill Set TAESS00019 Short Course

This Skill Set is a Nationally recognised program that provides credit towards the TAE40122 Certificate IV in Training and Assessment. Upon successful completion, you will be qualified to conduct competency based assessments within the VET sector, supporting your transition into roles as VET assessors or industry-based assessors.



Daniel studied a Certificate IV in Training and Assessment (TAE40122) **and teaches plumbing at Box Hill Institute**

“I didn’t expect the support that I got prior to starting... Coming from an industry where you work alone a lot, into a facility where you work as a team... that was a big thing for me.”

This training is delivered with the Victorian and Commonwealth Government funding. This is applicable to VET, VCE and VPC courses only.

APPRENTICESHIP · PRE-APPRENTICESHIP · TRAINEESHIP · PRACTICAL PLACEMENT REQUIRED



Jamie studied the Graduate Certificate in Adult and Vocational Education (GCV01) **and teaches wood trades at Box Hill Institute.**

"This has just given me a few more tools in the arsenal, different strategies and reasons for why particular things are happening in the classroom."

Graduate Certificate in Adult and Vocational Education (GCV01)

Want to take your vocational teaching career further? Deepen your understanding of adult learning principles with the Graduate Certificate in Adult and Vocational Education (GCV01)**.**

This course empowers experienced vocational education teachers to create transformative learning experiences. You'll use the latest theory and research on teaching in the Vocational Education and Training (VET) sector to reflect on your practice and improve the way you teach.



Work Preparation & Foundation

We'll help you find your place in the community

Our Work Preparation & Foundation programs are designed to engage students in adult education and encourage them to become confident and independent members of the community. Our goal is to give students a soft landing into adult education and employment.

In a small class environment, our expert teachers will provide individualised support and feedback, inspiring every student to feel excited and positive about their future.

Work Education & Transition Education

Our Work Education & Transition Education programs are tailored to the individual learning needs of students living with cognitive impairment or intellectual disability. By developing essential skills and behaviours, we'll help them feel ready to pursue further study, work placements, volunteering and employment opportunities.

Work Education

Through hands-on learning, students will practise employability skills such as communication, teamwork, personal management, problem solving and decision making. They'll explore different types of jobs and industries by taking part in work placements and vocational activities.

Accredited foundation literacy and numeracy courses may be taught alongside this course to help reduce barriers to training and employment.

Transition Education

Students will grow their independence by developing skills in reading, writing and communication, as well as time management, budgeting, technology and travelling.

Education partnerships with disability service providers

In partnership with disability service providers, we offer accredited courses for participants, so they can enjoy being part of the community and prepare for work or further study.

Whether students require independent life skills, literacy and numeracy support or help getting ready for employment, we work closely with our partners and industry to develop experiential learning models that are customised and meaningful.

alkira belong. connect. aspire.

BURKE & BEYOND "INCLUSION THAT COUNTS"

Work Placement Partners

WHITEHORSE CITY COUNCIL

Ramsay Health Care

Explore our Work Preparation & Foundation courses →



Higher Education

Earn a degree or grad cert with a difference

Studying your undergraduate degree or graduate certificate at Box Hill Institute means more than just textbooks and lectures.

Our programs combine theoretical and practical learning, strongly aligned to your chosen field and career path.

With small class sizes, you're more than just a student ID number. You'll receive personalised guidance, meaningful feedback and a learning environment where your individual aspirations are understood and supported.

Small class sizes
9.31
student-to-staff ratio[1]

Applied learning
97.4%
of our graduates agree their course learnings are valuable for the future[2]

Job-ready graduates
84.6%
employment rate for our graduates[3]

1 Source: Based on Box Hill Institute 2024 enrolment data
2 Source: Box Hill Institute Graduate Outcome Study (GOS) 2024 results (based on data collected in November 2023, and February and May 2024).
3 Source: Box Hill Institute Graduate Outcome Study (GOS) 2025 results (based on data collected in November 2024, and February and May 2025).

ART, FASHION & DESIGN

Bachelor of Design (Fashion Design) BOD1F

Bachelor of Design (Fashion Enterprise) BOD1E

BUSINESS & FINANCE

Bachelor of Commerce (Applied) BCOM2

COMMUNITY SERVICES

Bachelor of Community Services BCSV2

CYBER SECURITY & ICT

Bachelor of Information Technology BIT01

EARLY CHILDHOOD EDUCATION & CARE

Bachelor of Early Childhood Education BECE2

HOSPITALITY & CULINARY ARTS

Bachelor of Hospitality Management BHM02

MUSIC INDUSTRY

Bachelor of Music Industry (Major in Audio Production) BMI1A

Bachelor of Music Industry (Major in Composition) BMI1C

Bachelor of Music Industry (Major in Music Production) BMI1M

Bachelor of Music Industry (Major in Performance) BMI1P

Bachelor of Music Industry (Major in Songwriting) BMI1S

TRAINING & ASSESSMENT

Graduate Certificate in Adult and Vocational Education GCV01

Maddy studied a Bachelor of Music Industry (Major in Performance) (BMI1P)

“I chose to study this degree at Box Hill Institute because it offered such a diverse range of subjects. I didn’t feel pigeonholed into committing to one thing – we explore a lot of different options.”

Explore our degrees and graduate certificate →



Pre-Accredited Training

A first step towards your goals

Adult, Community and Further Education (ACFE) programs are short introductory courses that offer foundational knowledge for formal study or employment.

If you're not quite ready to start an accredited course, pre-accredited training can give you a practical first step. You'll gain the essential skills and confidence to pursue your goals in vocational training or the workforce.

Learn more about pre-accredited training at
www.boxhill.edu.au/study-with-us/transition-and-pathway-courses/

CAE

Learn Local

ACFE pre-accredited training programs are offered through funding support from the Victorian Government. The programs are delivered through the Centre for Adult Education (CAE), which is a brand of Box Hill Institute. Students undertaking an ACFE pre-accredited training course will be enrolled at Box Hill Institute (RTO: 4687).
The CAE is a government-registered Learn Local organisation.

DIGITAL SKILLS	LOCATION
Digital Essentials 1 0008LEO15	Box Hill & City
Digital Skills for the Workplace 0008LEO17	City
Introduction to XERO Cloud Accounting Software 0008EMP12	Box Hill
PATHWAYS TO VOCATIONAL EDUCATION	
Pathways to TAFE - Early Childhood Education and Care 0008P2TEC	Box Hill & Lilydale
Pathways to TAFE - Aged Care 0008P2TAC	Box Hill & City
Get Ready to Work in Care & Support 0008LIT16	Box Hill & City
Skills for Work and Study - Healthcare Services 0008LITHS	Box Hill
Skills for the Leisure Industry 0008SFLI2	Box Hill
FURTHER STUDY / RETURN TO STUDY	
Return to Study 0008ACER2	Box Hill
Communication in the Australian Workplace 0008EMP11	Online
CREATIVE / PRACTICAL	
Introduction to Bike Maintenance 0008ACEBM	Lilydale
Introduction to Horticulture 0008VOC26	Lilydale
Prepare for Visual Arts 0008VOC06	City



Short Courses

A quick boost to your professional or personal skills

Want to fulfil a passion or professional aspiration? A short course with the Centre for Adult Education (CAE) may be just what you need.

From one-day intensives to three-month programs, our courses span a range of topics and are taught by experts in their field.

Explore short courses in:

- Art, craft and textiles
- Languages
- Computers and technology
- Writing and editing and much more!

Build and refresh your vocational skills

The CAE offers short courses to refresh or upskill in vocations like accounting and bookkeeping, celebrancy, design, trades and more.

Learn more about CAE short courses a **www.cae.edu.au/**



Skills and Jobs Centres

SKILLS AND JOBS CENTRES

Support from education to employment

Our Skills and Jobs Centres offer free career, employment and training support services.

Whether you're exploring training options, changing careers or looking for work, our experienced and qualified team can provide advice and connect you to the right information and resources.

Box Hill Institute offers three Skills and Jobs Centres at our campuses in Box Hill, Lilydale and the Melbourne CBD.

Learn more about the Skills and Jobs Centres at **www.boxhill.edu.au/skills-and-jobs-centres/**

Or contact the team on **03 8892 1350** or **sajc.elgar@boxhill.edu.au**

What will you become?

This your space to reflect, plan and dream.
Every note or idea brings you a step closer to what you'll become.

I want to become a...

Write down a career that you'd like, or any careers that sound interesting to you.

A dream I want to achieve

What's a goal that will make you proud.

How will I achieve my dream?

What skills do you need to achieve your dream? Which courses could help you?

Notes for the future me

Add ideas, useful information and things you want to remember.

How to apply

Ready to become what you want to be? Apply now



Apply online

Apply directly on our website. With our simple online applications, it's easier than ever. You can even apply using your mobile phone.



Apply on campus

Make an appointment and apply in person at our Box Hill, Lilydale or City Campus.

To book an appointment, call 1300 269 445 or visit www.boxhill.edu.au/study-with-us/book-1-on-1/

Apprenticeships

If you're interested in starting an apprenticeship, the first step is to find an employer and an Apprentice Connect Australia Provider. They'll assist you when it's time to enrol in your course.

Learn more about apprenticeships at **www.boxhill.edu.au/courses/apprenticeships/**



VDSS

For secondary school students, speak to your school's VET Coordinator or Career Practitioner to apply for a VDSS course.

Homeschooled students should speak with your registered school or non-school senior secondary provider to learn how to access VDSS.

Learn more about VDSS at **www.boxhill.edu.au/course-areas/vdss/**

We're here to help

Have questions about your application or how to apply? Our team can guide you through the process.

- Call us at **1300 269 445**
- Book a 1-on-1 consultation, either in person or over the phone at **www.boxhill.edu.au/study-with-us/book-1-on-1/**
- Submit an online enquiry at **www.boxhill.edu.au/course-enquiry/**

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Meet us in person

Open Nights

BOX HILL | Thursday 22 January
| Tuesday 18 August

LILYDALE | Tuesday 20 January
| Thursday 20 August

CITY | Wednesday 26 August

Box Hill Institute Careers Expo

Thursday 22 October

Certificates, diplomas & degrees to help you become what you want to be.

APPLY NOW

BOX HILL INSTITUTE

BOX HILL CAMPUSES

Elgar Campus | 465 Elgar Road, Box Hill

Nelson Campus | 853 Whitehorse Road, Box Hill

Whitehorse Campus | 1000 Whitehorse Road, Box Hill

CITY CAMPUS

253 Flinders Lane, Melbourne

LILYDALE CAMPUS

Jarlo Drive, Lilydale

BOXHILL.EDU.AU

1300 269 445

For detailed information on all courses, including assessment requirements, fees and units, visit boxhill.edu.au. The information contained in this guide is correct at the time of publication (December 2025). Box Hill Institute reserves the right to alter, amend or delete details of course offerings, fees or other information provided in this document. Selected VET courses are provided to eligible individuals with funds made available by the Victorian and Commonwealth Governments.

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TAFE VICTORIA

BOX HILL INSTITUTE

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