文件下载自万友教育网站

版权归学校所有

www.oneuedu.com

万友优势 ADVANTAGE

客户信息私密性

录入系统后自动设置权限，除专属的案件专员其他内部人员及外部人员不可见

精英团队

文案专员为每位学生一对一定制专属方案，移民律师外部协助．团队为学生带来高质量服务

学生案件更新通知

当文案专员每完成一步，会更新在万友系统中，客户会以邮件的形式收到步骤更新通知，查看自己案件的最新进程

全程服务透明

无押金等不必要条款，客户案件信息透明，收费项会在案件开始前与客户协商一致，案件开始后无特殊意外情况，不会产生收费项目

提供服务 PROVIDE SERVICES

学校查询　课程查询　学生签证　留学准备　出发准备　绿卡资讯

详细流程请扫码

添加客服为您解答










Australian College of Commerce and Information Technology

Nationally Recognised Training

ACCIT

CRICOS Provider No. 02978C | National Provider Code : 91412 | ABN : 80 126 576 896






















Table of Contents

- Introduction
- Student Resources
- Student Services
- Living in Sydney
- Our Courses
    1. *BSB30220 Certificate III in Entrepreneurship and New Business*
    2. *BSB40120 Certificate IV in Business*
    3. *BSB50120 Diploma of Business (Business Development)*
    4. *BSB60120 Advanced Diploma of Business*
    5. *CPC30620 Certificate III in Painting and Decorating*
    6. *MSF30322Certificate III in Cabinet Making and Timber Technology*
    7. *ICT50220 Diploma of Information Technology*
- Important Information

Principal's Welcome

Greetings,

A heartfelt welcome to all our esteemed students, parents, and dedicated agents. As we reflect on the founding principles of ACCIT, our mission resonates with the essence of empowerment in four key spheres of life. Our commitment extends beyond mere education; we aspire to inspire students to embrace continuous learning, foster personal growth, unleash their creativity, lend a helping hand to others, and chart a path toward their dream careers.

At ACCIT, we envision a community where success is not just an individual achievement but a collective triumph. Our goal is to not only mould capable professionals but also instill values that drive positive change in the world. As you embark on this educational journey, consider it an invitation to join the expansive and remarkably humble ACCIT Family.

Together, let's build bridges of knowledge, create opportunities, and nurture a spirit of collaboration. May your experience with ACCIT be a transformative journey, where every step is as enlightening as the ultimate destination.

About us

Australian College of Commerce and Information Technology is a Registered Training Organisation and meets administrative, delivery, staffing, facility, marketing, financial, quality assurance and assessment standards agreed to by national regulator ASQA. The National regulatory authority monitors and subjects us to regular external audit to verify adherence to these standards.

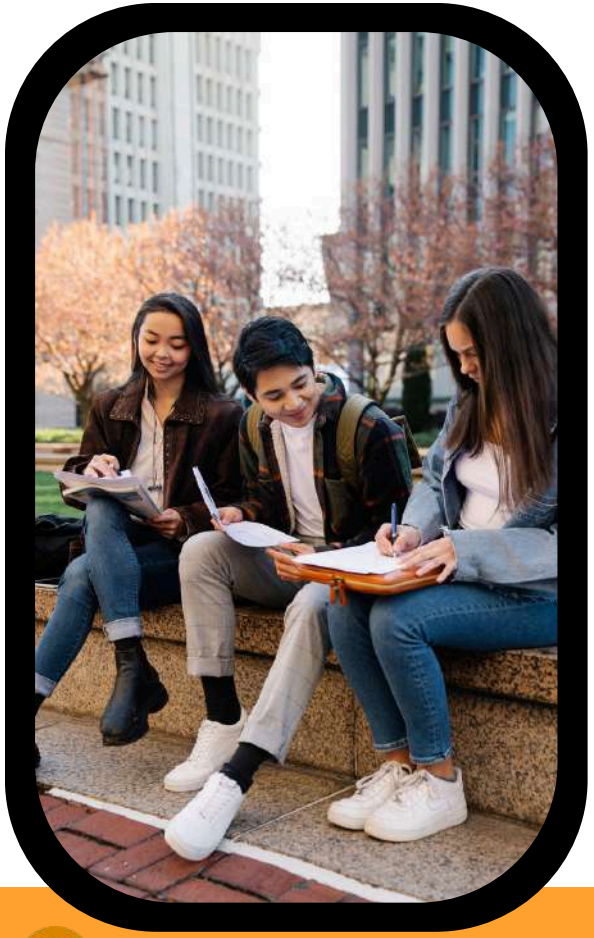
Australian College of Commerce and Information Technology (ACCIT) is located in the heart of the city, with the city train station(Town Hall) just a short walkaway.

The campus is surrounded by bustling restaurants, coffee shops, food courts, pubs, banks, department stores, specialty stores, cinemas, nightclubs and parks. It's a short walk from the campus to Queen Victoria Building, Sydney Town Hall, China Town, Sydney Aquarium, Star Casino, or hop on a train for a 5-minute ride to the Harbor Bridge, Opera House, the Botanical Gardens, or Centre Point Tower.

We are the Australian College of Commerce and Information technology.

And we are here to prepare you for the future.





Location

College Campus - 10, Quay Street, Haymarket NSW 2000. (Level 4 & Level 5)

Workpod 1 - 136, Building C5, 20-28 Carrington Rd, Marrickville NSW 2204

Workpod 2 - Unit LJ-3/39 Jones St, Ultimo NSW 2007, Australia

STUDENT

RESOURCES



Our Resources and Facilities

Three computer labs at ACCIT are outfitted with the most recent hardware and applications. All ACCIT students will have access to a computer and the internet, allowing them to conduct research, complete assignments, and obtain a variety of e-learning resources.

Data projectors and whiteboards are available in the classrooms. The students at ACCIT can also use the student common room, which features a vending machine, as a place to unwind and take a breather.

Situated on the east coast of Australia, Sydney is one of Australia's largest cities and ACCIT is housed in this very safe and attractive city.

The following are just some of the many excellent resources and facilities available at ACCIT:

Study Resources

To promote student learning, ACCIT has essential resources available online or in the form of printed textbooks. There are rooms for group and solitary study so that students can work together on group projects and tasks.

Access to the public libraries in Sydney, which are close to ACCIT, is one of the other amenities available to students. Students can also use the computer laboratories that are provided. Every computer has access to the internet. Students can use wireless internet access on the campus to connect to the web.



Human Resources

The administrative staff is skilled and experienced, and they offer the students services that are quick and effective.

The faculty at ACCIT is made up of professionals that are highly skilled, experienced, and committed to giving each student individual attention in small classes

Classrooms

The classrooms are air-conditioned, well-lit, and fully furnished with interactive whiteboards, OHPs, data projectors, and Internet access.



Student Common Room

The student common room offers a dining area, a place to unwind, and spaces for both individual and group study. The kitchen includes a refrigerator, a microwave, and a filtration system for the water.

Information Hub and Service

The administrative team at ACCIT oversees and updates the information area, which offers a steady stream of academic and general wellness information as well as social and event information about the college and Sydney

General Services

Our dedicated and experienced team will provide you with a wide range of student support services during your time at ACCIT.

Accommodation Service

The majority of our overseas students use this service. If you have specific needs, we can guide you to an agency who provides accommodation for students

The following types of accommodation are available for International students: –

- Short-term accommodation
- Renting a house or apartment
- Managed student accommodation
- University-managed accommodation
- Residential colleges
- Homestay

For more information on Accommodation for students under 18 years of age, Important considerations and Legal protection, please refer to this page - https://www.studyaustralia.gov.au/en/life-in-australia/accommodation

Further details can be obtained from the International Student Service Officer (admin@accit.nsw.edu.au)

Counselling Service

Despite being generally a great experience, college is full of challenges, demands, and stress. Students can talk confidentially about any personal issues they may be dealing with at ACCIT, such as relationships, family concerns, homesickness, or stress from their studies.

A professionally licenced counselling psychologist serving as a consultant to the college offers the counselling service



Health service

Our health service is available to students who are ill or having health issues. For assistance in any emergency, ACCIT offers a 24-hour emergency contact service.

All overseas students studying at the college are eligible for medical insurance, which can be set up beforehand by ACCIT.

Student Support Services & Career Guidance Programmes

At ACCIT, we understand the importance of fostering a conducive and stress-free environment for our students to excel academically.

Under the umbrella of our Student Support Services & Career Guidance Programmes, we provide a comprehensive range of academic, administrative, and financial assistance.

Our goal is to empower students to navigate their academic journey seamlessly, enabling them to strike a harmonious balance between their academic, work, and social life. The services are designed to be learner-centered, ensuring a confidential, unbiased, adaptable, and polite experience for every student.

Whether it's academic advice, administrative support, or financial guidance, ACCIT is dedicated to providing the resources and assistance needed for students to thrive in their educational pursuits and beyond.

STUDENT

SERVICES

Our Student Services

Orientation

Before the start date, student orientation is held. Its aim is to provide incoming students with comprehensive information about the majority of areas of life at the Australian College of Commerce and Information Technology as well as an introduction to studying, Sydney's living expenses, transportation, amenities, and housing.

Additionally, members of the Australian College of Commerce and Information Technology personnel will be presented, a tour of the institution and the neighbourhood will be provided, and there will be a chance for questions.

Student Wellbeing

ACCIT provides confidential counselling, a safe study environment that meets WHS requirements, and dedicated academic-support classes.

If a concern is outside our scope, we facilitate timely referrals to qualified medical, legal or financial professionals, ensuring holistic support in line with ASQA's student-support expectations.

Reasonable Adjustment

ACCIT has provisions to make reasonable adjustments—such as extra time, alternative formats or assistive technology—case-by-case when requested.

Any agreed adjustments are documented within ten working days, ensuring fairness without compromising training-package integrity.



Student Complaints, Grievances and Appeals Policy

The PEO/DoS/Student Service Officer is in charge of carrying out this procedure and making sure that staff and students are informed of its use. Please refer to student handbook page 9.

To download Students complaints and appeals form. Click Here - https://zfrmz.com/MWIVH7zVGmAkqzs0OS30

Activities

Activities will be planned by ACCIT to help students to learn about their surroundings and the Australian environment. Trips to the Featherdale wildlife park have been planned by ACCIT and will be done so in the future.

In the greater Sydney area, Featherdale has gone above and beyond to create a distinctive wildlife experience. In one of Australia's largest private collections of Australian wild animals and birds, you may hand-feed a kangaroo, wallaby, or emu or get a close contact with one of their loving koalas. In order to find out how much these excursions will cost, please speak with the student service officer.

We also plan additional activities to aid pupils in learning about their environment and to make friends.

Relevant legislation

A range of legislation is applicable to all international students. Information on relevant legislation can be found at the following websites.

ASQA http://www.asqa.gov.au/

ESOs https://internationaleducation.gov.au/Regulatory-Information/Documents/esosstudentfactsheetv4%20-%20Final%20clean%20copy.pdf

DHA https://www.homeaffairs.gov.au/

PRIVACY http://www.privacy.gov.au/

All employees are in charge of making sure that all applicable legal requirements are followed at all times. To find out more, visit the websites mentioned or get in touch with the Principal Executive Officer. For information about ACCIT rules and processes, please visit the website.

At the time of enrolment, a copy of the student handbook will be given to each student. This student handbook, which is a valuable resource for students and is accessible on the website,

Website - https://accit.nsw.edu.au/

Student Support Classes

At ACCIT we understand that academic success is a journey, and we are committed to guiding our students every step of the way.

Our dedicated Student Academic Support Classes, held weekly, provide an invaluable resource for students seeking additional assistance in their studies. Tailored to address diverse learning styles and needs, these classes offer personalized support, empowering students to overcome challenges, enhance their understanding of course materials, and excel academically.

Every unit's learning materials, videos, readings and assessment guides are available 24/7 on our Moodle portal.

The students can also reach out to the Academic team for support and guidance via email or phone - calls

Educational Excursions

At ACCIT, we believe in providing our students with enriching educational experiences that extend beyond the classroom. Our commitment to holistic learning is exemplified through our well-curated local and international education trips, specifically designed for those pursuing business and IT programs.

These excursions offer students the invaluable opportunity to attend expos, conferences, and events relevant to their fields of study.

Whether exploring cutting-edge technologies, networking with industry professionals, or gaining insights into the latest business trends, these trips are carefully crafted to broaden students' perspectives and enhance their understanding of real-world applications.

We consider these trips an integral part of our educational approach, fostering a practical and globally aware mindset among our students

Change of Address

You must inform the Australian College of Commerce and Information Technology of your residential address, phone number, and any future changes to your residential address as soon as you arrive in Australia.

This is quite important. If you violate a student visa condition relating to attendance or academic performance, Australian College of Commerce and Information Technology is required by Section 20 of the Education Services for Overseas Students (ESOS) Act 2000 to send you a notification at your last-known email address.

In order to get vital information concerning your course, fees, and potential violations of your student visa, it is your obligation to make sure that your address information is up to date at the Australian College of Commerce and Information Technology.

Additional information on student visa issues is available on the Department of Home Affairs Internet site https://www.homeaffairs.gov.au/.



"EDUCATE THE MIND, EMPOWER THE SPIRIT. YOUR JOURNEY OF KNOWLEDGE AT ACCIT BEGINS, WHERE EVERY STEP OPENS A NEW REALM OF POSSIBILITIES. EMBRACE THE POWER OF LEARNING, AND LET IT ILLUMINATE THE PATH TO YOUR EXTRAORDINARY FUTURE"

LIVING IN SYDNEY

Living in Sydney

Australia

Wide golden beaches, coral reefs teeming with marine life, tropical rainforests, mountain ranges, vast grazing regions, and scarce deserts are just a few of the differences that make up Australia.

Australia is the only nation to completely occupy a continent, making it one of the oldest continents. Australia is home to various species of animals and plants that are exclusive to the planet and are surrounded by the Indian and Pacific Oceans.

With a significant mountain range running down the eastern coast and another mountain range in the northwest of the continent, the surface geology is typically ancient and flat.

Sydney

Sydney, one of Australia's most vibrant and culturally varied cities, has a population of about 5 million. The capital of New South Wales is Sydney, which has a multicultural community made up of people from many ethnic backgrounds.

The Australian College of Commerce and Information Technology is close to the railway station and bus stops and situated in the centre of the city. In the city's centre is ACCIT.



Climate

Sydney enjoys a moderate climate with few weather extremes. Snow never falls. Summers may be particularly humid and damp. Due to Sydney's location in the southern hemisphere, the seasons here are different from those in Europe, the United States, and the majority of Asia. Sydney is a relaxing destination. Outdoor activities are popular during the summer months of December through February, when many kids travel to the beach for school breaks (December to January).

Population 6.54 million.

Average temperature 8.8 c - 25.8 c



Art

The world's longest continuously existing cultural traditions as well as a diversified, multicultural culture are reflected in Australian contemporary art. International praise is accorded to our visual and performing arts communities for their inventiveness, vitality, and cutting-edge work in literature, theatre, film, dance, classical music, and modern Australian rock music.

As a part of the 2001 Australia Centenary of Federation festivities, the National Museum of Australia opened. It joins the more than 1000 museums in Australia that are already located there by sharing space with the Australian Institute of Aboriginal and Torres Strait Islander Studies in Canberra, the nation's capital.



"Australia is an extraordinarily beautiful place, as well as being rich in minerals, animals, and plant life. The scenery in the nation is magnificent."

- Derek Jacobi



Multiculturalism

Australia is one of the most culturally diverse nations in the world, with more than 100 different ethnic groups represented there. Due to its distinct fusion of Indigenous cultures, early European settlement, and immigration from all over the world, Australia has a vibrant multiculturalism.

The rich cultural diversity and social sophistication that overseas students bring to our campuses and communities is valued by Australians.

When it comes to taking care of overseas students and assisting them in adjusting to Australian culture, we are extremely forthcoming. Additionally, international students profit much from their studies in Australia and form enduring friendships



Language

Despite the fact that English is the official language, Australia is home to many different dialects. Many Australians are naturally fluent in other languages because their nation is one of the most culturally diversified in the world. Over 2.4 million Australians live in homes where they speak a language other than English.

About 15% of working-age students pursuing educational credentials in the education and training system speak English as a second language. In addition to English, almost 800,000 Australians also speak a language from the European Union at home. In their homes, another 800,000 Australians use an Asian language.

In addition to offering specialty study in an environment where English is spoken, Australia's education and training systems also offer instruction in a wide variety of other languages.

Nearly everyone from other English-speaking countries can understand Australian English fairly readily. Although there are some slight accent differences between urban and rural areas, these variances are much less pronounced than in countries like America, Britain, and Canada where French is also spoken.

You will pick up some of Australian lingo as your English skills develop in Australia, and you will enjoy explaining its meanings to friends and family back home.

Cosmopolitan

Students from all over the world come to Australia to benefit from our top-notch education and take advantage of our country's welcoming people and rich cultural diversity. Australia offers a secure environment for learning and tourism thanks to its low crime rate and tight gun control legislation.

With one of the greatest standards of life in the world, Australia provides cutting-edge transportation infrastructure, practical telecommunications, diverse retail centres, and first-rate medical care.

Australia's breathtaking natural surroundings and the unique character and kindness of the Australian people draw tourists from all over the world.

Australia has a vibrant arts scene and is eager to protect and showcase its rich cultural legacy. Australians are extremely concerned about the environment and want to protect the country's scenic and natural beauty.

Our Clean Up Australia campaign is being adopted worldwide



Health care

Australia's healthcare system is excellent. Every Australian pays a Medicare levy, an additional tax, to support the nation's public healthcare system and guarantee that everyone has access to its hospitals, doctors, and other medical services.

When using private healthcare services, people who contribute more money to a private health insurance fund are entitled to specific benefits. Several Australian colleges also offer unique health care services and advice for students, in addition to the regular services accessible in nearly any neighbourhood or town in Australia.

Overseas Student Health Cover (OSHC) is a requirement for international students studying in Australia for the duration of their student visa

Religion

Australia is primarily a Christian nation, but its multicultural culture includes members of all other faiths. The right of people to practise the religion of their choosing is respected in Australia.

Most major cities have churches, mosques, temples, synagogues, and other religious buildings

.Some colleges have their own religious organisations on campus

Electricity

Australia uses 240/250 volts AC, 50 cycle electricity. The three-pin plug used in Australia is quite secure.

Most foreign appliances need adaptors, so be prepared. If you bring an appliance from abroad that runs on a different voltage, a transformer might be necessary



Food

There is a huge variety of food in Australia. We export our premium meat, seafood, fruits, and vegetables to marketplaces all over the world. Produce markets in Australia offer a wide variety of fruits and vegetables.

The foods that you are accustomed to at home should be easy to find. In practically all of our restaurants, you may enjoy food from all over the world. There are posh restaurants and standard pubs in Australia.

The foods served in ethnic restaurants come from all across the world. Bistros and cafes offer delicious meals at affordable pricing.

Additionally, most of the big international fast-food brands are well-represented for individuals who prefer takeout. Those who are daring can sample some of our "bush tucker"



Transport

Australia has one of the highest standards of living in the world and offers cutting-edge transportation options. Trains, buses, tramways, ferries, two significant national airlines, and a number of regional airlines are all part of Australia's broad public transportation network.

Metropolitan areas are divided into zones, and the sort of ticket you need and how much it will cost you depend on which zone you'll be travelling through and how long. Tickets can be purchased from news agencies, bus and tram stops, and train stations.

Driving in Australia is permitted with a valid international driver's license, however if the document is not in English, the tourist must also have a translation with them.

A foreign driver's license is insufficient on its own. In all significant cities and towns, meter taxis are available.

Cab ranks can be found at major hotels, retail malls, or transportation hubs. You can also hail a taxi on the street. If a cab is available, a light and sign on the roof will let you know.

There is a minimum hiring fee and a fee per kilometer thereafter.

Taxi drivers are not expected to receive tips.



Telephones

Australia boasts a cutting-edge communications infrastructure, and mobile and internet connectivity is typically affordable. All Post Offices, retail establishments, and street corners have public phones available.

Numerous coins and Phone cards are accepted at public payphones. For use in public payphones, phone cards must be pre-paid. They are available for purchase at many retail locations in amounts of $A5, $A10, $A20, and $A50.

Credit phones are available at hotels, central sites in cities, and international and domestic airports. They accept the majority of major credit cards, including American Express, Visa, MasterCard, and Diners International.

There are several stores where you can get mobile phones, which are highly popular.

Sport and Recreation

Australians have a strong passion for sports and outdoor recreation, and both as individuals and as teams, they are well-known around the world. Sydney's hosting of the Olympic Games in 2000 demonstrates Australia's status as a top venue for international events. Australia has thousands of clubs, branches, state, regional, and club bodies in addition to more than 120 national sporting organisations.

A third of the population, or approximately 6.5 million people, are thought to be registered athletes. Australians participate in bushwalking, fishing, boating, and water sports in addition to participating in the more than 120 sporting organisations.

Entertainment

Campuses provide roomy settings ideal for outdoor social, athletics, and other activities. Additionally, they are conveniently positioned so that students may enjoy the elegance of our cities and the enthralling attractions around. International students have many chances to amuse themselves with their peers

Budgeting

Make sure your budget includes money for lodging, food, transportation, clothing, and entertainment. If necessary, child care should also be considered. In Australia, a typical foreign student will spend roughly $320 per week on things like lodging, food, clothing, entertainment, transportation, international and domestic travel, phone service, and miscellaneous expenses.

Australian school students typically spend around $265 per week on lodging, food, entertainment, transportation, and related expenses. Although this is a practical guidance, it's vital to keep in mind that each person's circumstances may vary depending on their location, course of study, and lifestyle

Money and Banks

Australia only recognises the Australian dollar as legal tender. Money from foreign countries can be exchanged at the banks, international airports, and big hotels when you first arrive. Banks will cash traveler's checks in almost any currency, although they are easier to use if they are already in Australian dollars. According to each store's policy, major hotels and some businesses will cash travellers checks. Opening an Australian bank account is a smart move. You must present both your visa and proof of residency. Australia's banking industry is incredibly competitive. Australia is home to more than 20 indigenous and numerous foreign banking organisations. In cities and other large regional centres, all major banks have a branch.

There are Automatic Teller Machines (ATM) in the majority of commercial centres. These machines are accessible 24 hours a day for both deposits and, in many cases, withdrawals. Electronic transfer terminals (EFTPOS) are commonplace in department stores, supermarkets, and specialty shops where customers can withdraw cash in addition to making purchases





Normal Bank trading hours

The normal bank trading hours in Australia can vary slightly among different banks, but generally, they follow a standard schedule:

Monday to Thursday: 9:30 AM to 4:00 PM
Friday: 9:30 AM to 5:00 PM

Banks in Australia typically operate from Monday to Friday. The standard banking week consists of five business days. Keep in mind that public holidays can affect bank operating hours, and some branches may be closed on those days.



Currency

Australia employs a dollars and cents system of decimal money, where one dollar is divided into 100 cents. There are $5, $10, $20, $50, and $100 bills in circulation. The 5 cent, 10 cent, 20 cent, and 50 cent coins, as well as the $1 and $2 coins, are used.

Australia's invention of the polymer (plastic) banknote ushers in the next generation of banknote technology and sets new design benchmarks for the entire world. This cutting-edge polymer technology not only provides significant security advantages, but also models cleanliness, environmental responsibility, and recycling for the rest of the globe.

Credit cards

In Australia, credit cards are extensively accepted. American Express, Bankcard, Diners International, MasterCard, Visa, and their associates are the credit cards that are most frequently accepted

Tipping

In Australia, tipping is not a common practise, as hotels and restaurants do not charge guests for services. It is customary to give food and drink waiters up to 10% of the tab in higher-end restaurants in appreciation for their exceptional service. At train stations, there are established fees for porters, but not at hotels. Nevertheless, tipping is always a personal decision

Cost of Living

The cost of living for international students in Sydney can vary depending on various factors such as accommodation, lifestyle, and spending habits. Here is a rough estimate of some common expenses:

- ***Accommodation:*** Rent can be a significant expense. On-campus housing or sharing an apartment with others can be more affordable. Monthly rent can range from AUD 1,200 to AUD 2,500 or more, depending on the type and location of the accommodation.
- ***Food:*** Monthly grocery bills might be around AUD 300 to AUD 500, depending on your eating habits. Eating out at restaurants can add to this cost.
- ***Transportation:*** Public transportation costs about AUD 50 to AUD 70 per week. This can vary based on your location and how often you travel.
- ***Utilities (electricity, heating, cooling, water)***: These can be around AUD 150 to AUD 250 per month.
- ***Internet and Mobile Phone:*** Internet costs around AUD 60 to AUD 80 per month, and mobile phone plans can range from AUD 20 to AUD 50 per month.
- ***Health Insurance:*** International students are generally required to have Overseas Student Health Cover (OSHC), which can cost around AUD 500 to AUD 600 per year.
-
- ***Textbooks and Supplies:*** Depending on your course of study, you might spend around AUD 500 to AUD 1,000 per year on textbooks and supplies.
- ***Miscellaneous:*** Additional expenses for entertainment, clothing, and other personal items can vary widely based on individual preferences.



This is only a guide. Remember that you can shop around for items such as clothing and shoes to find a cheaper price. You can buy your essentials in bulk to avail cheaper rates.

- ***Groceries:***
    - Milk (1 liter): AUD 1.55 - AUD 2.95
    - Bread (700g): AUD 3.40 - AUD 4.50
    - Rice (1kg): AUD 1.80 - AUD 4.50
    - Eggs (12): AUD 6.60 - AUD 11.00
    - Chicken Breast (per kg): AUD 11.00 - AUD 15.00
    - Fresh Fruits and Vegetables (per kg): AUD 3.90 - AUD 5.90
- ***Clothing:***
    - Jeans: AUD 85.00 - AUD 115.00
    - T-shirt: AUD 20.00 - AUD 25.00
    - Running Shoes: AUD 140.00 - AUD 170.00
    - Business Casual Shoes: AUD 150.00 - AUD 200.00
    - Winter Coat: AUD 80.00 - AUD 100.00
- ***Movie Tickets:***
    - Standard Movie Ticket: AUD 26.00 - AUD 29.50
    - Premium/3D Movie Ticket: AUD 30.00+
- ***Eating Out:***
    - Casual Dining (per person): AUD 25.00
    - Mid-range Restaurant (three-course meal for two): AUD 130.00
- ***Public Transportation:***
    - Caps: Daily $19.30 (Mon–Thu), $9.65 (Fri–Sun & public holidays); weekly cap $50 (adult).
    - Example single fares (adult, July 14 2025 schedule):

Bus/light rail (peak): $3.30–$5.77 depending on distance.

Train/metro (peak): $4.33–$10.66 depending on distance.

Weekly cap confirmation: $50 remains unchanged.

- ***Textbooks & supplies (per year)***

Around AUD 1,000 (local uni guidance).



Utilities (per month)

- Electricity/heating/cooling/water for ~85 m² apartment: ~AUD 290 (typical bill).
- Home internet (NBN 50 / ~50 Mbps): AUD 60–80 after introductory periods (examples: Kogan/TPG/Telstra price points).
- Mobile phone (SIM-only): AUD 15–50 depending
- on data (budget to mainstream carriers).



Overseas Student Health Cover (OSHC)

The government requires all international students to enrol in Overseas Student Health Cover, a private health insurance programme run by Medibank. Before a student visa is granted, the OSHC premium cover must be paid.

The OSHC premium must be paid at the same time as the tuition. You are entitled to free hospital coverage and 85% off of typical doctor's fees under the OSHC. Varying annual rates.

Please review the information by clicking on this link: www.bupa.com.au/health-insurance/cover/oshc



A Good Choice for Study

There are more than 50,000 overseas students studying in Australia and each year approximately 15,000 students from the Asia Pacific region arrive in Australia to continue their education.

They have chosen Australia for several reasons:

- Australia has a high-quality education system, the equal of any country in the world
- Australia offers traditional education in reputable schools, colleges and universities
- Awards from Australian institutions of higher education are recognized internationally
- Australian universities, colleges and schools have established networks of support to help overseas students
- The Australian education system includes informality and accessibility of academic staff, the availability of computers, small group tutorials and close supervision
- Living costs and tuition costs compare well with other countries and more overseas students are permitted to work part-time.
- Australia is a safe, stable country with a pleasant climate.
- The primary language of instruction being English makes it an attractive destination for international students seeking to improve their English language skills.
- Studying in Australia facilitates the development of global networks and connections, opening doors to international career opportunities.

Australia Welcome Overseas Students

Overseas students are welcomed in Australia because they:

• Contribute to the development of people and institutions both in their home country and in Australia.

• Contribute to Australia's research capability

• Develop cultural, educational and economic links between Australians and people of other nations.

• Australia has a long history of involvement in international education development, staff and student exchange programs and scholarships



OUR

COURSES

BSB30220 CERTIFICATE III IN ENTREPRENEURSHIP AND NEW BUSINESS

Relevant Training Package: BSB-Business Services Training Package

CRICOS Course Code: 103936F

Entry Requirements:

This is an entry level qualification Candidates should have at least a minimum of IELTS 6.0; or Equivalent. Candidate should be 18 and above in age.
LLND test is mandatory for all candidates

Duration:

Delivery involves 20 hrs. per week of total training with 13.5 hrs. per week of full-time face to face and online-based delivery and 6.5 hrs. per week online Moodle learning management system.

Course Description:

This qualification reflects the role of individuals establishing or carrying on business as a sole trader or contractor, as well as those supporting the establishment of a new venture as part of a larger organisation.

These individuals apply a broad range of competencies in varied contexts, using some discretion and judgement and relevant theoretical knowledge. They may provide technical advice and support to a small team.

Employment Opportunities:

This course is exclusively designed to guide aspiring entrepreneurs or micro business operators intending to open their own small business in the near future.

Independent Contractor
Micro Business Operator

Course Structure

To complete this course a candidate should successfully complete and be found competent in the following units:

BSBESB302 Develop and present business proposals Core

BSBESB303 Organise finances for new business ventures Core

BSBESB305 Address compliance requirements for new business ventures Core

BSBESB301 Investigate business opportunities Core

BSBESB304 Determine resource requirements for new business ventures Elective

SIRXMKT006 Develop a social media strategy Elective

BSBSUS411 Implement and monitor environmentally sustainable work practices Elective

BSBSTR401 Promote innovation in team environments Elective

BSBOPS304 Deliver and monitor a service to customers Elective

SIRXMKT002 Use social media to engage customers Elective

Summary of qualification structure

Four (4) core units
Six (6) elective units



Learning and Assessment Strategy

The assessment methods mentioned below will be used to assess the students:

·*Practical demonstration/Observation
·*Presentation
·*Project/Assignment/Report
·*Role Play /Simulated Workplace
·*Written Test/ Oral Questioning
·*Case Study/Scenarios

BSB40120 CERTIFICATE IV IN BUSINESS

Relevant Training Package : BSB-Business Services Training Package

CRICOS Course Code : 106022B

Entry Requirements :

·BSB30220 Certificate III in Entrepreneurship and New Business or other relevant qualification.
·Candidates should have at least a minimum of IELTS 6.0; or Equivalent.
·Candidate should be 18 and above in age.
OR
·With vocational experience working in a business environment but without formal business qualifications
LLND test is mandatory for all candidates

Duration:

This course is delivered over 52 weeks including breaks. Delivery involves 20 hrs. per week of total training with 13.5 hrs. per week of full-time face to face and online-based delivery and 6.5 hrs. per week online Moodle learning management system.

Course Description :

This qualification reflects the role of individuals in a variety of Business Services job roles.

These individuals may have supervisory performance accountabilities. Individuals in these roles carry out a mix of specialist and moderately complex administrative or operational tasks that require self-development skills.

They use well-developed skills and a broad knowledge base to apply solutions to a defined range of unpredictable problems and analyse information from a variety of sources.

They may provide leadership and guidance to others with some limited responsibility for the output of others.

Course Structure

To complete this course a candidate should successfully complete and be found competent in the following units:

BSBTWK401 Build and maintain business relationships Core

BSBTEC404 Use digital technologies to collaborate in a work environment Core

BSBCRT411 Apply critical thinking to work practices Core

BSBWHS411 Implement and monitor WHS poli procedures and programs Core

BSBWRT411 Write complex documents Core

BSBXCM401 Apply communication strategies in the workplace Core

BSBOPS403 Apply business risk management processes Elective

BSBLDR411 Demonstrate leadership in the workplace Elective

BSBPEF402 Develop personal work priorities Elective

BSBMKG432 Research international markets Elective

BSBPEF403 Lead personal development Elective

BSBMKG433 Undertake marketing activities Elective

Summary of qualification structure

Four (4) core units
Six (6) elective units

Learning and Assessment Strategy

The assessment methods mentioned below will be used to assess the students:

·*Practical demonstration/Observation
·*Presentation
·*Project/Assignment/Report
·*Role Play /Simulated Workplace
·*Written Test/ Oral Questioning
·*Case Study/Scenarios



Employment Opportunities:

This qualification reflects the role of individuals who use well-developed business skills and a broad knowledge base in a wide variety of business contexts - Public Administration, Purchasing and Procurement, Warehousing and Storage, Logistics, Recordkeeping, Business Administration, Ground Operations.

They apply solutions to a defined range of unpredictable problems and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others, however they typically report to a more senior business practitioner.

Possible job titles relevant to this qualification include:

·Office Managers
·Personal Assistant
·Office Administrator
·Sustainability Manager
·Sales Assistant
·Sustainability Officer
·Trade Coordinator
·Exporter
·Importer
·Assistant Records Manager
·Analyst
·Customer service assistant
Administrator

BSB50120 DIPLOMA OF BUSINESS (BUSINESS DEVELOPMENT)

Relevant Training Package :BSB-Business Services Training Package

CRICOS Course Code : 106023A

Entry Requirements :

·BSB41115 Certificate IV in Business or other relevant qualification.
·Candidates should have at least a minimum of IELTS 6.0; or Equivalent.
·Candidate should be 18 and above in age.
OR
·With vocational experience working in a business environment but without formal business qualifications
LLND test is mandatory for all candidates

Duration:

This course is delivered over 52 weeks including breaks. Delivery involves 20 hrs. per week of total training with 13.5 hrs. per week of full-time face to face and online-based delivery and 6.5 hrs. per week online Moodle learning management system

Course Description :

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have frontline management accountabilities. Individuals in these roles carry out moderately complex tasks in a specialist field of expertise that requires business operations skills. They may possess substantial experience in a range of settings but seek to further develop their skills across a wide range of business functions

Learning and Assessment Strategy

The assessment methods mentioned below will be used to assess the students:

·*Practical demonstration/Observation
·*Presentation
·*Project/Assignment/Report
·*Role Play /Simulated Workplace
·*Written Test/ Oral Questioning
·*Case Study/Scenarios

Course Structure

To complete this course a candidate should successfully complete and be found competent in the following units:

BSBCRT511 Develop critical thinking in others Core

BSBFIN501 Manage budgets and financial plans Core

BSBOPS501 Manage business resources Core

BSBSUS511 Develop workplace policies and procedures for sustainability Core

BSBXCM501 Lead communication in the workplace Elective

BSBMKG550 Promote products and services to international markets Elective

BSBPMG530 Manage project scope Elective

BSBPRC505 Manage ethical procurement strategy Elective

BSBMKG548 Forecast international market and business needs Elective

BSBMKG546 Develop social media engagement plans Core

SIRXSLS004 Drive sales results Elective

BSBMKG549 Profile and analyse consumer behavior for international markets Elective

Summary of qualification structure

Five (5) core units Seven (7) elective units

Employment Opportunities:

This qualification reflects the role of individuals who use well-developed business skills and a broad knowledge base in a wide variety of business contexts – Recordkeeping, Purchasing and Procurement, Advertising and Marketing, Public Administration, Business Administration, Legal Administration.

They apply solutions to a defined range of unpredictable problems and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others, however they typically report to a more senior business practitioner.

Possible job titles relevant to this qualification include:

·Executive Officer
·Business Development Manager
·Office Manager
·Business Sales Team Leader
·Administrator
·Corporate Services Manager
·Evaluation
·Team Leader
·Procurement Officer
·Unit Leader
·Administration Manager
·Customer Service Manager
·Procurement and Contract Manager



BSB60120 ADVANCED DIPLOMA OF BUSINESS

Relevant Training Package :BSB-Business Services Training Package

CRICOS Course Code : 106017K

Entry Requirements :

·Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).

·All international students must have at least a minimum of IELTS 6.0; or Equivalent.

·Candidate should be 18 and above in age.

OR

·Have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
LLND test is mandatory for all candidates

Duration:

This course is delivered over 104 weeks including breaks. Delivery involves 20 hrs. per week of total training with 13.5 hrs. per week of full-time face to face and online-based delivery and 6.5 hrs. per week online Moodle learning management system.

Course Description :

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have general management accountabilities.

Individuals in these roles carry out complex tasks in a specialist field of expertise.

They may undertake technical research and analysis and will often contribute to setting the strategic direction for a work area.

The qualification is suited to individuals who are responsible for the supervision and leadership of a team or work area (including by managing staff performance and making staffing decisions)

Course Structure

BSBOPS601 Develop and implement business plans Core

BSBTEC601 Review organisational digital strategy Core

BSBFIN601 Manage organisational finances Core

BSBCRT611 Apply critical thinking for complex problem solving Core

BSBSUS601 Lead corporate social responsibility Core

BSBINS601 Manage knowledge and information Elective

BSBOPS504 Manage business risk Elective

BSBSTR603 Develop business continuity plans Elective

BSBTWK601 Develop and maintain strategic business networks Elective

BSBSTR801 Lead innovative thinking and practice Elective

Summary of qualification structure

Five (5) core units
Five (5) elective units

Employment Opportunities:

This qualification reflects the role of individuals who possess a sound theoretical knowledge base in quality auditing and business administration and demonstrate a range of managerial skills to ensure that business activities are conducted effectively in an organisation.

Typically, they would have responsibility for the work of other staff and lead teams in conducting business management skills.

Possible job titles relevant to this qualification include:

·Business Manager
·Business Analyst
·Senior Executive
·Quarry Business Manager
·Business Development Director
·Administrator

Learning and Assessment Strategy

The assessment methods mentioned below will be used to assess the students:

·*Practical demonstration/Observation
·*Presentation
·*Project/Assignment/Report
·*Role Play /Simulated Workplace
·*Written Test/ Oral Questioning
·*Case Study/Scenarios



CPC30620 CERTIFICATE III IN PAINTING AND DECORATING

Relevant Training Package : CPC Construction, Plumbing and Services Training Package

CRICOS Course Code : 110391J

Entry Requirements :

·There are no entry requirements for this qualification.
·All international students must have at least a minimum of IELTS 6.0; or Equivalent
·Candidate should be 18 and above in age.
·Refer to the delivery model and scheduling for language requirements.
LLND test is mandatory for all candidates

Duration:

This course is delivered over 104 weeks including breaks. This course involves 20 hours of training per week, with 18 hours in a simulated work place environment and 2 hours on the Moodle Learning Management System. In the simulated workplace, you will be expected to complete tasks and projects that are similar to those you would encounter in a real work setting. This will give you the opportunity to practice and develop your skills in a safe and controlled environment

Course Description :

This qualification provides a trade outcome in painting and decorating for residential and commercial construction work.



Employment Opportunities:

This qualification reflects the role of individuals who possess a sound theoretical knowledge base in Construction, Plumbing and Services industry and demonstrate a range of skills to ensure that printing and decorating activities are conducted effectively in an organisation. -

- ***Painter and Decorator***

Course Structure

To complete this course a candidate should successfully complete and be found competent in the following units

CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry Core

CPCCPD3035* Prepare uncoated surfaces for painting Core

CPCCPD3021* Prepare existing coated surface for painting Core

CPCCPD3025* Match specific paint colours Core

CPCCPD3022* Apply paint by brush and roller Core

CPCCOM1013 Plan and organise work Core

CPCCPD3023* Apply texture coat paint finishes by brush, roller and spray Core

CPCCPD3024* Apply paint by spray Core

CPCCOM1014 Conduct workplace communication Core

CPCCPD2011* Handle and store painting and decorating materials Core

CPCCPD2012* Use painting and decorating tools and equipment Core

CPCCPD2013* Remove and replace doors and door and window components Core

CPCCPD3026* Apply stains and clear timber finishes Core

CPCCPD3027* Remove and apply wallpaper Core

CPCCPD3028* Apply decorative paint finishes Core

CPCCPD3030* Apply protective paint coating systems Core

CPCCPD3031* Work safely with lead-painted surfaces in the painting industry Core

CPCCPD3036* Work safely to encapsulate non-friable asbestos in the painting industry Core

CPCCPB3026* Erect and maintain trestle and plank systems Core

CPCCOM1012 Work effectively and sustainably in the construction industry Core

CPCCOM1015 Carry out measurements and calculations Core

CPCCOM2001* Read and interpret plans and specifications Core

CPCCCM2008* Erect and dismantle restricted height scaffolding Core

CPCCCM2012* Work safely at heights Core

CPCCCM3001 Operate elevated work platforms up to 11 metres Core

CPCCCM3005 Calculate costs of construction work Core

CPCCSP3003* Apply trowelled texture coat finishes Elective

CPCCPD3029* Remove graffiti and apply anti-graffiti coatings Elective

BSBESB301 Investigate Business opportunities Elective

Summary of qualification structure
Twenty Six (26) core units Three (3) elective units

Learning and Assessment Strategy

The assessment methods mentioned below will be used to assess the students:

*Practical demonstration/Observation
*Presentation
*Project/Assignment/Report
*Role Play /Simulated Workplace
*Written Test/ Oral Questioning
*Case Study/Scenarios

MSF30322 CERTIFICATE III IN CABINET MAKING AND TIMBER TECHNOLOGY

Relevant Training Package : MSF Furnishing Training Package

CRICOS Course Code : 116513M

Entry Requirements :

-With personal or vocational experience in a specific industry. With vocational experience in a specific industry and an industry specific qualification.
-Candidates should have at least a minimum of IELTS 6.0; or equivalent.
-Candidate should be 18 and above in age.
LLND test is mandatory for all candidates

Duration:

This course is delivered over 94 weeks including breaks. Delivery involves 20 hrs. per week of total training with 16 hrs. per week of full-time face to face and online-based delivery and 4 hrs. per week online Moodle learning management system.

Course Description :

Workers with this qualification have tradesperson-level skills in the manufacture and/or installation of products, including furniture and cabinetry, made from timber and other materials.They have core skills in tool use, measuring, drawing (including computer-aided design), interpreting work documentation, preparing cutting lists, communication, teamwork, and safe and environmentally sustainable work practices. They may have specialised skills in wood machining, cabinet and furniture making, kitchen and bathroom construction and installation, marine cabinetry, coopering or drafting. Work is in a defined range of skilled operations, usually within a range of broader activities involving established routines, methods and procedures, where some discretion and judgement is required in the selection of equipment, services or contingency measures. Individuals collaborate with others to achieve quality outcomes and take responsibility for their own work. They may have some limited responsibility for the work of others. Kitchen and bathroom installers must be licensed in some states, and induction training is required for those working on construction sites.

Course Structure

CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry - Elective Group H

MSFFM2013 Use furniture making hand and power tools - Core

MSFGN2001 Make measurements and calculations - Core

MSFGN3005 Read and interpret work documents - Core

MSFFM3029 Select timbers for furniture production - Elective Group A

MSMENV272 Participate in environmentally sustainable work practices - Core

MSFFM2016 Join solid timber - Elective Group A

MSFFM2017 Hand make timber joints - Elective Group A

MSMSUP102 Communicate in the workplace - Core

MSMSUP106 Work in a team - Core

MSFFM3030 Produce manual and computer-aided production drawings - Core

MSFFM3031 Prepare cutting lists from design and production documentation - Core

MSFKB3012 Plan kitchen and bathroom projects - Elective Group B

MSFFM3025 Construct furniture using leg and rail method - Elective Group A

MSFFM3026 Produce angled and curved components using manufactured board - Elective Group A

MSFFM3028 Prepare and apply decorative surfaces for furnishing products - Elective Group A

MSFFF2012 Prepare surfaces for finishing - Elective Group G

AURVTT121 Select and apply adhesives in automotive and marine service and repair work - Elective Group C

CPCCPB3004 *Fix wet area sheets (prerequisite: CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry) - Elective Group C

MSFFM3041 Determine and document requirements for cabinetry installation - Elective Group B

MSFFM3043 Install cabinetry - Elective Group G

MSFFL2038 Install lay flat vinyl floor coverings - Elective Group C

·MSFFM3038 Set up, operate and maintain automated edge banding machines – Elective Group G

MSFFM3045 Set up, operate and maintain computer numerically controlled (CNC) machining and processing centres - Elective Group B

MSFKB2003 Prepare for cabinetry installation - Elective Group B

Summary of qualification structure

Eight (8) core units Seventeen (17) elective units



Learning and Assessment Strategy

The assessment methods mentioned below will be used to assess the students:

*Practical demonstration/Observation/Photo Evidence
*Presentation
*Project/Assignment/Report
*Role Play /Simulated Workplace
*Written Test/ Oral Questioning/Knowledge Assessment in the form of digital assessment copy or Online Quiz
*Case Study/Scenarios

Employment Opportunities:

- ***Cabinet Maker***
- ***Furniture Maker***
- ***Timber Technician***
- ***Joinery Specialist***
- ***Wood Machinist***
- ***Timber Product Assembler***
- ***Shopfitting Craftsman***
- ***Timber Fabricator***
- ***Custom Furniture Designer***

ICT50220 DIPLOMA OF INFORMATION TECHNOLOGY

Relevant Training Package :ICT Information and Communications Technology

CRICOS Course Code : 110355B

Entry Requirements :

-This course is available for those students who have completed year 12 or equivalent.
-All international students must have at least a minimum of IELTS 6.0; or Equivalent.
-Candidate should be 18 and above in age.
LLND test is mandatory for all candidates

Duration:

This course is delivered over 64 weeks including breaks. Delivery involves 20 hrs. per week of total training with 13.5 hrs. per week of full-time face to face and online-based delivery and 6.5 hrs. per week online Moodle learning management system.

Course Description :

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have established specialised skills in a technical ICT function.
Individuals in these roles carry out moderately complex tasks in a specialist field, working independently, as part of a team or leading a deliverable with others.

They may apply their skills across a wide range of industries, business functions and departments, or as a business owner (sole trader/contractor).
Learning and Assessment Strategy

The assessment methods mentioned below will be used to assess the students:

·*Practical demonstration/Observation
·*Presentation
·*Project/Assignment/Report
·*Role Play /Simulated Workplace
·*Written Test/ Oral Questioning
·*Case Study/Scenarios

Course Structure

In order to successfully complete this course a candidate needs to accomplish the following units::

ICTICT517 Match ICT needs with the strategic direction of the organisation Core

BSBXTW401 Lead and facilitate a team Core

BSBXCS402 Promote workplace cyber security awareness and best practices Core

ICTICT532 Apply IP, ethics and privacy in ICT environments Core

ICTSAS527 Manage client problems Core

BSBCRT512 Originate and develop concepts Core

ICTSAD507 Design and implement quality assurance processes for business solutions Elective (BAS)

ICTSAD508 Develop technical requirements for business solutions Elective (BAS)

ICTSAS502 Establish and maintain client user liaison Elective (BAS)

ICTAII401 Identify opportunities to apply artificial intelligence, machine learning and deep learning Elective (A.I)

ICTAII501 Automate work tasks using machine learning Elective (A.I)

ICTAII502 Train and evaluate machine learning models Elective (A.I)

ICTAUT501 Manage robotic process automation Elective (A.I)

ICTCLD509 Manage cloud identity and access Elective (C.C)

ICTCLD505 Implement cloud infrastructure with code Elective (CES)

IICTCLD506
Implement virtual network in cloud environments Elective (CES)

ICTCLD507 Build and deploy resources on cloud platforms Elective (CES)

ICTCLD508 Manage infrastructure in cloud environments Elective (CES)

ICTSAD509 Produce ICT feasibility reports Elective (BAS)

ICTSAS526 Review and update disaster recovery and contingency plans Elective (BAS)

Summary of qualification structure

Five (6) core units Seven
(14) elective units

Employment Opportunities:

Possible job titles relevant to this qualification include:

·Business Analyst
·IT Cloud Engineer
·IT Office Manager



IMPORTANT

INFORMATION



RTO Commitment to Quality Training and Assessment

At ACCIT, we are dedicated to upholding the highest standards of education and fairness in all our interactions. As a Registered Training Organisation (RTO), we are committed to providing quality training and assessment in compliance with the Standards for Registered Training Organisations (RTOs) 2015. Our commitment ensures that all training and assessment led by ACCIT are conducted with the utmost integrity and adherence to national standards.

Assessment Requirements and Learner Obligations

Each unit of study at ACCIT comes with specific assessment requirements designed to measure your knowledge, skills, and application in real-world scenarios. To successfully complete each unit, you must meet all outlined performance evidence and assessment conditions. Failure to participate or achieve satisfactory outcomes in any assessment component may result in not passing the respective unit. This rigorous approach ensures that all qualifications we award are well-deserved and reflective of a learner's true abilities and dedication.

Certification and Achievement Records

Upon successful completion of all course requirements, ACCIT will issue the appropriate Australian Qualifications Framework (AQF) certification documentation, contingent upon the full settlement of all due fees and financial obligations. Learners who do not meet all the course completion criteria will receive a Statement of Attainment (SOA) for the units successfully completed.

We encourage all learners to apply for their certification promptly after course completion to ensure timely processing of their documents. Interim certificates or course completion letters may also be requested as needed.

New Genuine Student (GS) Requirement Notification

The Australian government has introduced the Genuine Student (GS) requirement, effective from 23 March 2024, as a critical update to the student visa application process. This new criterion is designed to assess the authenticity of students' intentions to pursue their studies in Australia.

We urge all recruitment agents to inform prospective ACCIT students about this significant change. It is crucial that students understand this requirement to ensure their application aligns with their genuine academic objectives and not as a means for migration.

The GS requirement involves detailed assessments of the students' circumstances and their reasons for choosing specific courses and educational pathways in Australia.

Compliance with this mandate will be strictly monitored to maintain the integrity of our educational offerings and adherence to national immigration policies.



ACCIT Refund Policy

ACCIT unable to start or continue the course
Student is entitled to **either:**

- ***Full refund** of any course fees paid **within 14 working** days,*
- ***Free placement** in an equivalent course.*

Student visa refused before course commencement (official refusal notice submitted to ACCIT)

- ***100% refund** of all tuition fees paid, minus the **$300 enrolment fee and Administrative Charges***
- ***Written refund claim + evidence of refusal** must be submitted **within 28 days** of visa refusal.*
- *Refund processed **within 4 weeks** of receiving the written claim and evidence.*

Withdrawal at least 28 days before course commencement

- ***80% refund** of tuition fees, **minus** the **$300 enrolment fee** and **Administrative Charges.***

Withdrawal within 28 days prior to course commencement

- *50% refund of tuition fees, minus the $300 enrolment fee and Administrative Charges.*

Withdrawal on or after course commencement

- ***No refund**: tuition fees, enrolment fee, and Administrative Charges are **non-refundable.***



Protection of fees paid in Advance

Tuition fee paid in advance by student is protected under the commonwealth's Tuition Protection Service (TPS). TPS is a placement and refund service for international students.

The TPS is like insurance cover for fees paid in advance. It is a single mechanism to place students when a provider fails to meet its obligations, or as a last resort, to provide funds of unexpended prepaid tuition fees.



Important Note

In the event of cancelation of a course by ACCIT student will be eligible for a full refund. Relevant legislation and a range of legislation is applicable to all international students. Information on relevant legislation can be found at the following websites.

ASQA http://www.asqa.gov.au/

ESOS - https://www.education.gov.au/esos-framework/resources/international-students-factsheet

DHA - https://www.homeaffairs.gov.au/

Privacy https://www.oaic.gov.au/privacy/

Training Package http://training.gov.au/

It is the responsibility of all staff to ensure the requirements of relevant legislation are met at all times. Use the web sites indicated or contact the Principal Executive Officer if you require further information.

Please refer to the website for ACCIT policies and procedure. All students will be referred to this site “Student Handbook Link” and asked to sign a form declaring that they have read the handbook during the orientation process

Admission Procedure

Candidates are required to complete the application form with accurate and verified information, accompanied by all relevant documents.

The admissions team will meticulously review the submitted form and documents. In the event of any discrepancies or missing documentation, candidates (or their agents) will be promptly notified via email..

Depending on the candidate's country of origin, proficiency in English must be demonstrated through the attainment of upper intermediate level from ELICOS, possession of a relevant and current IELTS or PTE score. Levels below upper intermediate will not be considered acceptable.

In instances where immigration regulations permit, candidates may opt to undertake ACCIT’s English placement test. Successful completion of this test will render them eligible to proceed with the application process.

Following a successful review, the admissions team will issue an Offer Letter. It is imperative that candidates sign the document in three designated areas within 14 days of its issuance and promptly return it.

Subsequently, the initial payment must be made to facilitate the release of the Confirmation of Enrolment (COE). Once the payment is cleared and reflected in our bank account, the COE will be processed and dispatched.

All new enrollees are expected to participate in a Zoom orientation session, with a mandatory on-camera presence. In the event of an offline orientation, candidates are required to be physically present



Recognition of Prior Learning (RPL)

Overview: Recognition of Prior Learning (RPL) at ACCIT is a formal assessment process used to evaluate a student's existing skills and knowledge gained through prior learning, including work and life experience, informal training, and formal education. This process allows students to possibly skip redundant training by matching their existing competencies with current course requirements.

Procedure:

1. Initiation: Students initiate the RPL process at the time of enrollment by consulting with the Director of Studies (DOS).
2. Evidence Submission: Students must submit evidence of prior learning, such as work samples, references, or educational records, within two weeks of course commencement.
3. Assessment: RPL assessments are conducted by qualified assessors who ensure that the evidence meets the competency standards of the desired qualification.
4. Outcome: Students are informed in writing about the outcomes of their RPL application. Successful RPL results in credit towards the qualification, reducing the amount of study required.
5. Appeals: Students can appeal RPL decisions by submitting a written complaint to the DOS, following the complaints and appeals policy.

Key Responsibilities:

- DOS: Manages the RPL process, maintains a register of applications and outcomes, and ensures assessors are qualified and follow procedural fairness.
- RPL Assessors: Evaluate the evidence provided, convene assessment panels, and assist students throughout the process.
- Students: Responsible for providing sufficient and valid evidence to support their RPL application.

Credit Transfer

Overview: Credit Transfer at ACCIT recognizes and provides credit for previously completed studies where course outcomes match those of the current training package. This policy aims to prevent students from repeating the same learning at ACCIT.

Procedure:

1. Application: Students apply for credit transfer by completing the Credit Transfer/National Recognition Application form, which is available from the DOS.
2. Verification: The DOS verifies the authenticity of provided evidence, such as official transcripts or Statements of Attainment from recognized institutions.
3. Assessment: Credit is granted when previous study is assessed to be equivalent to the components of the current course.
4. Outcome: The DOS informs students of the credit transfer decision and records are updated accordingly in the student database.

Key Responsibilities:

- DOS: Reviews and verifies all credit transfer requests, ensures compliance with national standards, and communicates outcomes to students.
- Student Services: Records the details and outcomes of credit transfer applications in the student management system.
- Students: Must provide original or certified copies of qualifications and statements for assessment.









Third-Party

ACCIT engages third parties only for student recruitment; all training and assessment are delivered directly by ACCIT trainers.

Every recruiter operates under a written, ASQA-compliant agreement that defines obligations, quality-assurance checks and reporting lines.

All contracts sit in our Third-Party Register, are reviewed quarterly, and any new or ended arrangement is reported to ASQA within 30 days to meet the 2025 standards.

Student Identifier (USI)

Unique Student Identifier is collected and verified at enrolment, stored securely, and must be validated before any AQF certification is issued.

USIs are not printed on testamurs or statements of attainment, and data is reported through AVETMISS as required.

Employment Prospects – Opportunity, Not Guarantee

At ACCIT, we empower learners with the skills, industry insights and professional networks that increase their chances of employment—but we make no promise of a guaranteed job or income. This stance aligns with the 2025 ASQA Outcome Standards, which prohibit misleading claims in marketing or recruitment.

Our Commitments

- Transparent messaging: All brochures, web pages and social posts refer to “employment opportunities” or “career pathways,” never to “job guarantees.”
- Evidence-based guidance: We share real graduate outcomes and labour-market data, so students can make informed decisions about their study and future.
- Staff & agent compliance: Every ACCIT staff member and authorised agent signs a compliance declaration confirming they will not imply or promise specific jobs, salaries or visa outcomes.

Expectations of Agents and Partners

- Use only ACCIT-approved marketing copy and visuals.
- Clearly explain that employment success depends on a student’s performance, experience and market conditions—not on enrolment alone.
- Report any misleading advertising immediately; breaches may result in termination of the agency agreement and notification to ASQA.

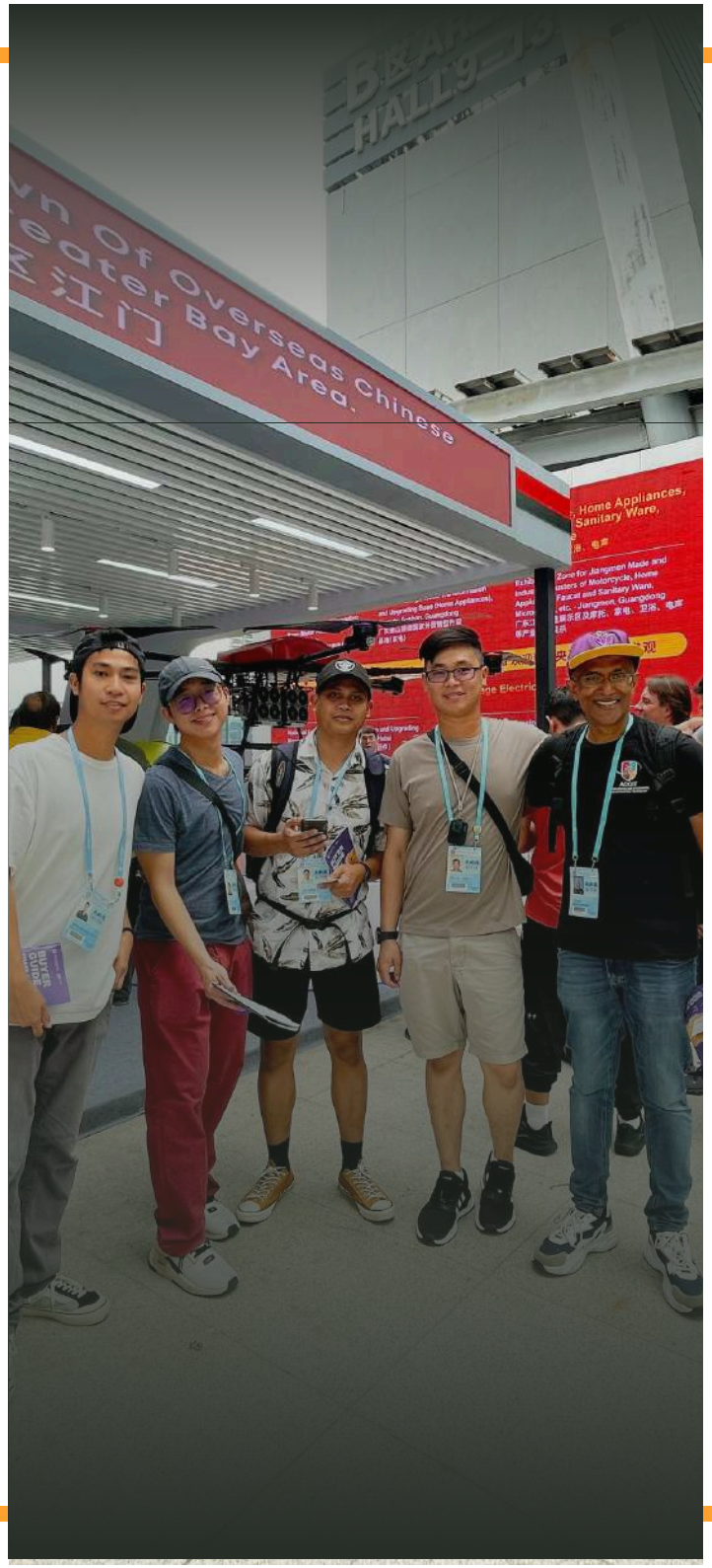
By maintaining honest, accurate communication, we protect students’ interests, uphold regulatory requirements and preserve ACCIT’s reputation for integrity.

















Learning Beyond Borders

At ACCIT, we believe in extending learning beyond the classroom, which is why we regularly organise international excursions for our students. These trips offer valuable exposure to global markets, industry practices, and cultural experiences—helping students gain practical insights, build confidence, and develop a broader perspective on their career paths.



Intake Dates

Please note that best practise is to always check with the admissions department especially when it comes to intake dates. these dates are liable to change.

Please email admin@accit.nsw.edu.au or marketing@accit.nsw.edu.au for latest updates.

Timetable

Our timetable is customarily finalized before the commencement of each term.

Therefore, it is anticipated that agents will verify this schedule with the administration team. The timetable encompasses weekly classes, as well as academic support sessions.

Certificate III in Entrepreneurship and New Business

27th January 2025 & 03rd March 2025
21st April 2025 & 26th May 2025
14th July 2025 & 18th August 2025
06th October 2025 & 10th November 2025

Certificate IV in Business

27th January 2025 & 03rd March 2025
21st April 2025 & 26th May 2025
14th July 2025 & 18th August 2025
06th October 2025 & 10th November 2025

Diploma of Business (Business Development)

27th January 2025 & 03rd March 2025
21st April 2025 & 26th May 2025
14th July 2025 & 18th August 2025
06th October 2025 & 10th November 2025

Advanced Diploma of Business

27th January 2025 & 03rd March 2025
21st April 2025
14th July 2025
06th October 2025

Certificate III in Painting and Decorating

27th January 2025 (WHS)
21st April 2025 (WHS)
14th July 2025 (WHS)
06th October 2025 (WHS)

Certificate III in Cabinet Making and Timber Technology

20th January 2025
21st April 2025
14th July 2025
06th October 2025

Our contact details

Address - 10, Quay Street, Haymarket NSW 2000. (Level 4 & Level 5)

Phone - (+ 61 2) 9261 3009 / (+ 61 2) 8971 6938

Official Email - info@accit.nsw.edu.au

Marketing Email - marketing@accit.nsw.edu.au

Find us out on social media!

thank you